



Class Teacher Application Pack





Contents

Welcome Letter	1
The Hollydale Context	2
Job Description	4
Person Specification	7
How to Apply	9
Location	10
Southwark - The place to live and work	11
Additional Information	14



Welcome Letter

At Hollydale School we provide a warm, welcoming environment that enables all pupils to reach their full potential.

Our school is a calm and thriving school for children aged 4 to 11 years. We currently have 270 children on roll with 11 classes. Our teaching staff are committed and experienced at what they do. We also have excellent teaching assistants who work across the school, supporting and enhancing children's learning. Children at Hollydale are what makes our school a very special place to be. They are polite, motivated and enthusiastic learners who deserve to be taught by the very best.

Our school motto is: 'Being the best that you can be' and this is evident across our school through the teaching, the environment and the attitudes to learning and supportiveness of each other. The staff at Hollydale are dedicated to what they do and aim to provide all pupils with excellent learning opportunities. The additional support staff are also very committed to ensuring that our pupils are happy, challenged and successful.

Our families are important and we value the relationships that we have with all stakeholders. We have formed good relationships with our families and we work hard to build and maintain these relationships. We have high expectations for all and see this as the key to a successful school. We value the home school partnership and foster this as an enhancement to the learning of all children.

Our governing body are committed to raising standards and play a key role in our school. They wish to appoint staff that are creative and passionate in what they do, to add to the richness and success of our school.

You are encouraged to visit our school before submitting an application. Please telephone or email to arrange a suitable time.

We look forward to meeting you.

Yours Sincerely

Ms Reema-Gee Reid
Headteacher





The Hollydale Context

Hollydale is a warm and welcoming, one and a half form entry primary school, located in a challenging inner city area of South East London.

The intake of the school is ethnically diverse with 87% from minority ethnic groups. There are over twenty four different languages spoken and 30% of pupils do not speak English as their first language.

Our inclusive ethos is reflected in our intake and we admit pupils with a wide range of special educational needs. The ethnic diversity of the pupils is matched by a similar diversity among the staff and several are able to communicate with parents and pupils in their first language.

66% of our pupils are entitled to free school meals and a significant number of our families have personal difficulties which often create a considerable barrier to learning for many of our pupils. Consequently, staff and particularly members of the senior leadership team have devoted lots of effort to strategies which support families effectively, helping children access the curriculum, improve their learning and ensuring progress. Underpinning this is an inclusive policy which goes a long way in supporting these vulnerable pupils and families. We are pleased to offer a breakfast and after school club that is well used by pupils and there is an extensive enrichment timetable that 60% of pupils attend.





The school has established partnerships with several local secondary schools, two local universities and strong links with a number of other local community groups. We also have a long standing partnership with our link school in Ghana and have also developed links with a school in Swanley, Kent and a school in France.

The school is supported by a highly committed team of Governors who bring a wide range of experiences and skills and who work in close partnership with the Headteacher. We very much value our work force and put a lot of emphasis on the continual professional development of all staff.

Location

Hollydale Primary School is located in Nunhead, Peckham which is in the London Borough of Southwark. We are bounded in the north by Peckham, in the west by East Dulwich, in the east by New Cross and Brockley and in the south by Honor Oak.

Transport links are good, with Hollydale School just across the road from Nunhead station, which has direct links to Victoria and Kings Cross. There are buses connecting to Peckham Rye and we are also within walking distance of Brockley, Peckham Rye and Queens Road Peckham stations.

Nunhead is a lovely quiet, primarily residential area. At its heart lies Nunhead Green and a small high street of independent shops, all of which provide a good range of facilities to its diverse local residents and wider community. Its main claim to fame is being home to Nunhead Cemetery, established in 1840, one of London's "magnificent seven" gothic Victorian Cemeteries and well worth a visit.

Leisure facilities nearby include; the newly refurbished Dulwich Leisure Centre and Peckham Pulse Leisure Centre, which has a modern gym, swimming and hydrotherapy pools. Nearby Peckham library is now a local landmark and won the 2000 Stirling Award and 2002 Civic Trust Award for its excellent architecture.

Nunhead is well connected with lots going on, a welcoming and exciting place to be, demonstrating the very best of London as a place to live and work.





Job Description

Position: Class Teacher

Reports to: Leadership Team

Grade: Teachers Pay & Conditions

Key purpose of the job

To take responsibility for the education and welfare of a designated class of children in accordance with the current School Teachers' Pay and Conditions document, having due regard to the requirements of the National Curriculum and LA and school policies.

Main activities

1. To take responsibility for planning and implementing appropriate work programmes for all children in the designated class, within the framework of national and school policies.
2. To maintain assessment records and report on pupils' progress to senior staff and to parents and carers, in accordance with school policy.
3. To manage additional adults within the classroom.

Principal accountabilities

1. To plan work for the class in accordance with national, LA and school curriculum policies and in co-operation with subject and phase leaders to ensure that the children experience a broad, balanced, relevant and stimulating curriculum.
2. To ensure a close match between the learning experience offered and the individual needs of the children in the class, so as to give each child an opportunity to achieve to the maximum of his/her capability.
3. To make appropriate educational provision for children with SEN and those learning EAL, with support from the SENCo and EMA Co-ordinators.
4. Where possible, to make sure that the majority of the children's work is closely linked to first-hand practical experience.
5. To provide children with opportunities to manage their own learning and become independent learners.
6. To create a secure, happy and stimulating classroom environment, maintaining the highest standards of organisation, and discipline.
7. To foster each child's self-image and esteem and establish relationships which are based on mutual respect.
8. To maintain a high standard of display both in the classroom and in other areas of the school.



9. To arrange for resources, equipment and materials to be available in such a way that they are properly cared for, easily accessible and will encourage the children to become more responsible for their own learning.
10. To work closely with colleagues to undertake medium and short term planning and the implementation of agreed schemes of work.
11. To assess children's progress, maintain records and provide written reports to parents and carers in accordance with school policies.
12. To communicate and consult with parents and carers and with outside agencies, as necessary, about children's progress and attainment.
13. To ensure that the school's aims and objectives in relation to the curriculum, equal opportunities and discipline are promoted in every day classroom organisation and practice.
14. To liaise with support staff both school based, from the LA & from other external bodies as required.
15. To take responsibility for the management of other adults in the classroom.
16. To take up the opportunity for continuous professional development through self-directed reading, courses and in-service training.
17. To undertake any other reasonable and relevant duties in accordance with the changing needs of the school.
18. To take responsibility for a curriculum subject area as agreed with the headteacher as detailed below (this will not be a core subject):
 - a. Promote the teaching of the agreed subject throughout the school, according to the requirements of the National Curriculum/QCA schemes of work and any other new initiatives from the Department for Education.
 - b. In conjunction with the Headteacher or other senior staff, be responsible for the implementation and management of the school's policy for the agreed subject area.
 - c. Review the policy and adapt it as appropriate.
 - d. Develop a scheme of work for the subject suitable to the needs of a primary school catering for 3 – 11 year olds.
 - e. Take responsibility for maintaining and evaluating all material resources with a system of easy accessibility. To consult colleagues and be responsible for ordering resources within an agreed budget in full consultation with the Headteacher
 - f. Offer support and advice to colleagues.



Key organisational objectives

The Postholder will contribute to the school's objectives in service delivery by:

1. Enactment of Health and Safety requirements and initiatives as directed.
2. Ensuring compliance with Data Protection legislation.
3. At all times operating within the school's Equal Opportunities framework.
4. Commitment and contribution to improving standards for pupils as appropriate.
5. Commitment and contribution to safeguarding all pupils.
6. Acknowledging Customer Care and Quality initiatives.
7. Contributing to the maintenance of a caring and stimulating environment for pupils.

Conditions of service

Governed by the National Agreement on Teachers' Pay and Conditions, supplemented by local conditions as agreed by the governors.

Special conditions of service

Because of the nature of the post, candidates are not entitled to withhold information regarding convictions by virtue of the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975 as amended. Candidates are required to give details of any convictions on their application form and are expected to disclose such information at the appointed interview.

Because this post allows substantial access to children, candidates are required to comply with departmental procedures in relation to Police checks. If candidates are successful in their application, prior to taking up post, they will be required to give written permission to the Department to ascertain details from the Metropolitan Police regarding any convictions against them and, as appropriate the nature of such convictions.

Equal Opportunity

The post holder will be expected to carry out all duties in the context of and in compliance with the Council's Equal Opportunities Policies.



Person Specification

Qualifications and Experience	
1	Qualified Teacher Status
2	A proven track record of recent and successful class teaching in a primary school, including literacy and numeracy (or of successful training for NQTs)
Knowledge and Understanding relevant to the job	
3	Good understanding of current theory and practice of best practice in teaching and learning, particularly as it relates to achieving high rates of progress for children of primary age
4	Thorough knowledge of the National Curriculum or Foundation Stage Curriculum
5	Understanding of effective strategies for maintaining high standards of discipline within the classroom and in accordance with the school's policy
6	Understanding of equality of opportunity issues and how they can be addressed in schools.
7	Understanding of safeguarding procedures and expectations
8	Understanding of a range of strategies to support children with SEN and demonstrate a knowledge of effective inclusion
Skills and Attributes	
9	To demonstrate the skills of a good teacher, including ability to:
	a. Interest, encourage and engage pupils
	b. Draw upon the ideas, experiences and contributions of pupils
	c. Provide appropriate levels of challenge, so that all pupils make good progress
	d. Use methods and resources that enable all pupils to learn effectively
	e. Use a variety of questioning techniques
	f. Use assessment information effectively to plan next steps in children's learning
	g. Make effective use of time



	h. Make effective use of teaching assistants and other support
	i. Enable pupils to acquire new knowledge and skills
	j. Enable pupils to develop the skills to work independently and collaboratively
	k. Enable pupils to develop self esteem and respect for others
	l. Create a well organised, stimulating learning environment
	m. Encourage high standards of effort, accuracy and presentation
10	Ability to make a significant contribution and commitment to a school ethos that promotes high achievement and raises attainment
11	The ability to work as part of a team in planning and implementing the curriculum
12	The ability to relate to and communicate effectively with parents and carers and to encourage their active participation in the educational process
13	A commitment to further your own professional development and to the principle of continuous improvement

Hollydale School is committed to safeguarding and promoting the welfare of children and as such all appointments will be subject to satisfactory DBS checks and references.



How to Apply

If you decide to make an application, please look carefully at the Job Description and Person Specification.

Your supporting statement should be no longer than 3 sides of A4 and should be tailored to demonstrate your suitability for this post.

CVs will not be accepted and interviews will be offered to those applicants best demonstrating how their skills, abilities and experience match the person specification and can demonstrate and evidence their commitment to our school.

Key Dates

Closing date: Please refer to advert and website

Shortlisting: Please refer to advert and website

Interviews: Please refer to advert and website

Visits to the school:

By arrangement, please contact the school as below

Any Questions?

If you would like an informal discussion about any aspects of this job opportunity, please contact the school in the first instance on 020 7639 2562 or by email at admin@hollydaleprimary.co.uk

Applying

If you decide to apply for this post please return your completed application form to:
admin@hollydaleprimary.co.uk



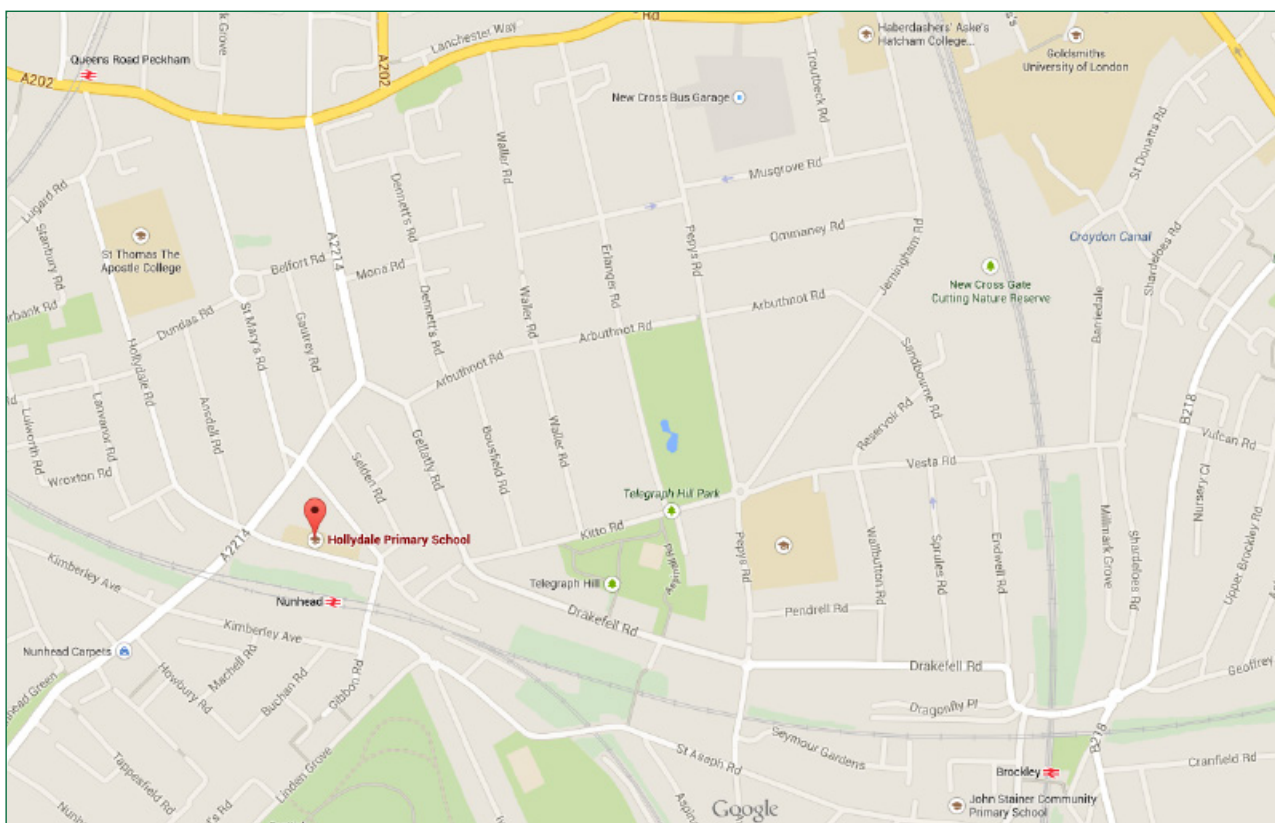


Location

Hollydale Primary School,
Hollydale
Road, London,
SE15 2AR

Tel: 0207 639 2562

Email: admin@hollydaleprimary.co.uk





Southwark - The place to live and work

Is Southwark what you think it is? Probably not. While we have some things in common with other London boroughs, such as a culturally diverse population, there's a lot more to a place which people from Charlie Chaplin to Rio Ferdinand have called home.

Just a walk along the South Bank or over the Millennium Bridge to the Tate Modern will show you this is an area worth investing in. Around 40% of it is being redeveloped and regenerated, to the tune of £4 billion.

Southwark dates back to Roman times, so we're a living history lesson. During the Anglo Saxon period it was the greatest traffic and trading centre in the country. Thanks to the fact that we were outside the City of London's jurisdiction, playhouses like the Globe and the Rose began to make up our popular theatre district. And today, the Elephant and Castle is the location of one of the UK's biggest regeneration initiatives.

Around London Bridge there's a thriving business district full of financial institutions, service companies and a growing arts and media sector. Stunning residential districts along the river embody high quality design and lifestyle. For a 2,000 year old area, we're good at looking ahead.

Life in Southwark can spoil you for choice. Foodie? Borough Market. Shakespeare buff? The Globe. Outdoor type? Burgess or Dulwich Park. Kids feeling bored? The City farm.

There's a great deal for you and your family and friends to do. Getting to and from those various places and events won't be a problem either, as we've got great transport links. Most teachers live around a half-hour's walk or bike ride away from work, and enjoy access to good rental properties, shared ownership schemes and interest-free loans for home purchase on the open markets as part of the Keyworker Living scheme. So living and travelling couldn't be much easier.



Millennium Bridge



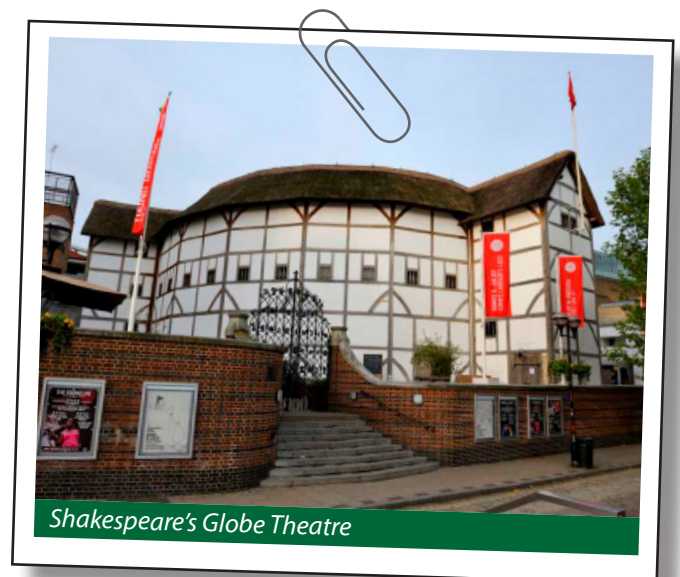
From frequent carnivals to the afro-caribbean food market, Southwark pretty much has it covered. Thriving, established markets, restaurants that cover almost every cuisine in the world, riverside walks, beautiful green spaces, sport, dance and music. There's something for everyone, whether you're after stimulation or peace of mind.

The children of Southwark are our future business leaders, hairdressers, politicians, taxi drivers, mechanics, nurses, plumbers, artists, footballers, engineers, music moguls, journalists, chefs and even teachers. We owe it to them to give them the best start to their lives and careers.

Some of our schools weren't always as good as they are now, and some others still have a way to go. But the important part is that they're getting better year on year and making children ready for the opportunities coming their way.

That's because we've made a concerted effort to support teachers and school leaders in bringing the curriculum alive. Whether they're at an Academy, Specialist, Church, Foundation or Community School, they're not left to go it alone. There's a structure and good funding in place to help them. Our determination plus their talent and experience is already beginning to bear fruit.

As one of our school leaders or teachers, you'll have children's futures in your hands. Because of that, you deserve all the support we can provide. In fact, all our teachers enjoy the best we can offer, from our renowned Induction Programme for NQTs through to Leadership and Management Programmes that will help you develop your knowledge and skills, no matter what your level of experience.





We don't forget our invaluable support staff either: they've got access to development and training in order to raise pupils' achievement levels, and they have real career paths. For you, it means you'll have a motivated, well-trained team of people around you. And you'll benefit from all the other support systems we've implemented, from the Arts team and EAL advisors to borough advisory staff who focus on Hearing, Visual, Speech & Language, Specific Learning and Physical Difficulties, and a Behaviour Improvement Programme.

For teachers with children, there are many nursery classes and crèches, good childcare, and

after-school clubs and play centres. We'll also be happy to talk to you about flexible and part-time working.

Just as importantly, you'll have borough-wide opportunities for Continuing Professional Development, including conferences, action research and overseas trips. You'll also have the chance to take part in local authority advisory work, contributing your ideas and expertise to borough-wide development. So your students won't be the only ones improving their prospects.

(extracted from the Inspiration Brochure - www.southwark.gov.uk/downloads/download/1046/inspiration_brochure)



Hollydale Primary School



Additional Information

Please click on the links below for additional information.

Hollydale School Performance

Please click [Here](#).

Hollydale School Data Dashboard

Please click [Here](#).

Hollydale School Ofsted Reports

Please click [Here](#).

Teaching in Southwark

Please click [Here](#).

All In London – Guide to Southwark

Please click [Here](#).

First Steps – Mayor of London's shared ownership scheme

Please click [Here](#).

Properties to rent within a 1 mile radius of the school

Please click [Here](#).

Properties for sale within a 1 mile radius of the school

Please click [Here](#).

