**Person Specification**

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| **Job title:** **Teaching Assistant** | **Salary:** **Grade 2 (From 17,007)** | **Location:** **Jewellery Quarter Academy** |

The Person Specification outlines the main attributes needed to adequately perform the post specified. It is intended to give prospective candidates a better understanding of the post requirements. It will be used as part of the requirement process in identifying and shortlisting candidates.

All posts will be subject to a DBS clearance at Enhanced level.

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|  | **Essential** | **Desirable** |
| **Education, Training and Qualifications*** GCSE’s in both mathematics and English. Both at least a grade C.
* A formal qualification relevant to the position.
* Experience working in a similar role to the position.
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| **Experience, Knowledge, Skills and Competencies*** Experience to demonstrate an enthusiasm for working with and supporting the education of young people.
* An ability to understand schemes of work and the assessment of student progress.
* Able to demonstrate excellent literacy and numeracy skills.
* Knowledge of synthetic phonics.
* Able to use a range of common ICT programmes including ‘Word and Excel’.
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| **Personal Attributes*** Ability to organise and prioritise effectively.
* Ability to demonstrate initiative.
* Excellent communication and interpersonal skills with the ability to motivate inspire, and engage.
* A team player who is willing to take the lead when required.
* Resilience, the ability to work under pressure and be able to meet deadlines.
* A sense of fun and humour.
* A commitment to CORE Education Trust vision, values, aims and the objectives of its academies programme.
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