

## **Specialist Learning Support Assistant to Support a Syrian Student with a Disability**

We are seeking a highly motivated, dynamic and passionate Arabic speaking individual with good organisational and communication skills who can continue to raise the achievement of a Syrian refugee student alongside the class teachers. You will have excellent behaviour management and the ability to quickly build a rapport with students.

You will be working one –one with the student supporting her in her daily life in the academy.

### **The role**

This post will need patience, flexibility, creativity and commitment. It will also include working in the classroom and in the academy's Resource Base according to need.

## **JOB DESCRIPTION**

**Job Title: Specialist Learning Support Assistant**

**Line Manager: Assistant Headteacher (Inclusion)**

### **Key responsibilities**

- To support the vision, ethos, and policies of City Heights and promote high levels of achievement
- To attend daily to the student's care in conjunction with the Health Care Team
- To liaise with other relevant professionals, such as social workers, speech and language therapists and educational psychologists
- To develop and adapt conventional teaching methods to meet the individual student's needs
- To prepare, assign and correct exercises to record and evaluate students' progress
- To work alongside the teachers and to use their own initiative to enthuse and support the student's learning
- To promote the inclusion and acceptance of a student with a disability within the classroom
- To lead by example to inspire and motivate students and to act as a role model and set high but realistic expectations of behaviour and achievement
- To plan for and make resources for the student to support her learning
- To be able to discuss observations of the student's work and assist the teachers in planning for the development of her learning
- To devise curriculum and rota of teaching duties accordingly
- To write reports as required including Pupil Profiles/IEPs and Annual Reviews
- To keep and maintain records of the student's learning and progress and use this information alongside the teacher to recognise achievement and to assist the student in setting targets for further improvement in learning
- To liaise with parents/carers/professionals as needed relating to the progress of the student

- To attend parents' evenings as required
- Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person
- Attend and participate in regular workshops
- To assist with/ run an enrichment club

<b>Specialist LSA (Disability)- PERSON SPECIFICATION</b>		
	<b>Essential</b>	<b>Desirable</b>
<b>Educational Qualifications</b>		
GCSE grade B or equivalent in literacy and numeracy	✓	
Evidence of and commitment to continuing professional development	✓	
<b>Knowledge</b>		
Previous relevant experience	✓	
Knowledge of national curriculum expectations		✓
Understanding of principles of child development and learning processes	✓	
Effective use of ICT to support learning	✓	
Experience of mentoring or cover supervision		✓
Willingness to learn	✓	
<b>Developing Literacy and Numeracy and high ability provision</b>		
An understanding of best practice in developing literacy and numeracy skills	✓	
<b>Stakeholder Engagement</b>		
Ability to work with students to ensure their views and opinions are heard	✓	
Evidence of working effectively with members of the local community		✓
<b>Personal qualities</b>		
Resilience, the ability to work under pressure and be able to meet deadlines	✓	
Ability to be flexible and to use initiative	✓	
Excellent communication skills (including written, oral and presentation skills)	✓	
Excellent interpersonal skills	✓	
Secure record of good attendance and punctuality	✓	
A commitment to E-ACT's vision, values, aims and the objectives of its academies programme	✓	

