



Family Handbook 2018/19

Welcome

Dear Parents,

We are delighted to welcome you to the vibrant learning community of Hua Hin International School.

Effective communication with parents is an essential ingredient to ensuring that all our students are happy, secure and supported in their learning. This 'Family Handbook' has been designed to give you vital information about the workings of school life to help begin this process.

The journey for your child to become a confident, independent lifelong learner is beginning...

Best wishes



Julie Way
Headteacher



Our Mission

Education at HHIS is structured around our eight key 'I' values. These values form the fundamental core of our existence and are the centre around which subjects, curriculum themes and all daily experience revolve. The expectations implicit in the 'I' values are visible within everyday life for everyone and our consistent promotion of these values, enables all of our students to become confident, lifelong learners.

Throughout their time at HHIS, our students are supported and challenged by a highly qualified, committed and internationally recruited teaching staff. Our curriculum is properly broad and balanced so that no single subject or way of thinking is able to dominate the timetable or distort the children's perception of what is important.

The arts feature as prominently as the sciences and a broad and inclusive programme of physical education is a natural part of every child's experience of school. The application of technology is an entirely natural feature of all areas of the children's life at school and all staff model an eagerness for technological solutions.

HHIS is very deliberately an inclusive school where everybody flourishes and where difference and diversity enrich the entire community. While everyone takes great pride in seeing our most able students reach the highest possible standards of attainment, we are equally thrilled to celebrate huge leaps of progress made by all children along their individual learning journeys.

OUR I VALUES

Something big about “I”

At HHIS we promote 8 key values and they underpin the attitudes and characteristics of effective learning that we cherish and nurture in our children.

The purpose of the following ‘I’ statements is to explain our beliefs about learning and teaching; our goals for our children; and how those goals and beliefs guide the everyday activities and experiences that make our school truly unique. The Key ‘I’ words are:

- **Inquisitive**

All children are naturally inquisitive and use their curiosity everyday to develop their understanding of how their world works. We will teach them ‘how’ to learn, not just for the here and now but for the future. We will make sure that they learn at their own pace and in ways that are best for them.



- **Individual**

Every child is an individual and each child has unique physical, social, and intellectual characteristics. We will be attentive to and care about all the children who attend our school; we will be sensitive to their needs, feelings and interests. By the time the schools starts its first day, we will have developed an integrated approach to our curriculum through cross-curricular topic webs, planned to match the needs of individuals and designed so that each child is able to develop emotionally, socially, physically and intellectually.

- **International**

At HHIS we will implement a multicultural curriculum which will be broad, balanced and relevant to the wide range of children in our care. We will celebrate the linguistic and cultural diversity that makes up the school community and use it as an asset which will enhance the educational environment for all our children. We will value and respect all children and their families equally and there will be a strong partnership between staff and parents and carers



- **Imaginative**

Educating a child’s imagination is an important way to prepare children for the future. Armed with this strong sense of imagination, children can become confident problem solvers and at our school we will actively encourage and support the development of our children’s imaginations.

- **Inspired**

At HHIS we will not limit learning to within the walls of our classrooms, instead, we will view our outdoor and indoor areas as one learning environment. We believe that every child should experience the world beyond the classroom as an essential part of learning and personal development. We will provide high quality-learning experiences that are set in real situations so that children will become effective and highly motivated learners.



- **Innovative**

To inspire our children, HHIS will provide an outstanding curriculum which will be based on the latest developments within the UK National Curriculum and take in established child-centred practices. Our curriculum will be adapted in a highly imaginative and innovative way so that it promotes high achievement and creativity. We will follow a thematic curriculum that fits alongside subject teaching to make realistic connections across all areas of learning.





- **Intrepid**

At HHIS we will provide situations that give children an acceptable degree of challenge. Our teachers will use assessment to plan lessons and set tasks for students at just the right level so that the work is sufficiently challenging for all abilities. Activities that are slightly difficult for the child are more motivating and provide for stronger feelings of success when they have been accomplished.

- **Inclusive**

HHIS will undoubtedly benefit from receiving a student population with a wide range of abilities, talents and needs all of whom may require additional support and challenge at some stage of their school careers. Our experience tells us that everyone benefits when the student population is this diverse. We will therefore promote understanding, compassion and tolerance as everyone works closely with others who are in some way different. Children who grow up in an environment where these qualities are normal, will develop into sensitive and inclusive adults who can integrate themselves effortlessly and effectively into a broad and balanced society. We intend our school to be wholly representative of that broader society.



Contact Information

Hua Hin International School

Address: 549 Moo 7, Hin Lek Fai, Hua Hin, Prachuap Khiri Khan 77110.

Telephone: +66 (0) 32 900 632-3

School Office

Cheng (Admission): cheng.b@huahinschool.com

Mobile: +66 (0) 94 533 9294

Ness (Front Office): ness.s@huahinschool.com

Mobile: +66 (0) 98 824 4135

Toomtam (Visa): toom.n@huahinschool.com

Mobile: +66 (0) 61-621-7588

Amm (Accounting): amm.s@huahinschool.com

+66 (0) 99-428-2196

Pui (Accounting): thanawan.h@huahinschool.com

Ton (IT): ton.t@huahinschool.com

Aua (Technician): aua.c@huahinschool.com

Headteacher and Leadership Team

Julie Way (Headteacher): juliew@huahinschool.com

Khun Gade (Head of Thai Language and Culture): gade.c@huahinschool.com

Lucy Greig (Early Years Phase Leader): lucy.g@huahinschool.com

Jess Sharkey (KS1 Phase Leader): jess.s@huahinschool.com

Jake Miles (KS2 Phase Leader): jake.m@huahinschool.com

Lewis Chalk (KS3 & KS4 Phase Leader and IB Coordinator): lewis.c@huahinschool.com

Meet our Teachers



Ms Julie - Headteacher

I am very proud to be headteacher of Hua Hin International School. I was previously headteacher of a school in the UK, which was recognised by the Minister of Education for the high standards achieved by the children. Prior to that, I was Head of St Andrews International School, Sukhumvit 107, Bangkok, which at the time was only the third school in Thailand to gain a silver accreditation from CfBT. For several years before coming to Thailand, I enjoyed working as a Principal Lecturer at a University for teacher training.

My qualifications include: Masters in Education, BA (Hons), PGCE, QTS and the UK qualification for headteachers, NPQH. My teaching career has been across all age groups; I have taught 2 year olds, all ages at the Primary stage, English to secondary students and taught trainee teachers too.

My personal interests are centred around sport and being in the outdoors so obviously, Hua Hin is just a perfect place for me!

You can contact me at: juliew@huahinschool.com



**Khun Gade
Thai Director**

I am delighted to be a part of HHIS team. I graduated from Burapha university with a Bachelor degree in Education with Thai major.

I have almost 20 years teaching experience in Thai and International schools. These experiences have been important in the development of my teaching and leadership skills. One of the roles I particularly enjoy is promoting close relationships with parents.

gade.c@huahinschool.com



**Mr Lewis
Phase Leader for
KS3 & KS4 and
IB Coordinator**

I am delighted to be leading the KS3 and KS4 phases at Hua Hin International School. I qualified from the University of Southampton with a Business Degree and a PGCE in IT. In 2015, I achieved my Masters in Education qualification.

My passion for learning and teaching however, extends well beyond balance sheets and circuit boards! I look forward to another year working, running and achieving great things together.

lewis.c@huahinschool.com



**Ms Jess
Phase Leader
for KS1**

I have been involved with the exciting journey of HHIS right from the very beginning and I love being part of it all. I am now leader of KS1; giving more opportunity to play a part in the continued growth of this child centred school. I studied and qualified with a BA (Honours) in Primary Education with QTS. Before arriving in Hua Hin, I was teaching in a challenging inner city School in Bristol. I also have experience in Forest schools in Devon.

I look forward to another fantastic year ahead working alongside a great team and wonderful families.

jess.s@huahinschool.com



**Mr Jake
Phase Leader for
KS2**

I have a degree in Education Studies including PGCE with experience in nursery, primary and secondary schools. Before arriving in Hua Hin I was teaching in a UK primary school. It has been a thrill to be part of the Senior Management Team at HHIS and work with such a great team of teachers.

HHIS is such a wonderful environment for teachers and children to achieve their maximum potential.

jake.m@huahinschool.com



**Ms Lucy
Phase Leader for
Early Years**

With a BA (Hons) in Performing Arts already behind me, my experience in education began whilst working with children and young people in various Special Education facilities throughout the UK. I later returned to University to complete my PGCE in Early Years, enabling me to combine my love of the Arts and education and giving me an excellent basis for teaching young children.

I am so excited to be taking on the role of Early Years Phase Leader at HHIS and continuing my career within an environment that truly encapsulates my ideal for teaching and learning.

lucy.g@huahinschool.com

Secondary and Primary Teachers



Mr Alasdair
Science Teacher
Head of Science

I have taught the National Curriculum for fifteen years across a range of subjects. My qualifications include: Master of Education, PGCE and BSc (Hons) in Maths and Science.

At HHIS, I work to use the diversity of the Hua Hin area as an outdoor classroom to bring learning to life with the best opportunities for the students to engage with the Key Values of the school.

aldasair.m@huahinschool.com



Mr Jeremy
Science and
English Teacher
ECA Coordinator

This is now my twelfth year of teaching in Thailand, having taught many subjects to 5 year olds through to 16 year olds as well as being Principal of an international school in Bangkok. My qualifications include: MA Education, PGCE and BSc in Biological Science.

I have thoroughly enjoyed being part of this successful and vibrant school and look forward to helping shape the education provided in what is an excellent opportunity for the children and families of Hua Hin.

jeremy.s@huahinschool.com



Ms Faye
Year 10 form Tutor
Art Teacher

I am a Visual Arts teacher with more than 18 years of teaching in the KS3/4 classroom, as well as 4 years experience at KS5. I am a BA Fine Arts graduate from the University of Plymouth, UK and have a Post graduate Certificate in Secondary Art education. My education practice pioneers the use of values based, experiential learning and growth mindset techniques whilst in Art, my expertise includes drawing, painting, photography and mixed-media conceptual work.

Outside the classroom, I love triathlon training, optimum health and well-being and exploring nature through Art.

faye.b@huahinschool.com



Ms Deven
Year 9 form
Tutor
Head of English

I am very excited to be the Head of Hua Hin International School English Department. Throughout my own education, I was passionate about English and playing sports, particularly netball. I began teaching in Thailand, as a foreign language teacher, when I graduated from University in 2013. I worked there for a year before returning to England, where I have worked in Kent for the past three years. I absolutely love the fact that my job allows me to share my passion for English literature and language with my students and enjoy seeing the way it can broaden their understanding of the ever-changing world that we live in.

deven.s@huahinschool.com



Mr Fabian
Year 8 form Tutor
Head of
Mathematics

I am extremely excited to be part of HHIS and to be the Head of mathematics. I was previously Head of Maths at a school in the UK and have worked in that position since 2012 at two other London schools prior to this.

My qualifications include: MA in Philosophy of Education, BSc and PGCE.

Professionally, I truly enjoy teaching as well as my specialist subject of Maths. Personally, I value an active and happy life with my family at the forefront.

fabian.l@huahinschool.com



Mr David
Year 7 form
Tutor
Head of
Humanities

I graduated from the University of Warwick with a history degree in 2008 and completed my teaching qualifications with Nottingham University. I have been teaching in Thailand for nine years and have been fortunate enough to work with students aged 4-18 across a diverse range of subjects. I am very happy to be bringing the humanities alive to our secondary students.

It has been thrilling to see HHIS and everyone within it grow over the past 3 years. I am excited to be a part of that development going forward.

david.c@huahinschool.com



Ms Kaleigh
Year 6 Class
Teacher

I graduated from Edge Hill University with BA First Class Honours in Primary and Secondary Education, with QTS. I have been working with children from Key Stage 1 up to Key Stage 4, including teaching GCSE Languages, for seven years. My teaching experience has predominantly taken place in Key Stage 2 across the UK and British Isles.

More recently, I have been teaching the British Primary Curriculum to classes in which the children are a mixture of native English speakers and children who speak English as an additional language in Malaga, Spain. My passion is creating opportunities for children to learn in exciting ways which encourage them to develop their curriculum knowledge and personal skills. I am delighted, and honoured, to be part of the Hua Hin International School.

kaleigh.m@huahinschool.com



Mr Paul
Year 5 Class
Teacher

I completed my teaching degree at Edge Hill University in the North West of England in 2003. I then taught in a primary school in Liverpool before moving to Spain, where I worked in an international school for 10 years.

I am very excited to be part of HHIS with its child-oriented ethos and particularly enjoy the warm and vibrant atmosphere of the school.

paul.m@huahinschool.com



Mr Matt
Year 5 Class
Teacher

I trained and taught in schools in and around Exeter in the UK and have thoroughly enjoyed these experiences. I have a strong knowledge and understanding of the current UK primary curriculum. My leadership role in the development of IT within HHIS enables me to make a further impact on the development of the school. Asides from work, I am a keen sportsman and enjoy long-distance running and have competed in both marathons and half-marathons. I also have a keen interest in music and current affairs and like to bring these interests of mine into the classroom to inspire the children.

matt.v@huahinschool.com



Ms Laura
Year 4 Class
Teacher

I graduated from The University of Warwick with a BA (QTS) Science degree, in 2005. Since then, I have taught in a number of schools across the world including the Dominican Republic and Sri Lanka. I am a passionate, energetic teacher, who thrives in the classroom. I very much enjoy providing interactive, lively and engaging lessons, where the children not only learn, but also have a lot of fun!

I am looking forward to another successful year at Hua Hin International School, where I can continue to make a positive contribution to such a forward thinking and child-centered school.

laura.c@huahinschool.com

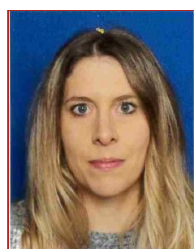


Mr Sam
Year 4 Class
Teacher

Previous to arriving at HHIS I was teaching in a Primary School in South Cumbria, UK. I am passionate about the outdoors and make sure that our learning in the classroom extends beyond the classroom walls. Being part of the Duke of Edinburgh Award team is an important role for me at HHIS.

I want the children I teach to be as enthusiastic about learning as I am about teaching and try to run lessons where children are at the centre of the session and getting as involved and hands on as possible.

sam.b@huahinschool.com



Ms Katie
Year 3 Class
Teacher

After I graduated with a BA(Hons) in Printed Textiles from De Montfort University in 2011, I have taught English in Thailand (Sakon Nahkon), China (Guangzhou) and Italy (Catania). I moved back to England to study for my PGCE at the University of Exeter. I have taught in a school in Torquay for the past three years and I am very excited to travel back to Thailand now and be part of HHIS.

katie.p@huahinschool.com



Mrs Hannah
Year 2 Class
Teacher

After gaining my BA (Hons) in Primary Education with QTS I worked for 4 years in the North of England before moving to Spain for 9 years. There I gained a lot of experience working with children with EAL in a range of different Year groups.

I am delighted to be a part of this growing school and enjoy spending my spare time with my family in and around Hua Hin.

hannah.m@huahinschool.com



Ms Becca
Year 1 Class
Teacher

I graduated from Canterbury Christ Church University in 2014 with a BA (Hons) in Primary Education with QTS and worked as a Key Stage 1 teacher in Oxfordshire. My years prior to my arrival enabled me to gain a wealth of experience working with children of all abilities and from a wide variety of backgrounds. I am passionate about giving every child the opportunity to thrive and succeed at school. I particularly enjoy teaching literacy and art, where children have a greater opportunity to express their individuality.

I am delighted to be part of Hua Hin International School at such an exciting time.

rebecca.s@huahinschool.com

Early Years Teachers



Mrs Ruth
Early Years 1
Class Teacher

I am an experienced Early Years teacher. I graduated with a PGCE from University College London. I specialised in Early Years and have 7 years experience working with children of 6 years and under in a variety of different education settings including children centres, primary schools and nurseries within the UK and Vietnam. I am excited to be part of the EYFS team and teach in the 2 year old provision. Here we seek to develop foundations, both academic and social, for the children to build upon in their future studies. I believe that family members are a child's first teacher and I warmly welcome working in partnership with parents and carers.

ruth.a@huahinschool.com



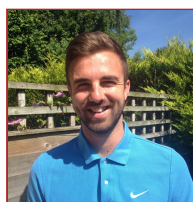
Ms Sarah
Early Years 3
Class Teacher

I completed my Primary PGCE in London after undertaking a BA(hons) in History and Philosophy of Art. Since then I have taught in primary schools in Hertfordshire and Essex. I have a love for art and bring creative aspects into the classroom, across the curriculum, to inspire imaginative children. Children in EY3 love our drama and performances.

It is wonderful to be part of HHIS, which I believe to be a nurturing and inspirational place for children to learn and grow. I am thoroughly enjoying sharing in the journey of this growing school and being part of this special community.

sarah.s@huahinschool.com

Specialist Teachers



Mr Aaron
PE Teacher
Head of Physical
Education

I am really excited to be Head of Physical Education at HHIS and share my passion for sport. I graduated from Marjon University (Plymouth, UK) with a degree in Sports Development in 2009.

I gained a PGCE in Secondary PE at the University of Southampton in 2014. Since then I spent three years at a school in the U.K. teaching PE. I thoroughly enjoy teaching and working with young people on a daily basis. I believe sport is a fantastic tool for students to gain key skills, such as teamwork, communication, leadership and confidence. It also allows people to experience achievement and enjoyment.

aaron.m@huahinschool.com



Khun Pla
PE and
Swimming
Teacher

I love adventure. I have taken part in a range of adventure sports around Thailand and Southeast Asia, which include rock climbing, canyoneering, snorkeling and mountain biking.

I love spending time with my daughter, listening to music and exploring new places. I enjoy learning new skills and challenging myself, for example when I ran the north face 100km and had to learn how to run trail in the dark. I will continue to learn new skills in Hua Hin, and enjoy lots of water sports!

pla.i@huahinschool.com



Ms Jess P
EAL Teacher

I am so excited to have the role of EAL teacher at HHIS and share my passion for English. I have been teaching Early Years at a local Hua Hin school for the past 12 months, supporting many students with EAL. I am looking forward to working with students from a range of year groups and inspiring them to really develop their English skills.

I graduated from Cardiff University with a BA in Journalism in 2009 and am also certified to Teach English as a Foreign Language. I love living in Hua Hin and enjoy nothing more than getting into a good book!

jess.p@huahinschool.com



Mr Tom
EAL Teacher

I graduated from the University of Reading in 2009 with a BSc (Hons) in Psychology. Afterwards, I joined the police for five years working initially as a call handler, a voluntary police officer and then progressing to an acting supervisor.

I am a fluent Welsh/English speaker and have always had a passion for languages. In June 2015, I graduated with a certificate for teaching English language from Trinity college in Bristol. There I learnt the importance of not only speaking good standard English, but also the importance of pronunciation, fluency and confidence when communicating. I enjoy developing these skills with the students of HHIS in fun and inspiring ways.

tom.w@huahinschool.com



Kru Aom
Thai Teacher

I am delighted to be a part of the team at Hua Hin International School. I graduated from Suan Dusit University with teacher's Bachelor degree of Education in 2003 and have now more than ten years of experience working in education in several international schools in Bangkok. I taught Thai language to both native Thai speakers as well as foreign children in British School of Bangkok for seven years. After that, I was a part of the teaching team at St. Andrews International School Sathorn, working alongside both Thai and international staff, who used a wide variety of engaging and effective teaching and learning techniques.

I believe that learning should be fun, creative and inspiring. This in motivates students to share their learning with others and use their new knowledge in their daily life.

aom.b@huahinschool.com



Kru Gluay
Thai Teacher

My name is Gluay and I am the Thai teacher at HHIS. My academic background consists of a Bachelor of Arts Degree in English from Kasetsart University and a Master of Arts Degree in Second Language Teaching from Birkbeck University in London.

I have over ten years experience in teaching Thai and English and have taught the Thai language in a language school in London for over four years. I returned back to Thailand and worked as a Thai teacher at St. Andrews Sukhumvit International School before joining HHIS. My teaching style is varied and I like to make my lessons fun for the students. I really enjoy seeing the students' progress. I will ensure that my students improve their Thai while having fun everyday!

gluay.p@huahinschool.com



Ms Bonnie
Mandarin Teacher

I am Bonnie from Taiwan. I graduated with a BA degree in Chinese literature. I have eight years teaching experience in Taiwan and have taught Mandarin for three years in Hua Hin.

I believe that students learn the best when it's fun for them to do so! Therefore, I apply various activities to enhance students' speaking and listening proficiency, as well as to enrich and engage students in learning through songs, games, art activities, worksheets, storytelling, and one on one speaking practices.

bonnie.c@huahinschool.com



Ms Hong
Mandarin Teacher

I graduated from Yunnan Normal University in China and gained my teacher qualification certificate in 2010. I have been a Mandarin teacher for over seven years teaching students from Nursery to Secondary levels. In Thailand, I have taught Mandarin in International schools and Chinese programs for five years. I have also taught Chinese dual immersion program at an elementary school in the United States for two years.

I like learning new things, reading and shopping in my spare time. I also enjoy cooking very much.

hong.q@huahinschool.com



Ms Emma
Learning Support Assistant Teacher

My name is Emma King, I am from the United Kingdom and have been living in Guangzhou, China for the past three years with my husband and two children. I have been working at the Utahloy International school as an Intern, EAL (English as an additional language) teacher and supply teacher with a focus on children aged 2 to 8. I have been teaching children who have needed additional support. I have recently completed a Post-graduate Diploma in teaching.

I am very much looking forward to new opportunities and challenges at Hua Hin International School.

emma.k@huahinschool.com

General Information

Our School Day







- Our outdoor area is supervised from **8:15am** and classrooms are also open from **8:25am**.
- The Thai National flag is raised at 8:25am and then students go to their classes.
- Our school day begins at **8:30am**.
- Students have a break and a snack mid-morning in the canteen.
- Lunches are supervised by school staff and our staff eat in the canteen with the students.
- There is also a short break in the afternoon for students. The times vary according to the year group.
- The school day ends at **3:30pm**.
- Extra-Curricular Activities end at **4:30pm**.



Our School Dress Code

All students attending Hua Hin International School are expected to wear school uniform. We want our students to be smart, comfortable and ready to engage in active learning. Additionally, school uniform helps everyone to be recognisably part of our collective school community. A full range of HHIS uniforms can be gained from the school office.

- **Jewellery** should not be worn other than for medical or religious reasons. For students who have pierced ears, small stud earrings may be worn.
- **Watches** may be worn, providing they are not bulky on the student's wrist.
- **Hairstyles** should be neat and tidy with natural colouring. Long hair must be tied back for PE, swimming, art and science.
- **Make up**, nail varnish and other fashion accessories should not be worn.
- **PE kit** should be worn for sports activities.
- **Sun hats** - students must wear school hats when doing outdoor activities. School hats are available from the school office.
- **Shoes** should be safe and sensible. Shoes or trainers can be dark in colour or white. Shoes should be easily fastened and offer support to the foot when the student is physically active at break times.
- **White or grey socks** should be worn.
- **Additional Trainers** are required for PE sessions.
- **Vests** may be worn if required but T-shirts that are visible at the collar or sleeves should *not* be worn.
- **All clothing** must be clearly marked with the student's name in indelible ink on the labels provided. Footwear should also be marked with the student's name.
- **Blue cardigans or jumpers or school sweatshirts** may be worn in the cool season.
- **School book bags** are available from the school office.

Age Group	Boys' Uniform	Girls' Uniform
Early Years and Key stage One		
Key Stage One and Key Stage Two		
Key Stage Three and Four		

Drinking Water

Water is available from water coolers around the school. Students will need to have their own water bottle. We are working to reduce our use of plastic as much as possible so we ask parents to also bring their own water bottles. Parents are of course free to top up with fresh water from our coolers.

Drop Offs in the Morning

Our school day begins at 8:25am with the raising of the flag.

It is important for all our students to arrive on time to school to ensure a smooth start to the day. Arriving late can be very unsettling for students. We appreciate your understanding and efforts to make sure the students arrive on time.

- Supervision for the students begins at 8:15am. If students arrive before this time parents are responsible for their supervision. Parents are responsible for their children in early years until the time they are handed over to the class teacher or assistant.
- Early Years and Primary students can go to the classrooms at 8:20am. Teachers are setting up for the day before this time and may not yet be in the classroom. Secondary students may go up to their corridor on arrival.
- Children in Early Years should be brought to their classrooms.
- If you need a brief word with your child's teacher please do make contact with them between 8:15 and 8:25am. If you require a longer discussion, please make an appointment with the class teacher.
- Students from Year 1 may be dropped off at the gate once they are settled into the school routine and are confident for this to happen.
- If a student is more than 10 minutes late they must report to the school office so that they are registered. This is for safety reasons.

Pick Ups at the end of the school day

Our school day ends at 3:30pm. ECAs end at 4:30pm. School buses leave school at 4:30pm

- Students in Early Years and Key Stage One who are not attending ECAs should be collected from their classrooms at 3:30pm.
- Students in Early Years and Key Stage One attending ECAs should be collected from their ECA at 4:30pm.
- Students in Key Stage Two and Three can be collected from the outside area.
- Students in Key Stage Two and Three may leave school to go to their parents' car in the pick up zone as identified by security.
- Students up to and including Year 3 who travel home by school bus and are *not* involved in an ECA are supervised either in the library or in the outdoor area.

Late Pick Ups

If you are unavoidably delayed collecting your child please inform the school office.

Students who are late being picked up will go to a supervised area. After 15 minutes parents will be called. Please note that our school office closes at 5:00pm.

Going Home with other people for children in Early Years and Primary

- If you require your child to be collected by a person who does not have a HHIS security tag then you must inform the school by phone. The person collecting the student should show either their ID card or passport to security.
- If your child is going home with another parent please contact the school office or let the class teacher know.

Mobiles / Tablets / Laptops

- Students in KS3 and KS4 may bring mobile phones into school as they may be used as learning tools in lessons.
- Students may only use mobile phones in lessons. At all other times they should be locked away in their lockers. If students use their mobiles at other times they will be confiscated by teachers and returned to them at the end of the day. It is the responsibility of the students to go to the teacher at the end of the day to retrieve their phone.
- Students in KS4 may bring in their own tablet / laptop for use in lessons. This should be charged at home ready for the day's learning. Students must take full responsibility for their device's security and storage.

Lunch times

There is a set time for each year group to go into the canteen. Teachers in Early Years and Lower Primary supervise and ensure that the children have a healthy and balanced lunch.

Snacks

Morning snacks are provided by the school. If students would like a snack in the afternoon they can order this for a term ahead in the school office at a cost of 20 Baht a day. If students choose to bring in their own snacks please ensure that the snacks are healthy and that the portions are appropriate. Crisps and sweets are not appropriate snacks. Snacks must be eaten in the canteen.

We do not allow snacks to be shared for safety reasons.

Helping us to keep your children safe

Security

Our first concern is of course, the safety of our students. We have a secure entrance and access can only be made through use of an identity card or authorisation gained from the office. All adults either working at or visiting HHIS, have ID badges. Please could you ensure that you and your children bring your school ID badges to log in/out when entering and leaving the school.

If you wish to assign an additional person to collect your child, please provide the School Office with a copy of that person's ID card. If there is a change of arrangements, please contact the office. We will not release a child to anyone without the proper documentation being in place; we will contact parents for verification.

Fire Drill

A Fire drill is held at least once a term. If you are in school when you hear a continuous bell or whistle then please proceed calmly to the nearest safety zone.

Do not try to find your child or ask staff where your child is as every member of staff has important duties to perform to ensure the safety of all our children.

Absence

Please inform the School Office if your child needs to be absent from the school.

If you need to collect your child during the school day, a *Leave Form* has to be completed and signed by both the class teacher and the Head of school. Leave Forms can be collected from the School office.

Sickness

If your child becomes ill during the school day, we will contact you and ask you to come and take her/him home.

If your child has been sick or had diarrhoea we ask that they stay home for 24 hours after the last bout of sickness to prevent illnesses spreading to other students.

Administration of Medicines

If your child needs to take medication during the school day, please make sure that all medicines are handed in to the School Office and an "*Administration of Medicines*" form is completed. Medicines will only be administered by our school nurse.

Asthma inhalers and Epipens are an exception and should be given to your child's class teacher. Upper Primary and Secondary students should take responsibility for their own inhalers and Epipens. Please advise the school of your child's medical needs on enrolment and if there are any subsequent changes.

Allergies

Please do keep us informed of any allergies that your child may have.

Use of cameras and videos

Parents will of course like to photograph their children taking part in events at school. However, parents should not publish any photos of children, other than their own, on any public social media site.

Thank you for working with us to keep our students safe.

Parent Teacher Group



The PTG's role:

- help enhance communication between parents and the school.

Volunteers:

- help organise parent volunteers to help out in classrooms and at Special Events.

Fund Raising:

- help develop fund raising activities to raise money for charity.

We welcome all parents to these meetings.

Curriculum

Our Curriculum is linked wherever possible to real life learning and the world around us. Objectives from the UK National Curriculum are taught through topics. Maths skills are taught separately and learnt skills are then applied to topic related problem solving.

Students will be provided with a overview of learning at the beginning of each term

Extract from Whole School Curriculum Map to show 2018/19

Some details will be subject to change.

Year of study	Term 1 (1st half)	Term 1 (2nd half)	Term 2	Term 3
Early Years (EY1, EY2 and EY3)				
2018/19	Looking After Me	Wild Things	Out of this World	People and Places
Key Stage 1 (Years 1 and 2)				
2018/19	Going Green	Why are different foods eaten in different countries?	Art Around Us	Journeys

English	Persuasive Formal writing Stories set in places that students have been.	Instructions Haiku Plays Letters	Explanations Biographies	Write stories that contain historical characters or events.
Science	Materials Identify, name, describe, classify properties and changes. Look at practical uses of everyday materials.	Plants Identify, classify and describe their basic structure	Colour and Light Look at sources and reflections.	Sounds Look at sources.
Geography	Oceans and Continents /looking after our world	Weather and climate around the world.		Use maps, aerial photographs. Compare and contrast Hua Hin and an area in UK.
History		Cooking through the years	Lives of Great Artists	Using evidence to find out what life was like in the past.
P.E.	Swimming Developing basic fitness / gross motor skills Hand-eye coordination games	Swimming Developing basic fitness / gross motor skills Hand-eye coordination games	Swimming Developing gross and fine motor skills Striking and Fielding Games	Swimming Gymnastics / Dance Athletics
Music	Singing focus and listening to range of music.	Untuned and tuned instruments focus	Make and combine sounds using inter related dimensions of music	Focus on own compositions.
Art	Sculpture	Collage	Great artists Painting	Textiles
Computing	How to log on, create files and save work that can be retrieved. Keeping safe on the computer	How computers are used in school and in the world.	Algorithms (a list of instructions to complete an	How to Use IT. • Pictures • Text • Audio
DT	Using textiles (Learning tree unit)	Food Technology (Fruit salad unit)	Designing a commercial product (Fridge magnet unit)	Computer Graphics (Calendar Unit)

Thai language	signposts, Thai calendar	instructions, write descriptions	Thai folk tales	writing signs, itinerary
MFL Thai language	Things around us	Ordering and making requests	House and home	Days and time
Thai culture	Plants and herbs	Healthy Thai food Loy Krathong	Art around us Thai artists Songkran	Holiday - past and present
Personal, Social and Health Education	Looking after our environment	Healthy foods Anti-bullying	Keeping ourselves safe	Making choices with money - saving and spending
Key Stage 2 (Years 3,4,5 and 6)				
2018/19	Explorers and Adventurers	Save Our Planet Water Cycle	Art Around the World in AD 900 and Art Today	Hua Hin – Holiday Destination
English	Adventure stories-quest tale Focus - Action Recount Poetry - Haiku	Balanced Arguments Persuasion Letter	Plays Poetry - ballads Biographies	Stories of mystery Focus openings and endings, dialogue. Explanation
Science	Year 3: Living things & their habitats Year 4: Living things & their habitats Year 5: Living things & their habitats/ Animals including humans Year 6: Living things & their habitats	Year 3: Year 4: States of matter Year 5: Earth and Space Year 6: Evolution & inheritance	Year 3: Year 4: Electricity Year 5: Properties and changes of materials Year 6: Light	Year 3: Year 4: Sound Year 5: Forces Year 6: Electricity
Geography	Rivers and Mountains	Climate Distribution of Energy resources	World mapping skills	Physical Features Human features Impact of humans on landscape
History	Journeys of exploration - including Vikings		Art around the world in AD 900	History of tourism in Hua Hin
P.E.	Swimming Health Related Fitness	Swimming Outwitting Opponents Games	Swimming Athletics Dance / Outdoor Adventurous Activities	Swimming Striking and Fielding Games Gymnastics

Music	Play and perform with emphasis on singing and untuned instruments. music and musicians linked to topic.	Play and perform tuned instruments and using musical notation.	Increasing aural memory and recall of sounds. Improvisation and composition linked to Art.	Compositions using digital technologies.
Art	Print	Collage	Take inspiration from the Greats.	
Computing	Search technologies	Computer network	Using IT across the curriculum	Programming
DT		Using computer to programme, monitor and control.		Mechanical systems
Thai language	Archive, letters, reports	Thai legends	Poetry (กลอนแปด)	Thai literature:
MFL Thai language	Telling time	Special occasions	Communication in different contexts	Travel and transport
Thai culture	Thai history: Ayutthaya period	Thai legends	Traditional Thai Crafts (ช่างสิบหมู่) Individual interest project	Hua Hin – Holiday Destination
Personal, Social and Health Education	Managing Dares Challenging stereotypes	Taking responsibility for our environment.	Puberty and Human Reproduction	Peer relationships and peer pressure
Key Stage 3 (Years 7, 8 and 9)				
Year 7 & 8	Ten Photographs that Changed the World	Let's Talk About It	Shop 'til You Drop: Fair Trade and Globalisation	No Water, No Life, No Earth
English	Ethical journalism,, persuasive writing Content: Photo diaries, photo essay, photograph i-values Goal: Photo gallery / exhibition	War poetry, Public speaking, Debate, Impromptu Speech TEXT: War horse, Framed +, Private Peaceful	Marketing campaign for fair trade product Persuasive language	Descriptive (Fiction) writing Classic Literature Text: Lord of the Flies / Treasure Island
Science Y7	Waves: Sound and Light, Space, Energy and Electricity	Cells, Organs, Reproduction, Movement, Respiration	States of Matter, Elements, Compounds, Chemical Reactions	Forces, Acids and Alkalis, Salts in the Environment, Food Webs

Science Y8	Adaptation and Inheritance, The Periodic Table, Electricity and Magnetism	Health and Lifestyle, Separation Techniques, Energy	Metals and Acids, Motion and Pressure	Ecosystem Processes, The Earth (rocks)
Geography	Using Geographical Information Systems. Population studies.	Coasts, weather and climate	Asia with a focus on the Silk Road	Urbanisation and our warming planet
History	The Impact of War on Society; Using photographs and sources	War command: Scenarios and strategies	Case Study: Akha & Doi Chaang Coffee; Trade Routes in Asia – The Silk Road and the Spice Trade	Myth or Reality Pirates (Y7) / The Vikings (Y8)
P.E.	Net and Wall Games (Volleyball) Outwitting Opponents (Basketball)	Outwitting Opponents (Football)	Performing at Maximum Levels (Athletics - preparation for sports day)	Striking and Fielding Games: Softball Gymnastics / Dance
Music	Improvise and compose: a soundscape to an imaginary or real photograph	Sing and perform confidently in a range of solo and ensemble contexts in the Christmas Play	Investigating prominent styles of music in Western Music history or 1-5 contrasting grooves (World or Western) for a simple song on keyboard to represent the idea of shopping around the world until 'you drop.'	Make a digitally produced composition about the topic. Investigate how to alter digital compositions back to acoustic compositions and the accompanying free flowing choices.
Computing Year 7	Chromebooks; Gmail, Google Docs, Sheets (cells, formulas), Slides	Binary to decimal conversion and vice versa, Python coding	HTML website design	App Inventor - making mobile phone apps; Augmented Reality
Computing Year 8	Computational Thinking; Algorithms; Conditionals - block language programming.	Stop-motion animation and video editing; Using ICT (CAM/Roomstyler) to develop designs.	HTML and CSS website design	ICT Theory presentation; Scratch for programming and output to Raspberry Pi
Art	Expressive feelings through Art and colour	Sketching	Logos and Digital Art	Sculpture
DT	Using ICT (CAM/Sketchup) to develop designs.	Making pinhole camera/ telescope / periscope	Food Tech: Snack Bar Project	Resistant materials: Plan and construct a Bird Box or Model Boat

Personal, Social and Health Education	Media portrayal Eating Disorders Human reproduction (Y7)	Personal safety Recognising prejudice based bullying and abuse.	Substance abuse Peer Pressure	Recognising healthy and unhealthy relationships.
Thai Culture	Thai history: Ayutthaya	Let's talk about it: Debating, public speaking, impromptu speech	Thai history, Thonburi and the beginning of Rattanakosin	No Water, No Life, No Earth Individual interest project
Thai language	Creative writing	Scripts, speech, listening and note taking	Formal letter, level of language	Text: Sungthong Summary, report writing
ThaiMFL	Describing	Let's talk about it (public speaking, conversation)	Shop 'till you drop: Money, buying, asking, bargaining	Individual interest project
Year 9	Let's Be Enterprising	Stories from Africa	Learning from the Past: The Holocaust	Independent Studies and Student-led Project
English	TEXT: Frankenstein, Gothic fiction	Protest poetry from South Africa	TEXT: The Boy in the Striped Pyjamas / The Diary of a Young Girl (Anne Frank) Narratives from the Holocaust	
Science	Detection (microscopy, DNA, blood types); Turning points in Physics (Big Bang, satellites, Moon); Radioactivity	Electromagnetism; New Technology (genetics, selective breeding)	New technology (new fuels, nanoparticles), Turning points in Biology; Your phone, your house, sports, planet	Turning points in Chemistry: atoms, fossils; Detection (planets, alien life, particles); Break-in; Blood alcohol, body
Geography	Rocks, soils and the Earth's resources	International development, with a focus on Africa.	Location case study: The Middle East	Independent humanities enquiry project
History	Revolutions and Rushes - Industrial Development and Prospecting in History	Apartheid in South Africa and the rise of Nelson Mandela, 1948-2000	The Holocaust	
P.E.	Outwitting opponents. Invasion Games - Football/Hockey	Outwitting opponents. Invasion Games - Basketball	Net and Wall games - Volleyball/Tennis Striking & Fielding -Softball	Dance Athletics

Music		Christmas concert: involving singing and rhythm taught through dance and/or percussion.	Reading sheet music on Ukuleles and Keyboards to play varied music.	Free composition: . How to take music back to its original purposes so that it is not used in adverts.
Art				
Computing	Computer Science Discoveries - Computers and Problem Solving; Using variables in animation	Animation and Game programming: sprite movement, booleans, conditionals.	Researching stocks and shares, choosing 10 companies and tracking a live online portfolio tracked on Google Sheets, profit/loss calculated automatically.	Self-led multimedia project using combined platforms and tools
Personal, Social and Health Education	Careers Business	Sexually transmitted diseases and contraception	Making choices for KS4.	Relationships, stereotyping, prejudice and discrimination
Thai language	Text : Stone Inscription Thai Language Changing	Text : Thai Folks, Myths and Literature	Text : Thai lifestyle social and culture changing	Project /Researching (A comparison of Thai Literature (Sagai story) and Romeo and Juliet) : Thai nonfiction and fiction
MFL Thai language	Jobs in Thailand	Thai Stories	Sequencing	Individual Thai Project
Thai culture	OTOP	ASEAN stories	Black May	Independent historical enquiry project

Curriculum In Year 10

HHIS is a Cambridge International School and Assessment Centre, and all our subjects studied by Year 10 and 11 students are IGCSE qualifications. Cambridge IGCSEs are recognised by universities and employers around the world. The subjects we offer are broken into 3 areas which include the core subjects, languages and options. This provides our students a wide range of choice that best suits their interests, talents and importantly their future aspirations.

In Year 9

Every year during Term 1 we talk to our Year 9 students about the different IGCSE subjects and assess their interests for the future. Then during Term 2 we host parent afternoons to discuss academic progress and to also consider future subject choices. By fully understanding the interests and aspirations of our students, as a school we can offer a

flexible timetable model that caters to our student demand. We will continue to embed this style of consultation within our IGCSE planning in the future, as we know that offering the subjects that students want to study will ensure they can enjoy and achieve in their learning.

In Year 10 and 11

Key Stage 4 students embark on their IGCSE journey at the start of year 10. Students study a mixture of subjects that they select and these are based on the core, language and option subjects included below. Throughout year 10 and 11, students receive regular feedback on their progress through a combination of observations of their work, practice tests, end of unit exams and coursework. All these supporting components ensure that students are fully prepared for their IGCSE examinations. For most subjects, students will complete the IGCSE exams at the end of year 11.

- **Core Subjects**

- English First Language
- English as a Second Language
- English Literature
- Science - Combined and Coordinated IGCSE qualifications are available. Coordinated Science is the double award, in which students study more content and achieve 2 IGCSEs.
- Maths - this is studied across Year 10 & 11. There is the opportunity to complete this qualification early should a student excel at a younger age. Students can then progress to IGCSE Additional Maths.

- **Language Subjects**

- Thai First Language
- Mandarin - studied as a Modern Foreign Language, or as a Second Language or First Language qualification in order to challenge and extend our learners.

- **Option Subjects Offered Currently**

- Art
- Business
- Geography
- Global Perspectives
- History
- ICT
- PE

Reporting to Parents



Teachers are assessing students every minute of every day, so they are aware of what the students know already and what needs to be taught next. We track this progress and report on progress and current level of attainment in December as an interim report.

In June we report the children's progress and attainment against the UK year group expectations to parents. We also report how the children have made progress against our own 'I' values.

The progress of children in Early Years is judged using criteria given within the Early Years Foundation Profile. We use a programme called 'Tapestry' to show the children's attainments throughout the year in both Early Years, Key

Stage One and Key Stage Two.

We also invite parents to meet up with teachers in October to share initial targets. Further meetings are held in February to talk through the progress of the students. These meetings are held with class teachers for Early Years and Primary students. Parents are able to make appointments with all their child's subject teachers in Secondary.

Parents are invited to an open afternoon in June following their end of year report. Students show parents their work in books and around the school.