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| **Job Title** | **Head of Subject - Chemistry** |
| The Head of Chemistry is a significant role at The King’s Academy with subject area responsibility for: leadership; teaching, learning and assessment, outcomes and behaviour and safety. Of these, and alongside characterising overall excellence in leadership, it is the the leadership of teaching, learning and assessment is of greatest single importance.**Main responsibilities** are:* To seek to achieve the highest possible attainment by all students in each year group;
* Ensuring that all students are thoroughly prepared to achieve the highest possible success in public examinations;
* Subject examination entries for all public examinations, as relevant;
* The formulation of detailed Schemes of Work including assessment and homework procedures. Assessment procedures must be in place and records kept on a termly basis in order to inform the Principal and to assist in setting reviews;
* The accurate setting and assessment of annual internal examinations and Sixth Form examinations which properly inform the Academy benchmarking and targeting systems and the Academy’s value-added data;
* The analysis of performance data with all classes so as to inform the targeting of areas for both sharing good practice and seeking further improvement;
* The implementation of schemes of work broadly in line with the National Curriculum and Assessment as outlined by the Qualifications and Curriculum Authority (QCA), with notification of any variation being made in writing to the Principal for approval;
* The efficient administration and organisation of all matters relating to the Subject including the management of stock;
* Systematic reporting to parents of progress made by students in each Year Group;
* The implementation of the Academy Health and Safety Policy within the Subject;
* Liaison with Library staff to maintain relevant resources and information;
* The delivery and development of the subject within the ethos and values of an Academy with a Christian foundation and the relevant specialisms;
* A system whereby students' work is displayed, and regularly changed, within the work rooms and environs of the Subject;
* Encouragement of extra-curricular inclusive activities, hobbies or societies related to the Subject’s work;
* Any further duties as required by the Principal.
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