



Tettenhall College

Appointment of Subject Leader Mathematics

September 2018





Welcome to Tettenhall College

Founded in 1863, Tettenhall College is an independent, co-educational day and boarding school providing continuous quality education from 2 to 18 years. The College is situated in the picturesque village of Tettenhall and stands in 33 acres of stunning grounds and woods.

The commitment to providing the very best facilities is matched by the energy and passion of well-qualified staff. Small class sizes throughout the College ensure individual attention for each pupil and the flourishing international boarding houses bring a welcome global multicultural element to our community.

The summer of 2017 saw a significant investment in the School's facilities with newly refurbished boarding accommodation, a state of the art Study Centre and Sixth Form Common Room and new multi-purpose sports pitches and squash courts.

The school places a strong emphasis on development of the individual in a supportive environment and has an excellent reputation for its pastoral care. Academic results are consistently high and the School was ranked 336 in the country in the recently published Times Independent School Guide. In 2017, at GCSE there were 27% A*/A grades and 48% A*-B, at A level 64% were A*/B. Sixth form leavers gain places at top universities and specialised art and drama schools and achieve sought-after work placements with major companies.

The School is recognised for its support of those pupils who have additional learning needs including EAL. There is a strong commitment to providing a rich and varied extra-curricular programme and all staff who join will be expected to play a full part in its delivery.



Working with us

This is an exciting time to join the College; under the current leadership the school is progressing rapidly with the aim of becoming one of the best small independent schools in the UK. A new Strategic Plan ("TC in 20") will be launched in Spring 2018 which will guide the School in the next phase of its development.

Pupil numbers have recently grown by 25% and there has been a focus on improving the educational experience in the classroom with committed staff who strive to ensure that all pupils fulfil their personal best. Tettenhall College is a rewarding place to teach and pupils are motivated and keen to learn.

The School is a member of the Society of Heads, the Independent Schools Association and the Boarding Schools Association and we expect all staff to look outwards and focus on continuous professional development. For further information about the School please visit our website at www.tettenhallcollege.co.uk or see our Facebook page at www.facebook.com/tettenhallcollege.

We look forward to receiving your application.

Mr David Williams
Headmaster

The Role

The Subject Leader Mathematics is responsible for the development of outstanding mathematics teaching at the College. The ability to lead effectively, inspire, innovate and offer fresh approaches to learning and build on the success of the subject will be crucial.

Mathematics and Further Mathematics are both extremely popular subjects in the Sixth Form with 40% of our current cohort taking Mathematics A-level and 27% taking both. Results in recent years have been impressive. In 2017 57% of pupils studying mathematics achieved A*/A grades with 70% achieving A*-B grades and in 2017, 50% of our A level further mathematicians gained A*-B grades.

Many of our leavers go on to study mathematics at top universities and recent examples include Oxford, London School of Economics, Queen Mary's London and Bath. Pupils also participate in Senior, Intermediate and Junior Mathematics Challenges and the Mathematics Olympiad. At GCSE, our results consistently outperform the national average across all grades and pupils are entered for the OCR Free Standing Additional Mathematics Qualification where it is felt appropriate to challenge our most gifted and talented pupils.

We are looking for a well-qualified and enthusiastic mathematician who will lead the teaching of the subject across the School (including liaison with our Preparatory School) and ensure the best possible outcomes for all our pupils.

The role of Subject Leader

The post holder will:

- ◆ Ensure that courses of study, schemes of work, teaching materials and appropriate planning are provided within mathematics
- ◆ Establish policies and systems for teaching, learning and achievement which are in line with the School's ethos and are implemented by all teachers in the subject
- ◆ Encourage ongoing development of teaching and in pupils' achievement by modelling good practice, generating effective ideas and expertise for the subject, and offering advice, guidance and authoritative leadership as needed
- ◆ Seek opportunities for his/her professional development and support all subject staff in their continuing professional development
- ◆ Manage formal and informal assessment within the subject to support pupils' progress and high standards of achievement
- ◆ Lead curriculum development within the subject
- ◆ Monitor the marking and the assessment of work through regular work scrutiny meetings in conjunction with the Deputy Head (Academic)
- ◆ Embed ICT in teaching and learning.

Key tasks and responsibilities

The particular tasks and responsibilities attached to the post of Subject Leader are as follows:

- ◆ To teach pupils within the School and to carry out such other associated duties as are reasonably assigned by the Headmaster
- ◆ To advise the Headmaster and the Deputy Head (Academic) on the aims and policies of the subject area and the resources required to implement these
- ◆ To produce and revise a Subject Handbook
- ◆ To contribute to the selection for appointment and professional development of teachers and non-teaching staff, including the induction and assessment of new and newly qualified teachers, within the subject area.

- ◆ To regularly monitor the work of the relevant teachers ensuring that they are adhering to policies, including marking, and following schemes of work
- ◆ To seek to ensure the effective use of equipment, proper maintenance of the materials and fabric of the subject areas and the observance of relevant Health and Safety regulations
- ◆ To maintain a stimulating environment within the subject area
- ◆ To maintain efficient and effective control of the budget
- ◆ To be aware of the teaching and developments in mathematics and to disseminate information to colleagues where appropriate
- ◆ Use data effectively to identify pupil progress, and help ensure that achievement is at least in line with expectations
- ◆ Put intervention in place, where necessary, for pupils or staff.
- ◆ To organise subject meetings to discuss pupils' work and academic outcomes and to provide minutes of these to the relevant member of the Senior Leadership Team
- ◆ To contribute to meetings, discussions and management systems necessary to co-ordinate mathematics and integrate this into the work of the school as a whole
- ◆ To prepare an annual report including development targets to present to the Headmaster, Senior Leadership Team and Chair of the Governors' Education Committee
- ◆ To arrange appropriate educational visits and enter pupils for regional and national competitions
- ◆ To make contributions relating to mathematics to materials published about the school
- ◆ To ensure the contribution of mathematics to the marketing of the School at appropriate occasions including Open Days and Parent Information Evenings. To contribute to the website, the School magazine and other publications as appropriate.
- ◆ To encourage links across the curriculum, between departments and with other schools. This will include liaison with the appropriate colleagues in the Preparatory School with particular reference to transitional links between Year 6 and 7.

General responsibilities:

- ◆ To be a tutor in the Senior School and therefore have overall academic and pastoral responsibility for a group of pupils
- ◆ To undertake duties and responsibilities of a teacher as directed by the Headmaster..
- ◆ To contribute to the extra-curricular programme of the College.

Person specification and experience:

- ◆ A degree in mathematics and a PGCE or equivalent
- ◆ An ability to lead, inspire and manage a team of colleagues and pupils of all ages to participate in, enjoy and excel in mathematics
- ◆ An interest in the application of ICT to teaching and learning.
- ◆ A teacher interested in progressing his or her career through professional development with a desire to lead and develop others
- ◆ A good communicator with pupils, parents and staff
- ◆ An excellent role model in teaching and professional conduct
- ◆ A clear vision and sense of purpose with a commitment to drive up performance in a non-selective school
- ◆ A willingness to play a full part in a busy independent day and boarding school and make the most of available resources
- ◆ An excellent practitioner with a passion for mathematics and an eagerness to share this with our pupils.

The post will ideally suit a teacher looking to gain his/her first experience of academic leadership although we would welcome applications from experienced leaders seeking a fresh challenge.

Boarding

We would particularly welcome applications from teachers willing to be involved in the boarding life of the School and accommodation will be available for such a candidate. Please specify in your application if this is an area in which you would like to be involved.

How to apply

Closing date: Noon, Monday 26th February 2018

Interviews: Week commencing, Monday 5th March 2018

Salary: Commensurate with experience

The offer of the role would be made subject to receipt of references, proof of relevant qualifications, prohibition from teaching check, Enhanced Disclosure and Barring check, overseas check if appropriate and pre-placement medical assessment that are all satisfactory to Tettenhall College. Proof of entitlement to work within the United Kingdom will be required.

For any further details please contact, Mrs Nikki Phelps, PA to the Headmaster at the School by phone 01902 751 119.

To apply, please complete an employment application form and return to head@tettcoll.co.uk.

Tettenhall College is committed to safeguarding and protecting the welfare of children. An enhanced DBS check will be undertaken on the successful candidate. Full details of the School's safeguarding policies and procedures are available on the school website.