# SENIOR SCIENCE TECHNICIAN

# JOB DESCRIPTION

**Job Purpose:**

The key accountability in this job is to:

* Provide support for the teachers in Science by setting out and clearing apparatus and equipment for lessons.

**Responsible to: (Staff):** Head of Science

**Important Functional Internal Relationships:** Teaching Staff, Support Staff, Pupils

**Important Functional External Relationships:** Suppliers, Technicians in other schools, LA, Governors, Science Inspectors

**Main Duties/Responsibilities:**

The main duties are to:

1. Set out equipment.
2. Prepare materials and resources.
3. Assist with maintenance of Science Department inventory and records.
4. Clear and tidy laboratories and check services are in good working order.
5. Care for and maintain Science Department equipment.
6. Care for specific plants and animals in laboratories and, on occasion, around the school.
7. Set out experiments to A level standard.
8. Undertake any other reasonable duties as required by the Head of Science or Headteacher.
9. Prepare chemical solutions for experiments to ‘A’ level standard.
10. Develop and monitor a system to efficiently deal with the department’s day to day practical requirements.
11. Ordering and monitoring of stock.
12. Line manage other technicnans in the area with the assistance of the Head of Science.
13. Run and monitor the requisition system for the department.

*‘This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.’*