

**CONFIDENTIAL – DECLARATIONS FORM**

***Marlborough House School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.***

**FOR OFFICE USE ONLY**

**APPLICATION REF:**

**Application for the position of:**

**DECLARATIONS**

1. **MEDICAL INFORMATION**

I understand that if successful in this application, appointment may be subject to a satisfactory medical examination.

1. **PERSONAL / PROFESSIONAL LIFE**
* To your knowledge, is there anything in your private or professional life that could cause embarrassment to Marlborough House School? Yes / No

If yes, please provide details on a separate sheet and sign and date the statement.

* Do you have any relationship personal or professional relationship with any current member of staff or member of the Board of Governors? Yes/No

If yes, please provide details on a separate sheet and sign and date the statement.

1. **REHABILITATION OF OFFENDERS ACT 1974**

**The post applied for is exempt from the Rehabilitation of Offenders Act 1974 and therefore all convictions, cautions and bind-overs, including those regarded as ‘spent’, must be declared.**

**Accordingly, the following declarations are required:**

1. I am not barred on the Disclosure and Barring Service Children’s List;
2. I am not subject to sanctions imposed by a regulatory body, eg The Teaching Agency (DfE)
3. I have no convictions, cautions, nor bind-overs. (If any convictions, cautions, or bind-overs are held, details must be provided in a sealed envelope marked confidential and attached to the application.)

I understand that, if successful in this application I will be required to obtain a disclosure at the enhanced level from the Disclosure and Barring Service and that appointment will be subject to the disclosure report being satisfactory to us.

NB: Disclosure of any offence will not necessarily prevent Marlborough House School from employing you, but we reserve the right to consider the significance in relation to working with children.

**To the best of my knowledge the answers given to questions on this form are correct. I understand that giving any false information will disqualify my application and may result in summary dismissal if employed.**

**Signature of applicant: Date:**



Marlborough House School, Hawkhurst, Cranbrook, Kent TN18 4PY

Telephone 01580 753555 / contact@marlboroughhouseschool.co.uk / www.marlboroughhouseschool.co.uk

Headmaster **Martyn Ward BEd (Hons)**  Marlborough House School Trust Limited, Registered Charity 307793, Registered Company 587487