



Headteacher: Mr T Burton, MA (Cantab)

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Our Ref: JTB/LAB

November 2016

Applicants for the Teacher of Science post

Dear Sir or Madam

Teacher of Science MPS - Full Time Maternity Cover from January 2017
Applications from newly qualified teachers welcome.

Thank you for your interest in the Science teaching post at Millthorpe School. I enclose an application pack, as requested.

Your application should be made on the form provided, to be received in school by **midnight on Monday 5 December 2016**. Please include an A4 letter with your application form outlining the experience, skills and interests which you could bring to Millthorpe.

I realise making an application for a post is very time consuming and, if indeed you do formally apply, I thank you most sincerely. For our part, we will acknowledge receipt and consider all applications absolutely thoroughly.

An interview date will be notified to shortlisted applicants as soon as possible following the close of applications date. If you have not heard from me again within two weeks of the closing date, you may assume that you have not been shortlisted for interview.

I look forward to receiving your application.

Yours faithfully



Trevor Burton
Headteacher

Encs: Person Specification
Department Details
Application Form and Equal Opportunities Monitoring Supplement