

## Person Specification

### Post: Cover Supervisor

Attributes	Essential	Desirable	How identified
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Relevant qualifications equivalent to at least NQF Level 3.</li> <li>• GCSE English and maths (Grade C or above)</li> </ul>	<ul style="list-style-type: none"> <li>• Relevant CPD</li> </ul>	<ul style="list-style-type: none"> <li>• Application</li> </ul>
<b>Teaching and learning experience</b>	<ul style="list-style-type: none"> <li>• Understanding of how to support learning.</li> <li>• Behaviour management strategies.</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of similar work in an education setting.</li> </ul>	<ul style="list-style-type: none"> <li>• Application</li> <li>• Interview</li> </ul>
<b>Knowledge and skills</b>	<ul style="list-style-type: none"> <li>• Effective oral and written communication skills.</li> <li>• Excellent interpersonal skills both in working relationship with young pupils and in forming effective professional relationships with colleagues.</li> <li>• Good IT skills.</li> </ul>	<ul style="list-style-type: none"> <li>• Understanding of what makes a Dixons school different and successful</li> </ul>	<ul style="list-style-type: none"> <li>• Application</li> <li>• Interview</li> </ul>
<b>Character</b>	<ul style="list-style-type: none"> <li>• Strong moral purpose and drive for improvement</li> <li>• Mission-aligned</li> <li>• Motivated, enthusiastic, flexible</li> <li>• Excellent interpersonal skills</li> <li>• Good sense of humour</li> <li>• Desire to develop yourself</li> <li>• Ability to receive and act on feedback</li> <li>• Strong attention to detail</li> <li>• Ability to work under pressure</li> <li>• Commitment to the full life of the academy</li> <li>• Excellent record of attendance</li> </ul>		<ul style="list-style-type: none"> <li>• Application</li> <li>• Interview</li> <li>• References</li> </ul>