CARDINAL NEWMAN
CATHOLIC SCHOOL

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Headteacher: Mrs M Kelly BSc

May 2018

Dear Applicant

TEACHER OF ART (0.2 FTE)

Thank you for your interest in the position of Teacher of Art at Cardinal Newman Catholic School. Please find enclosed:

a) CES Application Form including:
- Notes to Applicants
- Rehabilitation of Offenders Act 1974 Disclosure Form
- Recruitment Monitoring Form

b) Job Description

c) Person Specification

Applications must be made using the CES form, with an accompanying letter which should be no more than two sides of A4 and which takes account of the combined job description and person specification. Please give an outline of the key elements of your professional experience and the qualities that prepare you for this particular post.

The closing date for return of applications is 9.00am on Monday 20 May 2018.

This post is subject to the Rehabilitation of Offenders Act 1974 and as such any criminal convictions or pending convictions must be listed at Section 10 of the application. Failure to do so may invalidate your application at a later date.

The post involves contact with children and will require a successful Criminal Records Bureau check. The school is committed to safeguarding children and young people and all staff must adhere to the school policy on Safeguarding.

On receipt of your application form, we will apply for references.

If you have any queries regarding the post, please do not hesitate to contact me.

Yours faithfully

Suzanne Harris
Headteacher's PA