Person Specification: Head of Digital Learning

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|  | **Essential**  These are qualities without which the Applicant  could not be appointed | **Desirable**  These are extra qualities which can be used to choose between applicants who meet all of the essential criteria | **Method of  assessment** |
| **Qualifications** | * *Honours degree in a relevant subject* * *Teaching qualification together with Qualified Teacher Status (QTS)* | * *Digital Learning professional development courses attended* | - Production of applicant’s certificates |
| **Experience** | * *Experience of developing, setting and implementing a school-wide Digital Learning strategy* * *Experience of teaching children in the age range appropriate to the post* | * *Experience of working with children who have Special Educational Needs* * *Experience of working in the Independent sector* | - Contents of application form  - Interview  - Professional references |
| **Skills** | * *Able to coordinate whole school e-safety approaches, promoting a safe and responsible e-safety culture and working with the DSL to deal with e-Safety issues* * *Able to engage with multiple stakeholders to build and deliver a dynamic Digital Learning environment* * *Able to use an appropriate range of teaching and learning strategies* * *Able to communicate both orally and in writing to students and their parents* | * *Ability to use student assessment data to raise standards* | - Contents of application form  - Interview  - Professional references |
| **Knowledge** | * *A clear philosophy on how and why ICT should be taught* * *Subject knowledge sufficient to challenge able students and achieve high outcomes* * *A commitment to keeping abreast of developments in Digital Learning education* | * *Knowledge/experience of girls only education* * *Knowledge of the London Independent day school system* | - Contents of application form  - Interview  - Professional references |
| **Personal competencies and qualities** | * *Enthusiasm and a positive outlook* * *The ability to work independently and collaboratively as a member of a team* * *Creativity in problem solving together with a willingness to take on or try new approaches and ideas* * *A positive attitude towards professional development and own learning* * *Reliability and integrity* * *Good personal organisation. Good attendance record* | * *Ability to work under pressure* * *Sense of humour* * *Flexibility* * *Motivational leader* | - Contents of application form  - Interview  - Professional references |