**CATERHAM HIGH SCHOOL**

**PERSON SPECIFICATION**

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| **Post Title** | Classroom Cover Supervisor | **Grade** | 5 |
| **Department** |  | **Date of Person Specification** | **11.09.17** |

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| **Attributes** | **Minimum Criteria** | **Method of Assessment** | **Desirable Criteria** | **Method of Assessment** |
| **Experience** | At least 2 years of working with young people  Experience of leading groups of people/young people | I/A | 1 year’s experience of working in a school | I/O |
| **Knowledge/Skills** | The ability to promote positive values and good student behaviour.  The ability to engage positively with young people and establish acceptable boundaries.  Good verbal communication skills.  Good presentation skills ie. Give clear instructions/guidance.  The ability to work constructively as part of a team and understand the roles of others.  A flexible, adaptable approach when faced with conflicting working demands.  The ability to think on your feet and exercise initiative. | I/A  I/LO  I/LO  LO  I/A  I/A  I/LO |  |  |
| **Equalities and Diversity** | Has an understanding of equalities and diversity.  Able to recognise and respond positively to differing needs. | I/A  I/A |  |  |
| **Other** | A clear understanding of safeguarding and your professional role within the procedures. | I/A |  |  |