

Please complete this form clearly in black ink or typescript to facilitate photocopying

**Post Applied For:** *Type position title here*

**When would you be available to take up this post?**

Please attach  
**Passport  
Photograph**  
here, or send as a  
separate email  
attachment

## 1. PERSONAL DETAILS

| FULL NAME                 | PRIVATE ADDRESS | TELEPHONE & EMAIL |
|---------------------------|-----------------|-------------------|
| Title: {Select from list} | Address         | Home:             |
| Surname:                  |                 | Work:             |
| Forename(s):              | Post Code:      | Mobile:           |
| Former Name:              |                 | Email:            |
|                           | Date of Birth:  | NI No:            |

## 2. EMPLOYMENT DETAILS

| PRESENT TEACHING POST                    |                                       |                      |                             |
|--|---------------------------------------|----------------------|-----------------------------|
| Title of present post:                   | Date appointed: <i>From</i> <i>To</i> |                      |                             |
| Name of School:                          | 1. To School                          |                      |                             |
| Address:                                 | 2. To this post                       |                      |                             |
| Post Code:                               | Pay Spine point:                      |                      |                             |
| Telephone No:                            | Present Salary:                       |                      |                             |
| Local Authority:                         | Full or Part-Time:                    |                      |                             |
| No. on roll:                             | Subject(s) taught:                    |                      |                             |
| Boys, Girls or Mixed: {Select from list} | Ages taught:                          |                      |                             |
| PRESENT POST (If not teaching)           |                                       |                      |                             |
| Title of post held:                      | Details of Employment:                |                      |                             |
| Name & Address of Employer:              | Date appointed:                       | Gross annual salary: | Full or Part Time: {Select} |
| Post Code:                               |                                       |                      |                             |
| Telephone No:                            |                                       |                      |                             |

### 3. PREVIOUS TEACHING EXPERIENCE

| Name, Type & Location of School | Name of Local Authority | Dates From – To | Post held and Allowance | Boys/ Girls/ Mixed | No. on roll | Ages taught | Full or Part Time | Subjects Taught |
|---------------------------------|-------------------------|-----------------|-------------------------|--------------------|-------------|-------------|-------------------|-----------------|
|                                 |                         |                 |                         | {Select}           |             |             | {Select}          |                 |
|                                 |                         |                 |                         | {Select}           |             |             | {Select}          |                 |
|                                 |                         |                 |                         | {Select}           |             |             | {Select}          |                 |
|                                 |                         |                 |                         | {Select}           |             |             | {Select}          |                 |
|                                 |                         |                 |                         | {Select}           |             |             | {Select}          |                 |
|                                 |                         |                 |                         | {Select}           |             |             | {Select}          |                 |

### 4. OTHER EMPLOYMENT / UNREMUNERATED ACTIVITY:

Please give details in chronological order of any period of unremunerated activity or non-teaching employment excluding vacation work.

| Name of Employer | Details and Nature of Work / Activity | Dates From – To | Full or Part Time |
|------------------|---------------------------------------|-----------------|-------------------|
|                  |                                       |                 | {Select}          |

### 5. EDUCATION AND QUALIFICATIONS

| HIGHER EDUCATION – FIRST QUALIFICATION & FURTHER QUALIFICATIONS |                 |  |                   |                 |                       |  |
|---|-----------------|--|-------------------|-----------------|-----------------------|--|
| Place of Study: University, College etc., including Country     | Dates From – To |  | Full or Part Time | Main Subject(s) | Subsidiary Subject(s) | Qualification gained (Degree, Certificate, Diploma); Class |
|   |                 |  | {Select}          |                 |                       |  |
|   |                 |  | {Select}          |                 |                       |  |
|   |                 |  | {Select}          |                 |                       |  |
|   |                 |  | {Select}          |                 |                       |  |
|   |                 |  | {Select}          |                 |                       |  |

|   |   |
|---|---|
| <b>Age range you are qualified to teach:</b><br><b>Preferred Age Range:</b><br><b>Date of award of qualified teacher status:</b><br><b>Date of completion of probationary period:</b><br><b>With which Local Authority:</b> | <b>Subjects qualified to teach:</b><br><b>Main subject:</b><br><b>Subsidiary subject:</b><br><b>Additional subjects:</b><br>(you would be willing to teach)<br><b>Teacher Reference No:</b> |
|---|---|



## 9. EQUAL OPPORTUNITIES MONITORING POLICY

The governing Body has a policy on equal opportunities which requires fair and equal treatment to be given to all job applicants. To help check how this policy is working the Governing Body seeks to record additional details of all people who apply for jobs.

For this reason, the Governing Body would be grateful if you would give the information requested. This request has the full support of the teaching associations. This information is treated as strictly confidential and will not affect in any way the fair consideration of your application for employment.

If you have any queries about this part of the Application Form, please contact the Principal.

Please complete the following questions 1 – 4.

1. Name of the publication where you saw the post advertised: {Select}

If 'other' please type it here:

2. Are you a registered disabled person?

YES

NO

If YES, please give R.D.P. No:

3. Are you MALE or FEMALE?

MALE

FEMALE

4. To which one of the following groups would you say you belong? (Please tick appropriate box)

WHITE – BRITISH

WHITE – IRISH

ANY OTHER WHITE BACKGROUND

WHITE & BLACK CARIBBEAN

WHITE & BLACK AFRICAN

WHITE & ASIAN

ANY OTHER MIXED BACKGROUND

INDIAN

PAKISTANI

BANGLADESHI

ANY OTHER ASIAN BACKGROUND

BLACK CARIBBEAN

BLACK AFRICAN

ANY OTHER BLACK BACKGROUND

CHINESE

ANY OTHER ETHNIC GROUP

REFUSED

INFORMATION NOT YET OBTAINED

## 10. SAFEGUARDING

Do you have any convictions, cautions, reprimands or final warnings that are not "protected" as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013)?

YES

NO

If YES, please give full details on a separate sheet and attach in a sealed envelope or separate email marked 'Confidential'

## 11. DECLARATION

I declare that the information given is true. I declare that I am not on the barred list, disqualified from working with children or subject to sanctions imposed by a regulatory body and accept that false information may result in my application being disqualified and if appointed could lead to dismissal. I understand that a criminal records check will be carried out.

Signature: \_\_\_\_\_ DATE: \_\_\_\_\_

### DATA PROTECTION

The information that you have provided will be handled and processed in accordance with the Data Protection Act 1998. If you are appointed, the information will form part of your personnel record and may be used by the Academy for business purposes including the prevention and detection of fraud.

Please print, attach photograph, sign and date and return this completed form to:

The Principal, The Quest Academy, Farnborough Avenue, South Croydon CR2 8HD