

Job Title: Main Scale Teacher

Responsible to: Head of Department

Remuneration: Teacher Banding

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| * All personnel are to share in the corporate responsibility for the expectations and vision of the school and the well-being of all pupils and staff. Furthermore, all personnel are required to work within the co-operative principles.
* This job description is to be performed in accordance with the School Teacher’s Pay and Conditions document.
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| **KEY RESPONSIBILITIES****MAIN DUTIES:**Planning * To plan and prepare lessons.
* To assist in the development of appropriate syllabi,

resources, schemes of work, assessment and markingpolicies and teaching strategies in the Curriculum Area.* To contribute to the Curriculum Area and the department's

development plan and its implementation.* To provide accurate and relevant data/information to assist

in the tracking of pupils' achievement and attainment. Teaching* To teach, according to the pupils' educational needs,

including the setting and marking of work to be carriedout by the pupil in school and elsewhere.* To identify individual learning styles and accommodate

them in the preparation of schemes of work and lessons.* To provide, or contribute to, oral and written

assessments, reports and references relating toindividual pupils and groups of pupils.* To ensure that ICT, literacy and numeracy are reflected

in the teaching/learning experience of pupils.* To ensure a high quality learning experience for pupils

which meets internal and external quality standards.* To prepare and update subject materials.
* To use a variety of delivery methods which will stimulate

learning appropriate to pupil needs and the demands ofthe syllabus.* To apply the Behaviour Management systems to

maintain effective discipline so that effective learningcan take place.* To implement Intervention Strategies to improve pupil

achievement and attainment.* To undertake assessment of pupils as requested

by external examination bodies, departmental andschool procedures.* To mark, grade and give written/verbal and diagnostic

feedback as required.* To share good practice and contribute to a whole school

ethos which seeks to continuously improve the quality ofteaching and learning.Curriculum Development* To assist in the process of curriculum development

and to ensure the continued relevance of the subjectcurriculum to the needs of pupils.* To ensure that the delivery of teaching and learning in

the classroom meets the needs and requirements of theExamining and Awarding bodies.* To ensure that the delivery of teaching and

learning in the classroom complements theschools’ objectives.Staff Development * To take part in the school's staff development programme by participating in arrangements for further training and continuing professional development (CPD).
* To continue personal development in the relevant areas including subject knowledge and teaching strategies and methodologies.
* To engage in the Performance Management Process.
* To ensure the effective/efficient deployment of teaching assistance in the classroom when provided.

Quality Assurance * To take part in the Quality Assurance Programme.
* To contribute to the process of monitoring and evaluation of the curriculum area/department in line with agreed school procedures, including evaluation against quality standards and performance criteria
* To review methods of teaching and programmes of study on a regular basis.

Professional/Personal Development and Well Being* To play a full part in the life of the school community,to support its distinctive mission and ethos and to

encourage staff and pupils to follow this example.* To promote the school's policies.
* To continue personal development as agreed.
* To comply with the school's Health andSafety policy and undertake risk assessmentsas appropriate.
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| **PERSON SPECIFICATION** |
| **ATTRIBUTES** | **ESSENTIAL** | **DESIRABLE** |
| **RELEVANT EXPERIENCE** | * Evidence of a good working knowledge of Languages.
* Varied teaching experience across the age and ability range up to GCSE level
* (Teacher Training Experience acceptable)
* The abilitv to work effectivelv as part of a team.
* The abilitv to take the initiative when needed.
* Excellent communication skills.
* Excellent ICT skills.
* Good organisational skills.
* The ability to plan, organise and deliver lessons which cater for all abilities.
* The ability to employ a range of strategies to promote good behaviour.
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| **EDUCATION / TRAINING** | * Good Honours Degree or equivalent.
* Qualified Teacher Status
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| **SPECIAL SKILLS AND KNOWLEDGE****PERSONAL QUALITIES** | * Excellent subject knowledge.
* Knowledge of the public examination requirements.
* Knowledge of what constitutes good teaching.
* Assessment strategies and how effective assessment supports learning.
* Knowledge of E-leaming.
* A commitment to providing high quality learning and teaching.
* The abilitv to enthuse and inspire students.
* A commitment to working collaborativelv with parents/carers and with other staff.
* A commitment to professional development.
* Vision and imagination.
* A commitment to promoting positive attitudes and values.
* The abilitv to work under pressure.
* A willingness to respond positively to changing needs and circumstances.
* The abilitv to establish good personal relationships.
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The School reserves the right at any time during the employment of the Employee upon reasonable notice to require the Employee to undertake any duties which fall within his/her capabilities and which are necessary to meet the needs of the business.

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| Signed |  | Member of staff |  | Date |  |
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| Signed |  | Line Manager |  | Date |  |