

# Job Description

**Post Title:** Director of Learning – Expressive Arts/Design Technology  
**Job Grade:** L7-10  
**Responsible to:** Principal/Associate Principal

## Job Purpose

- To secure outstanding teaching and thereby maximise student achievement across Expressive and Performing Arts and Design Technology.
- As a member of the Extended Leadership Team to contribute fully to effective corporate leadership of the college leading to improved standards in all aspects of the college's work
- To provide leadership of, and take accountability for, all standards within the Arts and Design Technology, delivering measurable improvement in teaching and learning and student outcomes
- To line manage a range of staff, including the Head of Performing Arts; Head of Art and the Head of Design Technology, ensuring that those staff strive to effect continuous improvement within their areas
- To teach designated classes according to the requirements of the college timetable
- To contribute to the college's ethos, ensuring that it is a disciplined, well-ordered place for purposeful learning
- To ensure that the college aims are put into practice and lead the drive for continuous improvement.

## Key Accountabilities

- The post holder will be accountable to the Principal/Associate Principal for the quality of the curriculum, teaching and learning, and outcomes across Expressive Arts and Design Technology areas.

## Key Processes

All members of the Extended Leadership Team are expected to contribute to the following processes:

- Strategic planning
- Standards monitoring, performance tracking and intervention
- Effective appraisal and development of staff
- Assisting the Principal/Associate Principal with staff recruitment in their areas of responsibility
- Assisting the Principal/Associate Principal with staff capability or disciplinary procedures in their areas of responsibility
- Effective deployment of resources
- Administration and organisation
- Production of reports for the governing body and attendance at governing board meetings as required
- Promotion of the college
- Celebrating success and challenging inappropriate expectations, if necessary

**Key Areas of Responsibility** - The post holder will lead innovation and improvement across the Expressive and Performing Arts and Design Technology areas to drive standards of the curriculum, teaching and learning and outcomes. You will support, advise and hold to account subject leaders in order to ensure that students have a stimulating and enjoyable education which delivers outstanding results in terms of progress and attainment against national.

### **Duties and responsibilities specific to the post**

- To take a strategic lead in the development of Expressive Arts and Design Technology
  - Be accountable for students' attainment against national, progress and outcomes in Expressive Arts and Design Technology
  - Support individual Heads of Department to develop appropriate syllabuses, resources, schemes of work, marking policies, assessment and teaching and learning strategies to deliver outstanding student results
  - To ensure high standards of teaching and learning, academic attainment and progress for all students within the curriculum areas
  - Ensure that the quality of teaching continuously improves in all areas
  - Hold Heads of Department to account by using data to ensure outstanding outcomes for all groups of learners
  - Ensure all groups and subgroups of learners make good progress within each subject
  - To undertake and support staff training and professional development within the areas
  - Ensure that all aspects of quality assurance are carried out as required by the Middle Leaders and that action plans are enacted to tackle underachievement/development needs
  - To contribute to the College Development Plan and self-evaluation processes as required
  - To liaise with outside agencies or other professionals
  - Ensure that college policies are applied consistently and rigorously across all departments
  - Demonstrate a commitment to intercultural activities and international links
  - Model best practice in the classroom
  - Other reasonable duties as required by the college
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