**CATERHAM HIGH SCHOOL**

**PERSON SPECIFICATION**

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| **Post Title** | Classroom Cover Supervisor | **Grade** | 5 |
| **Department** |  | **Date of Person Specification** | **11.09.17** |

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| **Attributes** | **Minimum Criteria** | **Method of Assessment** | **Desirable Criteria** | **Method of Assessment** |
| **Experience** | At least 2 years of working with young peopleExperience of leading groups of people/young people | I/A | 1 year’s experience of working in a school | I/O |
| **Knowledge/Skills**  | The ability to promote positive values and good student behaviour.The ability to engage positively with young people and establish acceptable boundaries.Good verbal communication skills.Good presentation skills ie. Give clear instructions/guidance.The ability to work constructively as part of a team and understand the roles of others.A flexible, adaptable approach when faced with conflicting working demands.The ability to think on your feet and exercise initiative.  | I/AI/LOI/LOLOI/AI/AI/LO |  |  |
| **Equalities and Diversity** | Has an understanding of equalities and diversity. Able to recognise and respond positively to differing needs.  | I/AI/A |  |  |
| **Other**  | A clear understanding of safeguarding and your professional role within the procedures.  | I/A |  |  |