****

**Drama Teacher Job Description - St Margaret’s School**

**Part Time : 0.40 Summer Term 2018 then 0.60 FTE from September 2018**

**Main Responsibilities –Drama**

* Teach Drama to Years 7 to 11, and GCSE Drama
* Form Tutoring for a Senior School class
* To prepare each class for an annual Drama performance
* One lesson of PSHE teaching to Years 6 and 8
* To prepare the girls for internal examinations and assessments
* To do a lunch duty each week
* Core hours are 8:00am to 4:00pm, with one 8am duty for 5 days (pro-rata) per annum
* To attend staff meetings and parents’ evenings as required
* To write reports for girls
* To set and mark tests and examinations for girls
* To contribute to ‘house’ and other whole school activities (e.g. sports day)

**Ideal Candidate**

The ideal candidate will be empathetic to the girls and contribute to the school’s friendly, enthusiastic atmosphere.

The school adopts a policy of supportive rigour when developing girls’ academic and extra-curricular performance. Small class sizes mean that teachers have the opportunity to pay close attention to their pupils and develop each girl’s skills.

**Main Responsibilities**

* Teach Drama to Years 7 – 11, including GCSE Drama
* To prepare each class for an annual Drama performance
* To do a lunch duty each week
* Core hours are 8:00am to 4:00pm, with one 8am duty for 5 days (pro-rata) per annum
* To attend staff meetings and parents’ evenings as required
* To write reports for girls
* To contribute to ‘house’ and other whole school activities (e.g. sports day)

**Ideal candidate**

Experience of teaching up to GCSE level Drama

Experience of teaching a range of abilities including the more able

**Other Information**

Teacher turnover at St Margaret’s is very low.

St Margaret’s normally adheres to the Standard Salary Scale, according to the scales applicable in Inner London. A St Margaret’s allowance is paid in addition to this.

**Safeguarding**

The school is committed to the safeguarding and welfare of children, and all staff at St Margaret’s are required to commit to the school’s safeguarding protocols and practice.