

## Job description - Teacher

<b>Post Title:</b>	Teacher of History
<b>Location:</b>	Bonus Pastor Catholic College
<b>Purpose</b>	To facilitate learning for pupils within the given subject area
<b>Reporting to:</b>	Head of Department
<b>Salary:</b>	MPS
<b>Responsibilities:</b>	<p><b>Teaching and Learning</b></p> <ul style="list-style-type: none"> <li>• To maintain and build upon the standards achieved in the award for QTS.</li> <li>• To carry out the professional duties of a teacher in respect of any group assigned on the timetable.</li> <li>• To maintain good order and discipline in the classroom and around school.</li> <li>• To look to the health and safety of pupils under your supervision and to carry out a regular review and reinforcement of safety rules.</li> <li>• To prepare lessons in accordance with the department's scheme of work and appropriate to the ability of pupils.</li> <li>• To ensure that all work set is completed and marked in accordance with any departmental policies that have been agreed.</li> <li>• To keep records of assessment, as required, so as to provide information on the attainment of pupils.</li> <li>• To review, from time to time, teaching methods and to participate in arrangements for further training and professional development.</li> <li>• To set homework in accordance with school and department policy, to consolidate and extend learning and to encourage pupils to take responsibility for their own learning.</li> <li>• To work with G&amp;T, SEN and support staff to maximise their effectiveness within lessons.</li> <li>• To include all other main duties as listed in the "School Teachers' Pay and Condition of Employment" Document</li> </ul> <p><b>Departmental</b></p> <ul style="list-style-type: none"> <li>• To co-operate with and contribute to the planning of courses and preparation of departmental resources.</li> <li>• To maintain an up-to-date knowledge of national developments in the curriculum area.</li> <li>• To undertake any reasonable task as directed by the Head of Department or Headteacher.</li> </ul>
<b>Other duties:</b>	Whole School

	<ul style="list-style-type: none"> <li>• To be a role model to pupils, through personal presentation and professional conduct.</li> <li>• To take part in Performance Management.</li> <li>• To be familiar with and support all school policies.</li> <li>• To establish effective working relationships with professional colleagues and support staff.</li> <li>• To be involved in extra-curricular activities.</li> <li>• To liaise effectively with parents and other agencies with responsibility for pupils' education and welfare.</li> <li>• To carry out the duties of a form tutor, if required.</li> <li>• To adhere to the Teachers Standards</li> </ul>
<b>Equal opportunities</b>	To carry out these duties with due regard to the Council's Equal Opportunities Policy and priorities.