

Swale Academies Trust
The Sittingbourne Community College

Person Specification

Role: Cover Supervisor

The following outlines the criteria for this post. Applicants who have a disability and who meet the criteria will be shortlisted.

Applicants should describe in their application how they meet these criteria.

	ESSENTIAL	DESIRABLE	NOTES
Qualifications & Training	<ul style="list-style-type: none"> Level 2 A*-C GCSE in English, mathematics and science (or equivalent). 		
Experience	<ul style="list-style-type: none"> Successful recent experience of working with children of relevant age 		
Skills & Ability	<ul style="list-style-type: none"> Ability to relate well to children and adults, understanding their needs and being able to respond appropriately. Ability to apply behaviour management policies and strategies which contribute to a purposeful learning environment Ability to work calmly under pressure and have the ability to adapt quickly and effectively to changing circumstances/situations Excellent communication skills Understanding of the issues surrounding the safeguarding of children and commitment to child welfare and safety Good organisational skills Ability to work independently or as part of a team 	<ul style="list-style-type: none"> Specialist knowledge of behaviour management 	

<p>Knowledge</p>	<ul style="list-style-type: none"> • Knowledge of procedures for supervising pre-prepared learning activities, providing feedback • Knowledge and compliance with policies and procedures relevant to child protection and health and safety • Knowledge of policies and procedures relating to child protection, health, safety, security, equal opportunities, confidentiality and personnel matters 		
-------------------------	---	--	--