

Position Title	Elementary Physical Education (PE) Teacher	Date: June 2017
Function/Department	Elementary PE	Location: Singapore
Manager Name & Title	Elementary PE Coordinator	
Position Type	Fixed Term	
Position Status	Full Time	

Cognita Schools are committed to safeguarding and promoting the welfare of children and young people and expects all staff, volunteers and other third parties to share this commitment. Safer recruitment practice and pre-employment background checks will be undertaken before any appointment is confirmed.

Position Objective

AIS has a healthy tradition for developing a love of sports and physical wellbeing in all of our students. Each member of the Physical Education department works collaboratively to develop engaging and rich PE units and lessons, which encourage the development of physical fitness, wellbeing, agility, balance, coordination and game/sport specific skills. Moreover PE is a wonderful vehicle for developing soft skills such as collaboration, reflection, empathy, caring, communication, and team work in an engaging and authentic manner.

The successful applicant will be a hard working, resilient and collaborative team member with a passion for the subject of PE and for helping children.

Specific Responsibilities

- Be an integral member of the Elementary PE Team
- Become familiar with the PYP Scope and Sequence document and the Australian National Curriculum requirements for PE
- Adapt programmes to the specific needs of students in their classes
- Motivate students to perform to the best of their ability
- Develop and/or amend programmes to meet changing needs and resources
- Attend and contribute to team meetings and collaborative planning when required
- Actively seek and participate in professional development opportunities
- Understand and demonstrate excellent formative assessment, feedback and marking to further each child's growth

It is the job holder's responsibility to promote and safeguard the welfare of children and young person's for whom s/he is responsible, or with whom s/he comes into contact with and compliance with the relevant Cognita Safeguarding Child Protection Policy and Procedures should be adhered to at all times. If in the course of carrying out the duties of the role, the job holder identifies any instance that a child is suffering or likely to suffer significant harm either at school or at home, s/he must report any concerns to the School's Designated Safeguarding Lead or to the Head or indeed to the Cognita Regional Safeguarding Manager so that a referral can be made accordingly to the relevant third party services.

Position Requirements

AIS Elementary PE Teacher applicant should demonstrate the ability to:

- Set appropriate PE tasks and activities i.e. matching required outcomes - differentiation
- Regularly check student work and provide feedback to parents and students
- Keep up with new technologies and encourage the use of appropriate technologies in PE classes

- Set assessment tasks which assess student achievement outcomes (formative and summative) and respond to the needs of students
- Maintain excellent records of student achievements for assessment
- Maintain excellent communications with students and parents
- Complete student reports and online learning journals diligently
- Care for school resources and act promptly and effectively upon cases of undue damage
- Regularly reward students for good achievement (e.g. merit certificates)
- Contribute to the Schools extensive Co-Curricular Activities and representative sports programme
- Contribute to the wider life of the school through attendance at staff and community events including sports fixtures
- Other duties as determined in consultation with the PE Coordinator and Head of Elementary.
- Contribute to the School's Co-Curricular Activities programme as per guidelines.

Qualifications & Skills

Applicants should provide evidence of their experience/capacity to meet the following criteria:

- Exemplary teaching and learning skills which achieves an outstanding level of student learning in the area of PE.
- Outstanding organisational and administrative skills that support effective and efficient management of data related to student performance and curriculum documentation relevant to the teaching of PE.
- A strong commitment to the development of a professional learning community that is deeply embedded in the culture of the school
- Demonstrated the capacity to work with teams and develop co-operative and constructive working relationships that promote quality teaching and learning practices.
- Excellent communication and interpersonal skills when relating to students, colleagues, parents and broader community.
- Experience of working with the International Baccalaureate Primary Years Programme or inquiry based curriculum would be an advantage.
- Demonstrated experience/capacity to fulfil the core responsibilities of the position.
- Ability to teach all aspects of PE is essential. Experience in the delivery of gymnastics and dance would be an advantage.

Contacts

- Teachers and sports coaches, students, parents, senior leadership and principal.

Working Conditions

- 8.00am to 4.00pm or as required
- Meetings as required

Terms of Employment

Cognita Schools are committed to safeguarding and promoting the welfare of children and young people and expects all staff, volunteers and other third parties to share this commitment. Safer recruitment practice and pre-employment background checks will be undertaken before any appointment is confirmed. Appointment is subject to an enhanced Disclosure and Barring Service (DBS) check for regulated activity (if the candidate has lived in the UK) and/or criminal/police or equivalent background checks for all other countries inhabited (irrespective of whether you worked in those countries).

- Full time role
- Paid Annual Leave during prescribed school holidays



- Paid sick and hospitalisation leave
- Other benefits including relocation and housing depending on terms of employment