



Gusford Primary School

School Sports Coach – Job Pack





Gusford Primary School

"Promoting Achievement and Success."

Letter from the Headteacher

Thank you for your interest in the post of Sports Coach at Gusford Primary School.

Gusford Primary School converted to become an academy in 2013 as part of the Active Learning Trust (ALT). I joined the school as Headteacher in September 2017. I am keen to build on Gusford's sporting success and further develop our sport provision, as our new Sports Coach you will play an important role in this.

Gusford is part of the 'Ipswich Primary School Sports Association' (IPSSA) which has successfully provided school children with competitive sporting opportunities since 2005. Their aim is to provide as many children as possible with their first experience of competitive sports. The association is open to schools from within Ipswich and the surrounding area and currently has a membership that includes 34 schools. As well as organising their own events, they also work alongside other agencies to provide the highest quality events possible. These agencies include: The School Games, Suffolk Sport, Suffolk FA and Suffolk CCC.

The successful candidate will join our staff team at an exciting time in the schools development, as we continue with our ambition and relentless determination to improve outcomes for our pupils. During the academic year 2017/18, Gusford's aspiration is to continue to improve the quality and breadth of PE and sport provision, including increasing participation in PE and sport so that all pupils develop healthy lifestyles and reach performance levels they are capable of.

The school has 650 pupils and has a good reputation for supporting them to develop positive learning behaviours. The Local Governing Body share the ambition that every child will transfer from Gusford having been expertly taught, as well as confident and skilled to maximise the benefits and opportunities offered in their next stage in learning in secondary education.

As the school is a member of a Trust, it is part of a wider network of supportive schools. The Ipswich Hub (currently three primary schools and one secondary) and ALT schools from the Lowestoft and Cambridgeshire hubs, engage in regular school-to-school improvement networks, leadership development and CPD opportunities.

Being part of the ALT enables our school to work collaboratively, not only with the Trust, to improve the outcomes for all our children, but in partnership with parents/carers and the local community.

Visits to our school are strongly encouraged; please contact our School Business Manager to arrange. Once again, thank you for your interest and we wish you every success in your application.

Yours sincerely
Claire Claydon

Advertisement



Gusford Primary School

"Promoting Achievement and Success"

Sheldrake Drive Ipswich IP2 9LQ

Tel: (01473) 682148 Fax: (01473) 692142

Email: admin@gusfordprimary.net Website: www.gusfordprimary.net

Headteacher: Mrs C Claydon Number on Roll: 650 (including Nursery)

Sports Coach – Required as soon as possible

Grade & Salary: Grade E Points 17-20 (£17,772 to £19,430 fte)

Hours: 37.5 a week (8:30 – 4:30 Monday to Friday - Term time only)

Gusford Primary School seek a highly motivated and enthusiastic School Sports Coach to support the delivery of high quality PE and School Sport. The successful candidate will be required to deliver a broad and balanced curriculum to primary school children from Reception classes to Year 6. This is an excellent opportunity to join Team Gusford.

Successful candidates will be able to demonstrate:

- An enthusiasm for working with children
- Experience of coaching / teaching children and young people
- The ability to manage a diverse workload
- Commitment and flexibility
- A willingness to learn and develop new skills
- The ability to communicate effectively

Main duties

- Support the work of school staff to deliver high quality PE and school sport. This may include breakfast, lunchtime and after school clubs as well as curriculum lessons
- Support the development of PE and school sport
- Set up, take down and store activity equipment
- Take a lead role in the management of school sports teams
- Take a lead role in the organisation of intra and inter school competitions
- Promote Health, Safety and Welfare in PE and school sport
- Support Equality and Diversity in PE and school sport

What we can offer you:

- A rewarding and enjoyable position in a primary school environment
- A friendly team of school staff who will be very keen to welcome you and work with you to provide the best opportunities to their children
- A firm commitment to your personal and professional development

Gusford Primary School is part of The Active Learning Trust: www.activelearningtrust.org. As a Trust school we pride ourselves on working in close partnership in order to benefit our pupils, staff and community. Policies are available to view on the Active Learning Trust and Gusford Primary School websites. Our school website is: <http://www.gusfordprimary.net>

Visits to the school are warmly welcomed. For further details or to arrange a visit please contact Vicki Martin, our School Business Manager, on 01473 682148 or email miss.martin@gusfordprimary.net

Closing date for applications: Thursday 26th April @4pm

Interviews: Thursday 3rd May 2018

Gusford Primary School is committed to safeguarding and promoting the welfare of our children and young people and expects all staff and volunteers to share this commitment. This position is subject to an enhanced DBS check.

About Gusford Primary School

Gusford Primary School provides education for around 650 children aged from 4 to 11 years and is able to cater for an annual intake of up to 90 children. We are situated in the Chantry area of Ipswich. The school was opened in 1962 and became an academy in 2013 with the Active Learning Trust.

It has 21 classrooms, a Nursery class, 2 halls, a learner swimming pool, computer suite and a number of group rooms and resource areas. The school serves the Brookwood, Thorrington Park, Belstead Hills and Chantry area of South West Ipswich. There are pleasant grounds with much landscaping around the site.

When inspected by Ofsted in March 2017, the school was judged to require improvement with Early Years Provision and Personal development, behaviour and welfare both judged to be good.

There are a number of strengths within the report and these include;

- **Teachers foster a positive atmosphere for learning in their classrooms. Pupils are encouraged to concentrate, work hard and support one another as they learn. This helps them to learn that sometimes you improve your understanding, as one pupil commented, 'by making mistakes'.**
- **Across the school, teachers enable pupils to work without fear of failure because they respond sensitively when mistakes are made.**
- **Pupils say that they feel safe in school. They say that staff resolve quickly any worries they may have, with one commenting, 'We trust the teachers and they trust us.'**
- **Pupils keenly take responsibility. They feel that their views are valued and that they are able to contribute to school improvement. For example, school councillors have recently been carrying out a survey about improving attendance.**

With an overall requires improvement judgement there are a number of areas to improve and the school has not wasted any time in starting to make these improvements. Our new Headteacher joined us in September 2017.

School Values

The Gusford Primary School values all stem from its motto of '**Promoting Achievement & Success**'.

The school believes that achievement and success in children will come from promoting 4 core aims of:

Inspiration

- Curriculum & Resources that spark enthusiasm for learning

Aspiration

- Developing an aspirational mind-set for learning

Collaboration

- All working together to achieve high standards

Expectation

- Aiming for the highest standards of learning and attendance

These four aims alongside our six Gusford Golden Guides provide us with core values that we promote with children that help them with life at school and in the world.

Gusford Golden Guides:

Following School routines that help us to learn & keep safe

Caring for property that helps us or belongs to others

Being the best that we can be

Being kind, helpful and polite

Treating others as we would want to be treated

All following School Procedures

Active Learning Trust

The ALT brings together experienced and successful practitioners who share a collective belief in the effectiveness of school improvement, the primacy of performance management and the potential of new technology to enhance learning.

Gusford Primary School is located within our Ipswich hub, which brings together 4 schools:

Chantry Academy (11-16)
Gusford Primary
Hillside Primary
Gusford Primary

There are a further two ALT Hubs located in Lowestoft and in Cambridgeshire, and this provides the opportunity for schools to be part of a learning community that extends across local authority boundaries.

In September 2017 the Trust opened a new 11-16 Secondary school and an all-age Special school in a shared community campus. Approval has also been given for the Trust to sponsor two free schools in the primary phase, one in Chatteris in Cambridgeshire, and one in Ipswich in Suffolk.

The Trust has the strong moral purpose of enabling schools to deliver high levels of achievement for all pupils, regardless of socio-economic circumstances, family situation or ethnic background.

The Trust will secure and sustain improvement in schools by providing leadership and support through academy sponsorship, by working with local governing bodies to strengthen their leadership and strategic delivery and through contracted work with school leaders and their teams.

In our academies and the schools that we work with, we will:

- Establish strong and effective leadership
 - Deliver good governance as a non-negotiable element of our work
 - Develop and sustain a strong and rapid trajectory of improvement
 - Ensure a calm and purposeful learning environment
 - Maintain robust systems of performance management
- Champion broad and balanced curricula, well integrated with the needs of business, local communities and the realities of work beyond
- school
 - Harness the developing potential of information technology
 - Ensure community 'ownership'
 - Promote the sharing of expertise and effective practice across academies and schools
 - Provide value for money services, delivered at minimised administrative cost
 - Build capacity by nurturing a collaborative network of school improvers
 - Ensure community 'ownership' of our Academies and schools and that they are seen as the schools of choice by their communities
 - Foster and sustain strong links with further and higher education

Job Description

Job Title: Sports Coach

Grade & Salary: Grade E Points 17-20 (£17,772 to £19,430 fte)

Hours: 37.5 a week (8:30 – 4:30 Monday to Friday - Term time only)

Responsible to: Headteacher

Core Purpose

To deliver high quality PE and school sports including sporting opportunities for all pupils at the school. To monitor and support overall progress and development of pupils and ultimately raising the PE and sports profile and the standards of sports provision at the school.

Principle Accountabilities

Extra-curricular Sport

- Organise and lead extra-curricular sport
 - Liaise with other organisations
 - Select teams
 - Coach teams
 - Administer competitions (including the arrangement of transport)
 - Attend competitions or arrange for other staff to attend competitions
- Ensure that a “sporting ethos” is developed in all competitors
- Increase pupil participation in all extra-curricular activities for the school

Leadership

- Liaise with other agencies (School Games, IPSSA, High Schools)
- Action planning in collaboration with PE leader and Headship team
- Establish PE curriculum and plan in collaboration with the PE leader
- Maintain and organise resources required to teach PE and Sport
- Communicate and celebrate PE and Sport at Gusford Primary School (display, website, Twitter, letters, etc)
- Accurately carry out administration duties such as completing the session register, consent forms, risk assessments and accident reports.

Sport

- Coordinate extra-curricular sport
- Ensure Gusford Primary School compete in competition at local and county level.
- Lead intra- and inter-school sport competitions
- Understand and implement the policies and procedures of Gusford Primary School as they relate to the quality of service to the children; in particular the health and safety, equal opportunities and safeguarding policy
- Create a caring environment that fosters positive attitudes
- Model positive relationships and mutual respect
- Follow the school’s behaviour policy to reward and promote positive behaviour consistently and fairly
- Collaborate with professional colleagues

Professional Development

- Support the PE Subject Leader to
 - Evaluate the development needs of staff
 - Programme and teach professional development sessions to improve the Quality of Teaching in PE
- Pro-actively review, develop and maintain your professional and subject knowledge

- Know how and when to draw on professional advice and support
- Take part in the process of Performance Management as agreed in the school policy
- Engage in continuous professional development, responding to the advice and feedback from colleagues
- Attend training as directed to address whole school or personal, professional development issues
- Use professional discussion in school with other teaching and support staff as a vital element of professional development

Gusford is committed to the protection and safety of its pupils. The position is subject to an enhanced DBS check. Previous experience of a role in an educational establishment is essential. We welcome applications regardless of age, gender, ethnicity or religion. Only applications submitted on the Active Learning Trust application form will be considered.

It is expected that your current or last employer will be one of your referees and they will be contacted prior to interview. Verification of your qualifications will be required at interview.

The Person Specification



Gusford Primary School

Sports Coach Person Specification

	Essential	Desirable
Qualifications	Level 2/3 Sports Qualifications	Sports related degree
	GCSE English & maths	
Experience	Experience of working with children in the primary age range	Experience of working with children across the primary age range (age 4-11)
Knowledge	Has a wide knowledge of the skills required for a range of sports	Shows knowledge of current education issues and developments
	Knows how to raise standards of attainment in Physical Education	Has strategies for sustaining school improvement and raising standards of achievement
	Clear understanding of responsibilities to safeguard children	
Skills and abilities	Works effectively within a team	
	A highly motivated and enthusiastic coach who promotes positive relationships	A proven track record as a good, creative coach
	Ability to relate well to children and share their interests and enthusiasms	Ability to communicate well and has strategies to engage parents in their child's learning.
	Ability to manage effectively pupil discipline and have a commitment to a high level of pastoral care	Communication skills to engage with the wider community
	A commitment and enthusiasm to promote learning for themselves and others	

How to apply

Do take a look at the school website www.gusfordprimary.net and the website for ALT our multi-academy trust www.activelearningtrust.org to get a flavour of what we offer. The best way to find out about a school is to visit and this is very strongly encouraged.

To arrange a visit, or if you need any further information or you wish to have an informal discussion please contact our School Business Manager Miss Vicki Martin

Phone: 01473 682148

Email: miss.martin@gusfordprimary.net

To apply, you will need to send your completed application and supporting statement* by email to miss.martin@gusfordprimary.net

*Please ensure your supporting statement references the person specification included in this job pack.

If shortlisted for interview you will be asked to bring to your interview:

- A completed self-disclosure form (SD2)
- A completed Fitness to Work declaration form
- Your passport
- Copies of any relevant qualifications.

Closing date for applications: Thursday 26th April @4pm

Interviews: Thursday 3rd May 2018