

## **Job Description**

### **TEACHER OF German & French**

#### **Key responsibilities and tasks**

- To plan and teach German and French effectively and creatively across the age and ability range, and to set personal objectives in relation to your teaching and role in the MFL Department and the school.
- To ensure pupils are assessed as per department and School policy and use the assessments to support pupil learning
- To report to parents on pupil progress as per department and school policy
- To attend and contribute to MFL Department meetings
- To follow department policies regarding schemes of work and where, if necessary contribute to their development
- To promote MFL in the School and contribute to extra-curricular and enrichment activities in MFL
- To support student learning through regular target setting
- To undertake supervision duties at breaktime, after school etc, as directed by SLT, where suitable
- To be a form tutor and to support pupils and fellow staff in that role
- To keep up to date with current thinking and new initiatives regarding MFL teaching

The post holder will have a shared responsibility for the safe guarding of all children and young people. The post holder also has an implicit duty to promote the welfare of all children and young people.

Where the post holder has a budgetary responsibility, it is a requirement of the role to work within the school's financial regulations. This will involve complete monthly monitoring reports and where necessary liaison with the Business & Resources Manager.

The College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All staff will be subject to an enhanced check with the DBS.