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**Alperton Community School**

**Person Specification and Selection Criteria**

# **Teaching and Learning Leader**

INTRODUCTORY NOTE

All the criteria in the following list will be used at the interview, but only those which are starred will be used at the shortlisting.

**A General Background**

1. Qualified Teacher Status\*
2. Experience of teaching all or most of the age range served by the School (11 – 18)\*
3. Participation in in-service courses and further professional study\*

**B The Curriculum and Students**

1. Successful experience of organising, promoting and evaluating curriculum development in the subject area, both with regard to methodology as well as content\*
2. Understanding of the requirements of the National Curriculum and developments in the subject area of responsibility\*
3. Evidence of commitment to and experience of raising standards and achievement\*
4. Evidence of the ability to oversee and promote effective participation of students in lessons for the subject area of responsibility\*

**C Management of Staff**

1. Successful experience of organising, developing and motivating staff\*
2. Skill in articulating aims and formulating plans, and in communicating these both orally and in writing.
3. An understanding and experience of developing and managing effective teams.

**D Management of Resources**

1. Successful experience of organisation and administration, including record-keeping and planning\*
2. Understanding of, and experience in, effective budget management\*

**E Equality Policies**

1. Understanding of, commitment to and experience of promoting equal opportunities\*

**F Relationships with the School’s Community**

1. Successful experience of involving parents, the local community and industry in the life of a school and in pupils’ learning\*
2. Skill in communicating effectively with Parents, Governors and the Head Teacher.
3. An understanding of and commitment to the effective promotion of the School.