



Amanda Hough
Headteacher

St. Luke's Church of England School



'Cherish, Challenge, Aspire and Achieve'

PERSON SPECIFICATION – PRIMARY ASSISTANT HEADTEACHER (March 2018)

Category	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> Qualified teacher status. 	<ul style="list-style-type: none"> NPQH or Leadership Pathways certification
Experience	<ul style="list-style-type: none"> Successful experience of leading one or more subject areas. Willingness to teach across the school in all Key Stages. 	<ul style="list-style-type: none"> Experience of key management role. Experience of leading a core curriculum area. Experience of teaching in both KS1 and 2.
Professional Development	<ul style="list-style-type: none"> Evidence of continuing professional development relating to teaching and learning/leadership and management. Experience of coordinating or leading continual professional opportunities. 	<ul style="list-style-type: none"> Experience of working with other schools/organisations Ability to identify own learning needs and to support others in identifying theirs.
Teaching and Learning	<ul style="list-style-type: none"> A secure understanding of the National curriculum requirements. Knowledge and experience of successful learning and teaching strategies to meet the needs of all pupils. A secure understanding of assessment for learning strategies to inform future planning. Ability to lead across the school in Maths or English Experience of monitoring and evaluating the impact of teaching. Experience of managing and analysing data and leading change in a phase or a year group. A commitment to a creative approach to teaching and learning. Has a positive approach to behaviour management. Knows the key characteristics of an effective learning environment. 	<ul style="list-style-type: none"> Successful experience in creating a high quality learning environment in which pupils become effective learners. Has expertise in a specific area of learning. Experience of leading learning in a challenging environment.



St Luke's Church of England School, Cookham Road, Maidenhead, Berks, SL6 7EG
Tel: 01628 621600, E-mail: office@st-lukesprimary.com Website: www.st-lukesprimary.com





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Leadership and Management	<ul style="list-style-type: none"> • Evidence of successful strategies for planning, implementing, monitoring and evaluating school improvement. • Ability to analyse data, develop strategic plans, set targets and monitor/evaluate progress towards them. • Have good knowledge of strategies to implement in securing high quality educational provision and to raise standards and the achievements of all pupils. • Experience of improving staff performance. • Experience of working within and leading a staff team. • Experience of performance management and supporting the continued professional development of colleagues. 	<ul style="list-style-type: none"> • Evidence of having put vision into practice in the school context. • Experience of working with governors to enable them to fulfil their school responsibilities. • Successful involvement in staff recruitment. • Understanding of managing the wider school budget to support the school in achieving its priorities. • Experience of managing a budget.
Skills, Qualities and Abilities	<ul style="list-style-type: none"> • A reflective practitioner who is willing to listen as well as lead. • High expectations of pupils in all areas of learning. • Strong commitment to school improvement and raising achievement for all. • Sense of humour. • Excellent interpersonal and communication skills. • Ability to build good relationships. • Ability to manage time effectively. • Ability to manage difficult conversations with children, parents and staff. • Ability to think creatively and reflectively when overcoming problems. • Is committed to modelling and embedding the school values. 	



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