

**Education Assistant (DSC) PERSON SPECIFICATION**

***EDUCATION TO UNDERSTAND THE WORLD AND CHANGE IT FOR THE BETTER***

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| **Post** | Education Assistant in the DSC department  |
| **Grade** | Scale 5 Point 22 - 25 |
| **Responsible to** | Curriculum Leader |
| **Working hours** | 35 hours per week, 39 weeks per annum, 8:30am to 4:30pm |

**Selection Criteria**

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| **Training Qualifications and Experience** | Candidates must demonstrate that they have:* a good quality degree or relevant experience
* level 2 qualifications in English and Maths
* BSL level 2 or above
* evidence of further work related qualifications
* competence in using ICT
* experience of secondary age children
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| **Personal, Professional Qualities and Attributes** | Candidates should demonstrate that they * can support the Head Teacher in fulfilling the School Vision and Plan
* have the ability to work in partnership with other members of a team
* have excellent organisational skills
* have a professional, kind and calm manner
* communicate effectively with, and command the confidence and respect of students and parents/carers
* have an excellent attendance and punctuality record
* ability to be flexible within the demands of the role
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| **Professional Knowledge and Understanding** | Candidates should demonstrate that they have* the ability to form and maintain appropriate relationships and personal boundaries with children and young people
* a strong grasp of the principles and practice of educational inclusion, diversity and access
* a commitment to safeguarding all young people

They should be able to * develop an understanding of the special educational needs of the student/s concerned.
* take into account the student/s’ special needs and ensure their access to the lesson and its content through appropriate clarification, explanations, equipment and materials.
* build and maintain successful relationships with student, treat them consistently, with respect and consideration.
* help promote independent learning, study and organisational skills and reinforce learning.
* assist students with physical needs
* model good practice
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