

Founded 1642



New Hall School
The Best Start in Life



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375
THE BEST START IN LIFE
1642 - 2017

Appointment of Head of Drama

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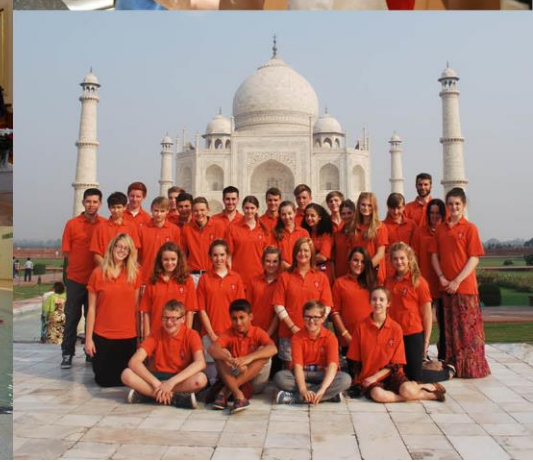
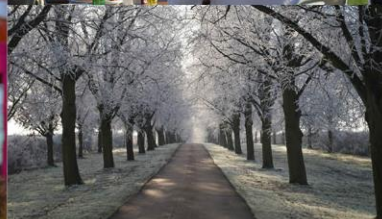
New Hall School, The Avenue, Chelmsford, Essex CM3 3HS | 01245 467 588

A Catholic foundation and ethos, welcoming all

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Independent
School of the Year

2016



New Hall School

New Hall School is a leading HMC boarding and day school for boys and girls aged 3-18 and was awarded the TES 'Overall Independent School of the Year' for 2016-17. Founded in 1642, New Hall School is one of the oldest Catholic schools and the largest Catholic boarding and day school in the UK. New Hall is a strong and thriving community, set in a stunning location on the edge of the city of Chelmsford, just 20 minutes by train from London Stratford and 30 minutes from London Liverpool Street. There are also plans for Network Rail to open a new station at the foot of New Hall's Avenue; this is due to be completed by 2023.

At New Hall we operate the highly successful 'diamond model' structure, i.e. co-education in the Preparatory Division (ages 3-11), single-sex education in the Boys' Division and Girls' Division (11-16) and co-education in the Sixth Form (16-18). In this way, New Hall provides the best of both worlds: the benefits of a co-educational environment together with the advantages of girls and boys being taught separately throughout the 11-16 age range. The provision of single-sex education during the formative years enables students to grow in confidence, whilst enjoying an education that is specifically tailored and recognises the different ways in which boys and girls learn.

There is an exciting School Development Plan, which has the continued strengthening of the school's academic standing as the priority. Following the successful opening of two new junior boarding houses (ages 7-13) and a new Sixth Form Centre, in 2016-19 there will be significant investment in: digital technologies; sport; recreational facilities; 'Forest School' provision; staff accommodation; Chaplaincy; a new Pre-Prep Division facility; expansion of the Preparatory Division to 3-form entry; and planning for a new STEM Centre.

Students aged 7-18 can board in one of six boarding houses. High academic expectations and achievements, together with outstanding pastoral care and exceptional drama, music and sports facilities and provision, together make New Hall a wonderful place to be educated.

At New Hall, the ethos is inspired by the founding Religious Community, the Canonesses of the Order of the Holy Sepulchre. The school welcomes all who support its ethos.

New Hall's Mission and Ethos

New Hall, a Catholic boarding and day school, provides **the best start in life**, enabling students to meet confidently the challenges of the wider world. Here **academic excellence** is achieved in surroundings where relationships are based on **care, trust and respect**.

We **welcome** students from many traditions, building a Christian **community** that has at its heart **prayer** and **service** to others.

Strategic Aims of the School

In all of these strategic aims, we seek to bear witness to our distinctive Catholic ethos, which is at the heart of everything we do:

1. To promote the Catholic life of the school and provide outstanding Religious Education
2. To be an outstanding and caring educator of all students
3. To recruit, support and develop outstanding staff
4. To provide outstanding learning opportunities through the co-curriculum
5. To promote New Hall's reputation as a distinctive school of choice
6. To share our ethos, grow and innovate
7. To ensure the on-going security of the school's financial future, and ensure affordability of fees, while continuing to invest in improving the quality of education

Accolades for the School

New Hall School was awarded Independent School of the Year for 2016 in the Times Education Supplement school awards, and Financial Initiative of the Year (2016) for our Green Travel and Transport Strategy. New Hall was assessed as outstanding in its 2013 Diocesan and 2014 (Boarding) inspection, and as 'excellent' (the highest category) in its 2016 ISI inspection.

The Drama Department

The Drama Curriculum is delivered by the Head of Department, two full time and one part time member of staff. Drama is taught as a discreet subject at KS3. In Years 7 and 8 each student receives a weekly Drama lesson. In Year 9, Drama is an option within a block of creative subjects. Drama is a popular option at both GCSE and A Level, with the Cambridge iGCSE Specification being followed at GCSE and the Edexcel specification being followed at A Level.

The Head of Department is responsible for the provision and direction of two major Senior School productions, for Years 7 to 13, each year. Recent performances have included *The Lion*, *The Witch And The Wardrobe*, *Les Miserables*, *Hairspray*, *Oklahoma*, *High School Musical*, *The Bacchae*, *Oliver*, and *Beauty and the Beast*. The Head of Department will also need to support other Departmental members and the Drama Prefect in directing their own performances with some of the younger students in Drama clubs that run through the year.

Theatre trips and workshops are regularly undertaken throughout the school as demanded by the curriculum and for the acquisition of a 'theatre habit'.

The Drama Department also prepares students for LAMDA examinations in spoken English and public speaking, and in acting. Training for LAMDA qualifications forms an integral part of the Drama course in the Preparatory Divisions and in Years 7 to 9, and is it a popular option for students in Key Stages 4 and 5. Examination results are outstanding: in the summer of 2017, 202 students across the whole school took examinations, of which 139 achieved Distinction. Students benefit hugely from this opportunity to develop the skills of confident, effective oral presentation.

The Drama Department is housed in Walkfares building, in a purpose-built Performance Arts centre. The complex comprises 2 drama studios, a fully equipped dance studio and recording suite. There is also an extensive area set aside for curricular and non-curricular music.

Both drama studios have lighting balconies with compatible equipment: Jester computer lighting boards, iPod, CD and mini-disc systems are housed in each. Both studios also have a permanent projector in the rig which is used both for teaching and performances. Lanterns are hung in both studios, though Drama One (main performance area) houses the more versatile grid.



Teaching at New Hall School

As a teacher at New Hall School, you will enjoy working in a vibrant community with a strong sense of teamwork. Students are taught Monday to Friday, with the exception of EAL classes, which take place on a Saturday.

All teachers at New Hall School are expected to contribute outside the classroom, by either participating in games or supporting another area within the co-curricular provision. There is also a requirement to contribute to the boarding provision by supporting a boarding event or outing during an evening or weekend (normally once per term). In addition, all teachers contribute to the outstanding pastoral care of students through the tutor system.

New Hall is a busy, fast-paced environment. The hours are long during the week but this is complemented by long school holidays, polite and enthusiastic students, tranquil surroundings, a generous salary scale, and complimentary restaurant-quality lunch each day!

What Staff Say

"Every child has a right to shine; it is our job to discover that talent and polish it"

"We advocate encouragement rather than pressure"

"At New Hall, children are encouraged to care; to treat others as they would like to be treated"

"We don't have 'colleagues' - at New Hall you're part of a family!"

"At New Hall we work together, sharing the same passion"

"The sense of community is built up through staff clubs such as staff choir, book club and dance classes, as well as staff vs Sixth Form sports fixtures"

"I love working in a place where I can be creative and make a real difference"

Person Specification

This post would suit candidates seeking professional challenge and opportunities for career development in a dynamic and forward thinking school.

The post holder should have a clear understanding of and a commitment to the aims of a Catholic independent school. S/he will be expected to support the values and ethos at the heart of New Hall School as expressed, for example, in the Mission & Ethos Statement of the school.

	Essential	Desirable
Education	University graduate and qualified teacher with an ability to teach Drama from Key Stage 3 to A Level	
Experience	Experienced teacher	Experience marking or moderating for public examination boards
Skills and Aptitudes	Good communication, organisational, IT and management skills	Be able to contribute to the co-curricular life of the school e.g. through teaching Games
Disposition and personal qualities	<p>An understanding of the importance of promoting and safeguarding the welfare of children</p> <p>Willingness to participate enthusiastically in school life</p> <p>Common sense and initiative</p> <p>Ability to relate effectively to students</p> <p>Ability to motivate others and build teams</p> <p>Flexibility to adjust to change and development</p>	

Salary & Benefits

Salary

New Hall School has its own salary scale up to a current maximum of £43,122pa (fte). The post also attracts an MA3 Management Allowance, £7,020pa, effective from September 2018. A competitive salary will be offered, together with the generous benefits detailed below.

Sports teams

Contributions to the sporting life of the school by leading a team attracts a competitive remuneration package for weekend fixtures.

Pension

Teaching staff are able to join the national Teachers' Pension Agency (TPA) pension scheme. Pension contribution rates are variable, currently between 7.4% per annum and 11.7% per annum, dependent on salary (employee), and 16.48% (employer).

Training

New Hall is committed to professional development of staff and will support further in-service training as required. There are generous INSET and Continuing Professional Development (CPD) budgets

Meals

Staff are provided with complimentary lunch and break time refreshments during term time.

Sports Membership

Staff are entitled to free membership of the school fitness suite which comprises a large range of cardiovascular equipment and free weights. We also offer staff a generously discounted rate of membership to the New Hall Sports Club which includes use of our 25-metre, 6-lane indoor swimming pool & 10 floodlit tennis/netball courts.

Laptops

Senior School teaching staff receive a New Hall laptop and iPad.

Accommodation

There may be a possibility of renting school accommodation for the first 2 years of employment (potentially renewable). Single accommodation may be available rent free for an applicant joining as a Resident Tutor, contributing to specific areas of boarding life.

School fee remission

Staff fee remission is granted (pro rata for part time staff) in accordance with the provision at the time of commencing employment at New Hall. If your child is aged 3-11 and joins New Hall Preparatory School, there is a reduction of one third of the day fees net of prompt payment discount. If your child is aged 11-18 and joins New Hall Senior School, there is a reduction of two thirds of the day fees net of prompt payment discount.

Places for staff children are subject to space availability and the normal entry assessments. If the acceptance of a job offer is dependent on your child/children attending New Hall please contact the admissions team on 01245 467 588 to verify whether there is availability within the year group/s. You will need to complete an application form for fee remission, available from the HR Department. This must be done prior your child starting the school or the remission will only apply from the following term.

Your Application

The school can only accept applications made on the New Hall Application Form. The completed form, along with a letter of application should be addressed to Mrs Katherine Jeffrey, Principal, and sent to:

Email: hr@newhallschool.co.uk

Early applications are encouraged.

Closing Date for applications is: Midday, Tuesday 16 January 2018

Interview Date: Monday 22 January 2018

New Hall School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and an enhanced check with the Disclosure and Barring Service (DBS).

Please do not hesitate to contact a member of the HR team on 01245 467588 should you have any queries.

