**Job Description**

Teacher of PE

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| **Purpose** | The PE Teacher takes responsibility for all PE and Games; this means the suitability of the curriculum as stated in the Scheme of Work plus the health and safety implementation (knowledge of, for example, ‘Safe Practice in Physical Education’ would be expected)   * To seek opportunities for pupils to engage in activities with other schools, competitions and challenges in Sport supporting both pupil enhancement and rising of school profile * To raise the profile of Sport across the school |
| **Reporting to** | * Headteacher |
| **Liaising with** | * Headteacher, Deputy Headteacher and relevant staff with cross-school responsibilities, relevant non-teaching support staff, LA staff, parents. |
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| **MAIN (CORE) DUTIES** | |
| **Strategic Direction and Development of the Subject** | * To contribute to the development of policies and procedures, in line with school policy, that will ensure high achievement and effective teaching and learning. * To ensure support of teaching and learning and pupil progress. * To implement school policies and procedures, e.g. equal opportunities, health and safety, behaviour policy, SEN, ICT etc. * To contribute to effective monitoring systems within the school that focus on teaching and learning, work sampling, teacher planning, and student voice and produce reports that celebrate good practice, informs future practice and improvement. * To lead and manage the PE department * To support staff in delivering lessons. * To ensure that student performance is monitored regularly in order that the analysis informs department priorities, teaching and learning, target setting, supporting underachieving students, implementing targeted appropriate intervention and monitor the effectiveness of the subject. |
| **Strategic Direction and Development of the Subject (cont)** | * To represent the school as required at meetings (school, LA), meetings and discussion with partner schools, working party meetings and full staff meetings organise fixtures. * To contribute to school’s publicity and marketing activities e.g. production of articles for the school website or newsletter. |
| **Teaching and learning** | * To ensure schemes of work are in line with school policy and enable quality teaching and learning, curriculum coverage, continuity and progression in the subject for all students, including those of high ability and those with special educational needs. * To provide guidance, to all staff within PE, on the choice of appropriate teaching and learning methods to meet the needs of the subject and of different students. * To ensure that staff are kept up to date in terms of subject knowledge and skills. * To ensure that ICT, literacy and numeracy are reflected in the teaching/learning experience of students. * To establish and implement clear policies and practices, in line with school policy, for robust assessments, assessment for learning, thinking skills, recording and reporting on student achievement, and for using this information to recognise achievement and to assist pupils in setting targets for further improvement. * To encourage extracurricular activities related to the subject. * To maintain our effective links with the local community, including primary feeder schools, higher education links, business and industry, in order to extend the subject curriculum, enhance teaching and to develop students’ wider understanding. * To teach students according to their educational needs, including the setting and marking of work. * To undertake assessment of students as requested by external examination bodies. * To ensure a high quality learning experience for all students. * To ensure the department makes an effective contribution to the moral, spiritual, social and cultural development of staff and students. * To maintain discipline in accordance with the school’s procedures, and to encourage good practice with regard to punctuality, behaviour, standards of work and homework. |
| **Leading and Managing Staff** | * To ensure the smooth running of all sports at Oakfields on a day to day basis, establishing constructive working relationships with staff through team working and mutual support. * To ensure that planning covers all areas of learning and that there is continuity and progression. * To work with the SENCO and any other staff with inclusion expertise, to ensure that work is matched to individual students’ needs. * To help lead the day-to-day management, control and operation of course provision and effective delivery within the department, including effective deployment of staff, quality of teaching and learning and physical resources. |
| **Curriculum development** | * To keep up to date with national developments relating to teaching and learning. * To actively monitor and respond to curriculum development initiatives at local regional and national levels. * To seek to enhance the curriculum through an awareness of opportunities at local, regional and national levels. |