



Teign School

Person Specification Intervention Support Officer

ATTRIBUTES/ REQUIREMENTS	ESSENTIAL	DESIRABLE	HOW IDENTIFIED
Experience	<ul style="list-style-type: none"> • Appropriate experience of working in a school/college environment • Good ICT skills including practical experience of word processing, e-mail & other office electronic applications 	<ul style="list-style-type: none"> • Evidence of addressing large groups of students/giving presentations • Experience of school IM system ie SIMS 	<ul style="list-style-type: none"> • Application form • Interview • References
Education, Qualifications and Training	<ul style="list-style-type: none"> • Attainment of 4 GCSEs A - C (or equivalent) including English Language and Maths • First-aid trained or willing to train 	<ul style="list-style-type: none"> • Level 3 and degree level qualification 	<ul style="list-style-type: none"> • Application form • Examination certificates • References • Interview
Special Knowledge and Practical Skills	<ul style="list-style-type: none"> • Effective behaviour management skills • Good oral and & written communication skills with students and adults • Strong problem solving skills • Ability to respond to challenging circumstances in a positive manner 		<ul style="list-style-type: none"> • Application form • Interview • References

	<ul style="list-style-type: none"> • Ability to manage caseload under supervision • Ability to manage the behaviour of students to promote and maintain order and a calm working environment for students • Ability to motivate students • Ability to consistently and effectively implement agreed behaviour management strategies 		
Personal Qualities	<ul style="list-style-type: none"> • Ability to work in a calm, efficient and safe manner • Ability to prioritise own workload, meet deadlines and to work effectively both independently and as a member of a team • Self-motivated and enthusiastic • Ability to work under pressure • Ability to respond positively and flexibly at all times • Good interpersonal and organisational skills 	<ul style="list-style-type: none"> • Able to build professional relationships with students, staff, parents and external agencies 	<ul style="list-style-type: none"> • Application form • Interview • References