## 

## Job Description & Person Specification

Role: Full time, permanent Lead Teacher for Maths

Salary: MPS/ upper pay scales at relevant point + TLR2b

Reporting to: Head of School

To work with all staff throughout the school to support, promote and secure excellent standards of attainment and progress in Maths for all our children. To have a particular responsibility for leading and developing best practice in the quality of teaching in Maths across the Primary age range.

Lead teacher job description

1. To take responsibility for teaching a class of children within the primary phase, ensuring that all children make good or outstanding progress.
2. To fulfil the requirements of the Conditions of Employment of School Teachers as outlined in the current School Teachers’ Pay and Conditions Document.
3. To support, enhance, reflect and communicate the shared values and ethos of Prendergast Vale School within the Leathersellers’ Federation of Schools
4. To work in an inclusive, diverse setting using appropriate styles of organisation, classroom management and teaching and learning methodologies and to secure a rich and creative curriculum for all children.
5. To support and promote the principles and practices of equality for all children and adults who are part of the school’s community.
6. To know, adhere to and support the agreed policies and guidelines of Prendergast Vale School and to support the effective implementation of the School Improvement Plan.
7. To maintain an attractive, well displayed, well resourced, carefully
8. Organised and effective learning environment in the classroom and shared areas.
9. To line manage and ensure the effective deployment of support staff attached to the class for whom the teacher has responsibility
10. Take a leadership role in the development of excellent practice in Maths across the Primary age range.
11. To support, guide and lead class teachers and ensure that they are able to contribute fully to enhancing the progress of all learners in their care in Maths.
12. To produce policy documentation, guidance and support material for learning and achievement in Maths.
13. To identify staff development needs and then plan and lead staff development and inset including working alongside, mentoring and coaching, monitoring and evaluating, providing and leading inset and staff meetings.
14. To assist teaching staff in producing, delivering and evaluating effective plans for teaching and learning in Maths across the Primary age range.
15. To take overall responsibility for ensuring that staff and children have access to appropriate and efficiently organised resources for the teaching and learning in Maths,within budgets assigned by the Headteacher.
16. To take overall responsibility for the organisation of displays of learning, promotion events and workshops which promote the development of learning in Maths.
17. Establish effective relationships with parents and inform them of developments and practices relating to the teaching and learning of Maths. Take overall responsibility for the promotion and provision of opportunities to support parents and carers to understand how to support their child’s learning and progress in Maths, especially through home learning and use of off-site resources.
18. To monitor, support and promote quality teaching and learning in Maths across the school through:
    * 1. Lesson observations
      2. Work and planning scrutiny
      3. Pupil discussions
      4. Analysis of results and assessment data
      5. Organising and facilitating planning meetings
      6. Informal discussions
19. Use this analysis to identify effective practice and areas for improvement and, in conjunction with the Headteacher(s), take action to further improve the quality of teaching and learning in Mathsacross the school
20. Take responsibility for the development and implementation of effective systems for evaluating, monitoring and securing raised levels of achievement in Maths across the school.
21. Support the collection of achievement data in Maths using teacher assessments and work sampling, providing advice and support to teachers and supporting staff to enable all children to make good progress; organise and moderate aportfolio which illustrates and exemplifies standards in Maths.
22. To report to the school community including colleagues, governors, parents and the LA, OFSTED on progress and developments in Maths, including school achievement reviews and school focused self-evaluation processes and school development planning.

**Person specification and selection criteria**

1 Qualified Teacher Status, DfES number, satisfactory CRB/DBS check.

2 Recent and relevant experience of teaching primary aged children in a mainstream school setting with a good, working understanding of the National Curriculum across the primary phase. A good knowledge of how an appropriate and challenging primary curriculum can be successfully planned and delivered.

5 Knowledge of the range of teaching and learning strategies that most effectively contribute towards raising achievement, promoting good behaviour and developing self esteem in all children in a diverse and inclusive classroom and the ability to implement these strategies effectively and consistently

6 An in-depth understanding of statutory requirements and recent developments in state primary school provision and assessment practices

7 Ability to communicate effectively orally and in writing. Ability to demonstrate a high degree of capability in the use of ICT to support teaching and learning and as a management tool

10 Ability to work effectively in multi-disciplinary teams; to encourage and inspire others; to share knowledge at an appropriate level to a range of audiences, including senior management.

11 Recent and relevant training and / or professional development.