



TEACHER OF PE

JOB DESCRIPTION

Salary: Teachers Main or Upper Pay Scale

Reports to: Director of Sport.

Key Functions:

- To plan, develop and deliver high quality lessons that enthuse pupils with a desire to learn and understand PE
- To foster enjoyment and satisfaction in the study of PE by pupils
- To maintain and build upon the Teachers' Standards ensuring that all pupils can meet their potential
- To support the extra-curricular sport programme
- To safeguard and promote the welfare of all pupils

Key Accountabilities:

Teaching and Learning:

- Manage pupil learning through effective teaching in line with the department's scheme of work and JHGS policies
- Ensure consistency and progression in all teaching
- Use a variety of methods and approaches to match lesson objectives to student needs ensuring equal opportunity for all pupils
- Set homework in accordance with JHGS homework policy and encourage pupil's to take responsibility for their own learning
- Support individual learning by planning work with appropriate challenge and monitoring and reviewing pupil outcomes regularly
- Work with Director of Sport and colleagues to improve the quality of teaching
- Set high expectations for all pupils to deepen their knowledge and understanding and to maximise their achievement
- Use positive behaviour management techniques in an environment of mutual respect that allow pupils to feel safe and secure and promotes pupil self-esteem
- Consider the needs of all pupils within lessons
- To perform the duties of a form tutor as directed by the Senior Leadership Team.

Monitoring, Assessment, Recording, Reporting and Accountability:

- Be responsible for the processes of identification, assessment, recording and reporting for pupils in your lessons
- Track pupil progress, monitoring achievement and take appropriate action on pupil outcomes
- Assess pupils' work regularly and use results to inform future planning and teaching
- Keep an accurate register of pupils for each lesson

Subject Knowledge and Understanding:

- Have thorough and up-to-date subject knowledge and understanding
- Keep up to date with research and development in the subject area
- Contribute to the effective use of subject resources
- Keep up to date with technological advances and use this to enhance teaching and learning



Professional Standards and Development:

- Be a role model to pupils
- Begin and end lessons on time
- Be aware of JHGS policies
- Establish effective working relationships with teaching and support staff
- To attend relevant Parents' Evenings
- To perform the duties of a form tutor as directed by the Senior Leadership Team
- Be aware of the role of the Governing Body and support it in performing its duties
- In conjunction with your manager, take responsibility for personal professional development
- To attend staff meetings and INSET training as directed
- Use 'gained time' to revise teaching and learning materials in readiness for the new academic year
- Maintain a portfolio of evidence to support the JHGS Appraisal Review process
- Contribute to the professional development of colleagues, especially NQTs by sharing professional learning and skills

Health and Safety:

- Be aware of the JHGS Health and Safety policy and act in accordance with it
- To take responsibility for personal Health & Safety ensuring that all accidents and near misses are reported. Ensure that your team take a responsible attitude to Health & Safety and that any hazards are reported to the School's Health & Safety Officer.
- Have an understanding of visits' procedures and the relevant actions to take when planning activities

Other Responsibilities:

- To be aware of and to execute effectively the postholder's responsibility for promoting and safeguarding the welfare of young people with whom he/she is likely to come into contact
- To ensure the development and progression of equality within the sphere of responsibility of this post and the fair and equal treatment of all colleagues and clients
- To maintain confidentiality at all times
- To take time to read notices, keep to deadlines and carry out duties to the best of your ability.

Whilst every effort has been made to explain the main duties and accountabilities of the post, each individual task undertaken may not be identified hence this is not an exhaustive list of duties. Employees will be expected to comply with any reasonable request from the Headteacher or Head of Department to undertake work of a similar level that is not specified in this Job Description.

This job description will be reviewed regularly and may be subject to amendment or modification at any time after consultation with the post-holder. It is not a comprehensive statement of procedures and tasks but sets out the main expectations of the school in relation to the post-holder's professional responsibilities and duties.

John Hampden Grammar School is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. An enhanced DBS disclosure will be requested for the successful candidate in accordance with Safeguarding Children and Safer Recruitment in Education legislation.

November 2018