

**Education Assistant (DSC) PERSON SPECIFICATION**

***EDUCATION TO UNDERSTAND THE WORLD AND CHANGE IT FOR THE BETTER***

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| **Post** | Education Assistant in the DSC department |
| **Grade** | Scale 5 Point 22 - 25 |
| **Responsible to** | Curriculum Leader |
| **Working hours** | 35 hours per week, 39 weeks per annum, 8:30am to 4:30pm |

**Selection Criteria**

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| **Training Qualifications and Experience** | Candidates must demonstrate that they have:   * a good quality degree or relevant experience * level 2 qualifications in English and Maths * BSL level 2 or above * evidence of further work related qualifications * competence in using ICT * experience of secondary age children |
| **Personal, Professional Qualities and Attributes** | Candidates should demonstrate that they   * can support the Head Teacher in fulfilling the School Vision and Plan * have the ability to work in partnership with other members of a team * have excellent organisational skills * have a professional, kind and calm manner * communicate effectively with, and command the confidence and respect of students and parents/carers * have an excellent attendance and punctuality record * ability to be flexible within the demands of the role |
| **Professional Knowledge and Understanding** | Candidates should demonstrate that they have   * the ability to form and maintain appropriate relationships and personal boundaries with children and young people * a strong grasp of the principles and practice of educational inclusion, diversity and access * a commitment to safeguarding all young people   They should be able to   * develop an understanding of the special educational needs of the student/s concerned. * take into account the student/s’ special needs and ensure their access to the lesson and its content through appropriate clarification, explanations, equipment and materials. * build and maintain successful relationships with student, treat them consistently, with respect and consideration. * help promote independent learning, study and organisational skills and reinforce learning. * assist students with physical needs * model good practice |