

GLF Schools Job Description

Job Title	Lunch Team Supervisor	Job Reference	DPS/LTS/21118
Location	Danetree Primary School	Travel Required	No
Core purpose			
To supervise lunchtime staff and children both in the dining area and in play areas to ensure the orderly conduct, welfare and safety of children during school lunch breaks			
Key Accountabilities			
<ul style="list-style-type: none"> To ensure that children/students remain within the permitted areas of the school during the lunch break and to intervene in any situation where the safety of a child may be at risk. To supervise the movement of children between classrooms, and play and dining areas from the start of the lunch break until classes re-commence, and to ensure orderly conduct in the dining area. To initiate and encourage positive play. Supervising children washing hands etc. before eating, as required Ensuring children tidy up/clear up in a satisfactory manner Have a positive approach to behaviour management in line with our schools' policy working with the schools rights respecting lunchtime charter Working in close co-operation with other school staff, being part of the school team Report any incident that has given cause for concern to the Assistant Headteacher or Headteacher. Contributing to the positive ethos of the school ensuring children are happy during the lunch break Willingness to undergo relevant training, as available Managing behaviour in accordance with the Behaviour Policy Lead and manage Lunchtime Leaders 			
Other			
<ul style="list-style-type: none"> Working hours are 1.5 hours per day. Any other duties commensurate with the role as directed by the Headteacher. 			
Accountability			
GLF Schools expects its employees to work flexibly with the framework of the duties and responsibilities above. This means that the post holder may be expected to carry out work that is not specified in the job profile but which is within the remit of the duties and responsibilities.			
Safeguarding			

GLF Schools is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. The successful candidate will have to meet the person specification and will be required to apply for a DBS disclosure. We particularly welcome applicants from under- represented groups including those based on ethnicity, gender, transgender, age, disability, sexual orientation or religion.