



Person Specification

POST: Cover Supervisor

DATE: 9.6.17

Recruitment and Selection Policy Statement

The Governing Body will ensure that all staff, job applicants, and students seeking admission to the school do not suffer direct or indirect discrimination on the grounds of sex, race, age, disability, sexual orientation, marital status, religion or belief, and are not disadvantaged by any other condition or requirement which cannot be shown to be justifiable.

CRITERIA	STANDARD	E/D	MEASURED BY
Experience	Previous experience in a similar role	D	Application form
	Currently working in a school	D	Application form
	To have evidence of continuing and recent professional development relevant to the post, demonstrates commitment to lifelong learning	D	Application form
Skills	Excellent literacy; numeracy and ICT skills.	E	Application form/Interview
	Ability to work well under pressure and demonstrate presence and authority when managing the behaviour of the students and actively helping them to access the learning that has been provided by the class teacher	E	Application form/Interview
	Ability to interpret and follow instructions for covered lessons	E	Application form/Interview
	Ability to communicate clearly orally and in writing to a variety of audiences	E	Application form/Interview
	Good organisational skills; able to manage own time effectively	E	Application form/ Interview