

**Job Description:** Campus Faith Coordinator

**Starting date:** January 2019

**Responsible to:** Brother President

**Main Working Relationships:** Principal, Vice Principals, Faith Formation Team

**General responsibilities and duties:**

***To advance and deepen the Catholic and Lasallian identity of SJI International through an active campus ministry programme.***

1. Plan, oversee, and direct campus ministry efforts at the school in collaboration with staff, students, teachers, leadership, and parents.
2. Ensure that students have opportunities to develop their spirituality both from a Catholic perspective and in consideration of various faith traditions:
  - Implement programmes of faith formation activities specifically for Catholic students, as well as programmes inclusive of students of all faith traditions, at all grade levels. (retreats, days of recollection, Camp De La Salle, etc.)
3. Work with the Faith Formation Team to promote liturgical and prayer life of the school (daily prayer, school Masses, etc.)
4. Develop means to integrate the Lasallian Core Principles and SMILES Values into the daily life of the students and greater school community (e.g. daily prayer guidance for student leaders)
5. Work with staff, students, parents, to enhance and develop the Catholic identity of the school and manage programmes to achieve this goal:
  - Assist in the induction of all new staff in the ethos of Catholic education.
  - Support the Catholic and Lasallian Identity Committee (CLIC) in coordinating its activities.
  - Support the Catholic Parents Group and their weekly study activities.
  - Oversee the Catholic League. Expand and strengthen its activity groups (CCA's): Altar Servers, Chapel Choir, Chapel Ministry, Legion of Mary, Young Christian Students (YCS), Catholic Assembly.
  - Assist the Lasallian Youth group and its various activities through the year.
  - Assist student leadership and service organisations in their understanding of faith related issues: International Lasallian Days of Peace (ILDPA), environmental awareness and care for the earth, etc.
  - Support Tutors and House Leaders in celebrating and promoting the spiritual dimension of their activities.
6. Teach selected Religious Education classes as may be assigned.

**Based on the appropriate levels of experience and qualifications, the school may also consider appointing a suitable candidate to an expanded leadership role (up to the level of Assistant Principal - Level 5 Responsibility). Candidates appointed to an expanded leadership role will have the following additional responsibilities:**

7. Promote a whole school understanding and appreciation for the principles of Catholic Social Teaching, leading efforts to embed these into the school programme, where possible.
8. Articulate an informed understanding of Church teaching and Catholic traditions and communicate this understanding to others in the school community, working to ensure these are always considered and, where appropriate, are incorporated into the school programme.
9. Clearly articulate and further develop the school's commitment to spiritual development and faith formation.