 **PERSON SPECIFICATION**

***EDUCATION TO UNDERSTAND THE WORLD AND CHANGE IT FOR THE BETTER***

|  |  |
| --- | --- |
| **Post** | Inclusion Officer for SEND – Maternity Cover |
| **Grade** | Scale 5 |
| **Responsible to** | SENDCO |
| **Working hours** | 35 hours per week, 39 weeks per annum, 9:00am to 5.00pm |

**Selection Criteria**

|  |  |
| --- | --- |
| **Training Qualifications and Experience** | Candidates must demonstrate that they have:   * Minimum BSL Level 2 * A good quality degree or relevant experience * Level 2 qualifications in English and Maths, preferably GCSE * Evidence of further work related qualifications * Competence in using ICT * experience of secondary age children |
| **Personal, Professional Qualities and Attributes** | Candidates should demonstrate that they   * have a knowledge of Deaf Education issues and priorities * an ability to use different modes of communication for hearing impaired children. * can support the Head Teacher in fulfilling the School Vision and Plan * have the ability to work in partnership with other members of a team * have excellent organisational skills * have a professional, kind and calm manner * communicate effectively with, and command the confidence and respect of students and parents/carers * have an excellent attendance and punctuality record * ability to be flexible within the demands of the role |
| **Professional Knowledge and Understanding** | Candidates should demonstrate that they have   * the ability to form and maintain appropriate relationships and personal boundaries with children and young people * a strong grasp of the principles and practice of educational inclusion, diversity and access * a commitment to safeguarding all young people   They should be able to   * Develop an understanding of the special educational needs of the student/s concerned. * take into account the student/s’ special needs and ensure their access to the lesson and its content through appropriate clarification, explanations, equipment and materials. * build and maintain successful relationships with student, treat them consistently, with respect and consideration. * help promote independent learning, study and organisational skills and reinforce learning. * assist students with physical needs. * model good practice |