

**Assistant Head Teacher
Person Specification
Maadi British International School**

QUALIFICATIONS

Essential	Desirable
A person who has: <ul style="list-style-type: none"> • Qualified Teacher Status • Honours degree or equivalent qualification • Evidence of Continuing Professional Development 	<ul style="list-style-type: none"> • Recent leadership & management training

EXPERIENCE

Essential	Desirable
A person who has experience of: <ul style="list-style-type: none"> • Teaching primary children • A senior role in Primary Schools for at least two years (eg. Key Stage Leader) • Leading a core subject/area/aspect • Monitoring and evaluating T&L • Raising school standards in T&L through performance data • Leading and managing a major school initiative • Policy development/development of curriculum/SoW • Leading staff development/building effective teams 	<ul style="list-style-type: none"> • Teaching in more than one key stage • Working with school parents' groups and the wider community • Carrying out performance reviews • Accreditation processes • Senior leadership in a number of different schools

PERSONAL AND PROFESSIONAL SKILLS

Essential	Desirable
A person who is able to: <ul style="list-style-type: none"> • Support and deputise for the Deputy Head Teacher • Support the aims and ethos of the school • Take a lead role in school development • Demonstrate outstanding practice as a classroom practitioner • Coach & mentor colleagues to achieve specific outcomes • Be flexible and supportive of staff; deal sensitively with individuals and resolve conflicts • Contribute to staff development activities • Understand the 'big-picture' and the importance of consistency • Facilitate a collaborative approach to 	<ul style="list-style-type: none"> • Prioritise and manage their time effectively • Demonstrate abundant energy, enthusiasm and a 'can do' attitude • Think creatively and logically to solve problems and identify opportunities

<p>decision making/school change</p> <ul style="list-style-type: none"> • Set a good example in terms of dress, punctuality, attendance and general professionalism • Communicate effectively to a wide range of audiences (verbal, written, using ICT) • Motivate and inspire confidence in children, staff, parents, Board and the wider community in order to further develop and promote the school • Delegate and monitor effectively • Employ high levels of self organisation/prioritisation • Demonstrate tenacity and resilience • Show humour and a genuine caring nature 	
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KNOWLEDGE AND UNDERSTANDING

Essential	Desirable
<p>A person with a good knowledge and understanding of:</p> <ul style="list-style-type: none"> • How children learn in a high achieving & successful school • Target setting; student tracking; benchmarking and other methods of analysing both student attainment and achievements • Strategies for inclusion and development of all children • A commitment to developing the whole child through an enriched curriculum inc. extra- curricular activities • ICT and its effective use as a management tool as well as across the curriculum to enhance teaching and learning • Inclusive practice and personalised learning • Child Protection and Safeguarding procedures and legislation 	<ul style="list-style-type: none"> • Current education initiatives/issues • Strategic school planning and monitoring • Working in partnership with parents and outside agencies

REFERENCES

Essential
Two fully supportive references, one from the current employer.