



King's Hall School

TAUNTON

Director of Sport Job Description

About King's Hall School

King's Hall School is co-educational, offering day and boarding places to boys and girls from the ages of two to thirteen. There are about 300 children in the school, 100 of whom are in the Pre-Prep.

The school is built around Pyrland Hall, an impressive Georgian country house on the edge of the Quantock Hills. The 50 acre estate (including 15 acres of playing fields) is entirely surrounded by National Trust farmland but is also within a mile of Taunton, the county town of Somerset. Bristol and Exeter are within easy reach while London is a 1 hour 40 min train journey or three hours via the motorway.

The Pre-Prep's Early Years Foundation Stage consists of a Nursery, which takes children after they have reached their second birthday, and two Reception classes. There are then normally two classes in each of Years 1 and 2.

The Prep department, Years 3-8, has two or three classes in each year group. There is continuity of educational provision between Years 1 and 8.

The school is a member of the Woodard Corporation, a group of fifty schools educating boys and girls in the Christian tradition in most parts of the country. It has very close links with King's College, Taunton which is on a separate site about three miles away and most pupils transfer there at the age of 13+.

There is an excellent record of academic, musical, artistic, dramatic and sporting achievements throughout the school. There is a programme of continual development: in the last twelve years this has included a new sports hall, a performing arts centre used for concerts and drama productions, new changing areas, computer suites for both the Pre-Prep and Prep, refurbishing the pool and surrounds and a new full size Astroturf pitch. The Pre-Prep has also recently undergone an extensive refurbishment and our new Science Faculty was completed in September 2017 as part of our 2020 Vision.

The Role

King's Hall School enjoys a reputation for high quality sporting endeavour amongst all its pupils whatever their strengths. This, in conjunction with passionate, experienced staff and excellent facilities leads to a high level of sporting achievement. In recent years King's Hall teams have been at National Finals for Rugby, Hockey, Netball, Cricket, Athletics, Tae Kwon Do and Equestrianism.

This is a school with a cultural enthusiasm for sport and a passion to draw the best out of every child and there currently exists a very exciting opportunity for an individual to build on a powerful legacy and lead this aspect of the school into the future. The successful candidate can be assured of strong support from the Headmaster and senior staff in nurturing the vibrant and stimulating sports scene at King's Hall to move forward with eagerness and a strong sense of fun.

The Job

The Director of Sport reports to the Headmaster and is responsible for all Sport at King's Hall.

He/she will:

1. General

- 1.1 Have a clear overall strategy for both the development of sporting excellence in the School and the participation by pupils of all abilities in sporting activities for enjoyment, to improve, for health and for lifelong achievement.
- 1.2 Give inspirational and dynamic leadership, ensuring that all sports have clear direction and that the teachers/coaches in charge of the various sports work together as a team.
- 1.3 Develop a close liaison with King's College in order to:
 - 1.3.1 Ensure the most effective use of our combined human and physical resources.
 - 1.3.2 Facilitate the smooth transfer of talented young sportsmen and sportswomen to KCT.
- 1.4 Oversee a competitive and balanced fixture programme.

2. Teaching, Recording and Assessment

- 2.1 Ensure that the teaching of Physical Education is organised throughout the school and that schemes of work are up-to-date, meet statutory requirements and are available to staff.
- 2.2 Ensure the quality of teaching and learning is monitored and evaluated according to School policies.
- 2.3 Teaching approximately 25 lessons (30 mins) per week of PE/Games to children in Year 3 – Year 8.
- 2.4 Assess the performance of pupils and record their development, progress and attainment.
- 2.5 Provide oral and written assessments, termly Games and PE reports and references for 11+ and 13+ Sports Scholars.
- 2.6 Teaching another academic subject.

3. Leadership and Staff Management

- 3.1 Monitor, manage and support Departmental staff.
- 3.2 Provide the Department with strategic direction and development.
- 3.3 Establish common practises and a shared vision within the Department.
- 3.4 Contribute to the development and implementation of the School's Development Plan.
- 3.5 Carry out self-evaluation and performance management processes in line with the school's CPD/TDR policy.

3.6 Ensure effective communication with and between staff in the Department, parents, Governors and other external agencies.

3.7 Co-ordinate publicity for all aspects of sport at King's Hall in liaison with the Marketing department.

4. Fixtures and PE/Games Sessions

4.1 Ensure that a suitable programme of PE/Games is provided for each age group which covers the needs of all pupils.

4.2 Ensure that each sport has a full fixture list, playing both other independent schools and local maintained schools or clubs to ensure the highest possible calibre of fixtures at appropriate levels.

4.3 Ensure fixtures/training sessions/sports tours avoid clashes with other activities by liaising with other departments.

4.4 Ensure the fixture list for each sport is produced by the deadline for each term's Diary and is accurate.

4.5 Ensure that appropriate transport is booked for teams to away fixtures.

4.6 Liaise with the Catering Manager to ensure that appropriate catering is arranged due to fixtures.

4.7 Ensure that all students wear the correct kit for each sporting activity and are smartly turned out for fixtures.

4.8 Ensure that all sports teams behave appropriately before, during and after fixtures.

5. Finance, Facilities and Equipment

5.1 Have overall responsibility for the Department's budget.

5.2 Ensure all aspects of Health & Safety are fully understood and all procedures followed.

5.3 Ensure that all Risk Assessments for sporting activities are up-to-date and regularly reviewed.

5.4 Liaise with the School's grounds staff to ensure all sports fields are prepared.

5.5 Ensure that all sports equipment is organised, stored and maintained appropriately and treated with due care by all users.

6. Sports-related activities

6.1 Organise and encourage others to organise sporting tours.

6.2 Organise inter-house sports competitions.

6.3 Ensure that the Headmaster has regular information on all the School's sports activities and that the internal results' spreadsheet is kept updated.

6.4 Liaise closely with the Medical Centre in all matters relating to injuries and children who are "off games".

6.5 Encourage children to attend trials at county, regional or national levels where appropriate.

6.6 Be actively involved, usually in conjunction with the Marketing department, in the school's outreach program and offer courses to outside children during the school holidays.

7. Non-Specific

7.1 Working in a community such as King's Hall School requires a willingness to be involved beyond a prescriptive job description and hence staff are expected to perform duties at the reasonable request of the Headmaster.

The successful candidate will also be expected to contribute to the extra-curricular and pastoral life of this busy boarding and day school.

Current Schedule of Main Sports at King's Hall

Each year group in the Prep has over four hours of Games lessons and one hour of PE lessons per week, with further training sessions during hobby time after school. Matches are played on Wednesday afternoons and Saturdays.

	Girls	Boys
Michaelmas Term	Hockey	Rugby
Lent Term	Netball Cross-Country	Hockey Rugby Sevens Cross-Country
Summer Term	Rounders Athletics Swimming Tennis	Cricket Athletics Swimming Tennis

Other activities/after school hobbies include Football, Riding, Tae Kwon Do, Fencing, Archery and Lacrosse to name a few. Our Saturday morning program includes sporting clinics, Mountain Biking, Golf, Squash and Hill Walking.

Person Specification

Specialist Skills and Experience

- Qualified Sports teacher (or equivalent relevant experience).
- Direct experience or demonstrable understanding of the standard of sport expected in an independent school and the role it plays in school life.
- All academic subjects will be considered as the second subject.
- Competence and confidence in the use of IT.

Personal Qualities

- A high standard of personal sporting achievement.
- Ability to lead and inspire sports teacher colleagues.
- Ability to understand the needs, challenges and opportunities of an independent school community.
- Outstanding personal relations and team working skills.
- Energy, charisma and dynamism with the vision and drive to develop King's Hall School's sport.
- Ability to promote and actively market sport within the school and outside it.
- Rigorous can-do attitude, positive team player with a sense of humour.

Remuneration

- King's Hall has its own salary scale.
- Pensionable under the Teachers' Pension Scheme.
- Reduced fees at King's Hall and King's College are available for children of staff.

How to Apply

To apply, please complete all sections of the application form, including the supporting statement. In this statement, please ensure you set out your interest in this position and how you meet the requirements of the role.

Please return your completed application form, together with letter of application addressed to the Headmaster, to:

Mrs Emma Guppy
Headmaster's PA
King's Hall School
Kingston Road
Taunton
Somerset TA2 8AA

or email to:

EGuppy@kingshalltaunton.co.uk.

The closing date for applications is midday on Friday 20th April.

Interviews will be held on Thursday 26th April.

Safeguarding

King's Hall School is committed to safeguarding and promoting the welfare of children and expects all staff to respect this commitment. The post is subject to an enhanced DBS check and satisfactory reference checks.