

PERSON SPECIFICATION

Post: Associate Para-Teacher

	Criteria	Assessment Basis
Qualifications:	<u>Essential</u> Degree	Application
Professional Experience & Understanding:	<u>All Essential</u> Understanding of: <ul style="list-style-type: none">• Keeping Children Safe in Education• Basic school organisation Experience: <ul style="list-style-type: none">• A basic knowledge of the work of a school• Paid or voluntary work with young people	Application and Interview
Professional Abilities:	<u>All Essential</u> Ability to communicate effectively both verbally and written Ability to work as part of a team Ability to plan effectively Ability to manage time effectively and meet deadlines	Application, Interview and Reference
Personal Qualities:	<u>All Essential</u> Honesty and Integrity Organised Flexibility Resilience Commitment to making a difference	Interview and Reference

Where the applicant /post holder has a disability every effort will be made to make reasonable adjustments to enable them to carry out the duties of the post.

Business Manager

