**Job Description**

|  |  |
| --- | --- |
| **Details of the job** | |
| Post title: | Teacher |
| Reporting to: | Head Teacher |
| Salary grade: | Main scale/Upper Pay Spine |
| Hours: | Full-time |

**Overall purpose of the post**

To ensure high quality education for, and welfare of, all pupils for which you are responsible in accordance with the new National Curriculum, the teaching of the Catholic Church and school policies.

**Main responsibilities**

1. To take responsibility for planning and implementing high quality teaching and learning experiences for all children in your designated class, within the framework of national and school policies.
2. To maintain assessment records and report on pupils’ progress to senior staff and to parents and carers, in accordance with school policy.
3. To manage additional adults within the classroom.
4. To provide leadership for the school of a subject or curriculum area, as agreed with the Head teacher (if applicable).

**Principal Accountabilities**

1. Be committed to supporting the Catholic ethos of the school and vision for Catholic education, including supervising and leading acts of worship as appropriate.
2. To plan work for the class in accordance with national and school curriculum policies and in co-operation with subject and phase leaders to ensure that the children experience a broad, balanced and stimulating curriculum.
3. To ensure a close match between the learning experiences offered and the individual needs of the children in the class, so as to give each child an opportunity to achieve the maximum of his/her capability in their academic, personal, social and spiritual development.
4. To make appropriate educational provision for children with SEN and those learning EAL, with support from the inclusion manager, including informing them of any concerns relating to the development of a child.
5. To ensure that all pupils make at least expected progress within an academic year.
6. To implement interventions and support measures to support children who are not on track to meet their end of Key Stage targets.
7. To effectively plan and manage the teaching assistant(s) working within the class.
8. Where possible, to make sure that the majority of the children’s work is closely linked with first hand practical experience.
9. To provide children with opportunities to manage their own learning and become independent learners.
10. To create a secure, happy and stimulating classroom environment, maintaining the highest standards of organisation and discipline.
11. To foster each child’s self-image and esteem and establish relationships which are based on mutual respect and the Gospel values.
12. To maintain a high standard of display both in the classroom and in other designated areas of the school.
13. To arrange for resources, equipment and materials to be available in such a way that they are properly cared for, easily accessible and will encourage the children to become more responsible for their own learning.
14. To work closely with colleagues to undertake medium and short term planning and the implementation of agreed schemes of work.
15. To assess children’s progress and provide verbal and written feedback to pupils so that they understand what they have done well and next steps in their learning.
16. To communicate and consult with parents and carers and with outside agencies, as necessary, about children’s progress and attainment.
17. To ensure that the school’s aims and objectives in relation to the curriculum, equal opportunities and discipline are promoted in every day classroom organisation and practice.
18. To have due regard for safeguarding and promoting the welfare of children and young people and to follow the child protection procedures.
19. To liaise with support staff both school based and from other external bodies/ professional agencies as required.
20. To take up the opportunity for continuous professional development through self-directed reading, courses and in-service training.
21. To make a positive contribution to the wider school life and ethos of the school.
22. To develop effective, professional relationships with colleagues, knowing how and when to draw on advice and professional support.
23. To have proper and professional regard for the ethos, policies and practices of the school and maintain high standards in your own attendance and punctuality.
24. To undertake any other reasonable and relevant duties in accordance with the changing needs of the school and St Thomas of Canterbury MAT.

**Key Organisational Objectives:**

The post holder will contribute to the school’s objectives in service delivery by:

* Enactment of Health and Safety requirements and initiatives as directed.
* Ensuring compliance with Data Protection legislation.
* At all times operating within the school’s Equal Opportunities framework.
* Commitment and contribution to improving standards for pupils as appropriate.
* Contributing to the maintenance of a caring and stimulating environment for pupils.

