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| **Declaration** of criminal offences  **for jobs involving substantial access to children  and vulnerable people which are subject to  Criminal Records Bureau disclosure** |

**Your application will not be considered without completion of this form.**

# DECLARATION OF CRIMINAL OFFENCES

Please list all your cautions and criminal offences. Do not forget to include any pending convictions and indicate that they are pending in the column ‘Place & date of judgement(s)’. If you have no convictions please write none and sign the form.

|  |  |  |  |
| --- | --- | --- | --- |
| Nature of offence | Details of offence(s) | Place and date  of judgement(s) | Sentence(s) |
|  |  |  |  |
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All information given will be treated in the strictest confidence and will be used for this job application only.

I certify that, to the best of my knowledge, the information on this form is true and accurate. I understand that if the information I have supplied is false or misleading in any way, it will automatically disqualify me from appointment or may render me liable to instant dismissal without notice.

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| SIGNED:  **Please note that you will be asked to sign this application form if you are invited to an interview.** |
| NAME: (PLEASE PRINT)       DATE: |
| JOB APPLIED FOR:       REF NO: |

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| **Equal Opportunities** monitoring form |

St Mary’s and St John’s School monitors the composition of our workforce to ensure that it is representative and that all staff are treated fairly. In addition, we are committed to promoting race equality, under the Race Relations (Amendment) Act 2000. The information you give on this form will remain strictly confidential, in accordance with the Data Protection Act 1998, and will not affect any decision to employ you.

|  |
| --- |
| Name       Job Reference No |
| Post applied for         Are you applying on a job share basis?  Yes  No Are you applying with a job share partner?  Yes  No Do you currently work for Barnet?  Yes  No  If yes what is your Payroll Number?        **Advertising:** Where did you see this job advertised? |
| **Date of Birth:** |

**Disability:**

The Disability Discrimination Act 1995 defines a disability as, ‘A physical or mental impairment that has a substantial and long-term adverse effect on his or her ability to carry out normal day-to-day activities’. In this definition, long term is taken to mean more than 12 months and would cover long term illness such as cancer and HIV or mental health problems.

**Do you consider that you have a disability under the Disability Discrimination Act definition?**

**Yes**  **No**

If you have answered ‘Yes’, please select the definition/s from the list below that best describes your

disability/disabilities:

|  |  |  |
| --- | --- | --- |
| **Hearing** (such as: deaf, partially deaf or hard of hearing) |  | **Reduced physical capacity** (such as inability to lift, carry or otherwise move everyday objects, debilitating pain and lack of strength, breath, energy or stamina, asthma, angina or diabetes) |
| **Vision** (such as blind or fractional/partial  sight. Does not include people whose visual  problems can be corrected by glasses/  contact lenses) |  | **Severe disfigurement** |
| **Speech** (such as impairments that can  cause communication problems) |  | **Learning difficulties** (such as dyslexia) |
| **Mobility** (such as wheelchair user,  artificial lower limb(s), walking aids,  rheumatism or arthritis) |  | **Mental illness** (substantial and lasting m  more than a year, such as severe  depression or psychoses) |
| **Physical co-ordination** (such as manual dexterity, muscular control, cerebral palsy) |  | **Other disability** *Please specify* |

**Ethnicity:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Asian or Asian British Bangladesh  Chinese  Indian  Pakistani  Other | Black or Black British African  Caribbean  Other | **Mixed**  Asian and White  White and Black African  White and Black Caribbean  Other Mixed Background  Other | Other Chinese  Any other ethnic group | **White**  British  Greek  Greek Cypriot  Irish  Turkish  Turkish Cypriot  Other |

If you selected any of the ‘Other’ categories, please tell us how you would further describe yourself

**Faith: (Optional information):**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Agnostic | Atheist | Baha’i | Buddhist | Christian |
| Hindu | Humanist | Jain | Jewish | Muslim |
| Sikh | No Religion |

Other Faith **Please specify**

**Gender:** Female  Male

**Sexuality: (Optional Information)**

Bisexual:  Gay  Heterosexual  Lesbian

In addition, if you prefer to define your sexuality in terms of other than those used above, please let us know.

**Declaration:**

**I have completed the details required in this document and declare to the best of my**

**knowledge the information given is correct. I consent to it being held on file under the terms**

**of the Data Protection Act 1998.**

Signature Date

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| --- |
| **OFFICIAL USE ONLY** Application withdrawn  Post withdrawn  Shortlisted  Not shortlisted  Appointed |