September 2017

Dear Candidate,

Thank you for your interest in Our Lady of Fatima Catholic Multi Academy Trust. The Trust was formed in August 2013 and incorporates St Alban’s Catholic Academy and St Luke’s Catholic Academy. Both schools are one form entry and are happy, exciting and inspiring learning environments.

I feel privileged to lead such dedicated and enthusiastic staff, committed to excellence in education.

We are looking to appoint an excellent, enthusiastic, caring Early Years Specialist to join our newly established Pre-School setting at St Luke’s Catholic Academy. This is an exciting opportunity for the right candidate, to build from an early years provision.

I am delighted that you are considering applying for this post and you will see the following documents on our website that will assist you in applying.

* Job Advertisement
* Job Specification
* Person Specification
* Application Form
* Model Recruitment Form
* Model Rehabilitation Form

You can find out more by visiting the Academies’ website, [www.st-albans.essex.sch.uk](http://www.st-albans.essex.sch.uk)

Please note that all applications should be received by Monday 16th October 2017 – Midday.

Visits to both Academies are warmly welcomed. If you would like to make an appointment, please contact Irene Nelson, H.R. Manager on 01279 425383. We look forward to hearing from you.

Yours sincerely



Mr I.Kendal

Executive Headteacher