



WELLINGTON COLLEGE
BILINGUAL HANGZHOU
杭州市萧山区惠立学校

POSITION: Early Years Teacher

ABOUT US

At Wellington College Bilingual Hangzhou, we appreciate that every child is a unique and able learner from birth. The heart of our vision is to ensure that Wellington College Bilingual Hangzhou is the leading and most inspirational early years' education provider in Hangzhou. It is our desire to afford every child the opportunity of growth and fulfilment in a setting which imbues the Wellington Values: Kindness, Courage, Integrity, Respect and Responsibility.

As an institution, Wellington College Bilingual Hangzhou represents a marriage of traditional values and evidence-based practice from the UK and China. We know that excellent early years' education provides children with an increased chance of success in school and later in life, thereby contributing to creating a society where opportunities are abundant. To this end, we are seeking a team of motivated, dynamic and forward-thinking professionals who will add something special to this exceptional early years' setting.

Within a culture of shared vision, mutual respect, connection and belonging, open communication and inclusive practice, the Teacher will form an integral part of a close team who aspire to continually develop and evolve in their personal and professional development.



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BASIC INFORMATION

JOB TITLE	Early Years Teacher	DEPARTMENT	Academic
SUPERVISOR	Coordinator/Deputy Head of EY's /Head of EY's/Master		

MAIN PURPOSE

To be responsible for the education and care of children (2-5 years old).

OBJECTIVE

To join an innovative Early Year's Program that supports each pupil's growth and development, encouraging them as Wellingtonians to be inspired, intellectual, independent, individual and inclusive.

BASIC QUALIFICATION	Education	Bachelor's degree/ relevant teaching qualification/First Aid Certificate
	Major	Early Childhood Education
	Language	English
EXPERIENCE	Working Experience	International teaching experience in Early Childhood an advantage. Recent EC graduates may apply, as placements will be counted towards experience.
PROGRAM AND PRACTICE	<p>Key Responsibilities</p> <ul style="list-style-type: none"> • Contribute to a program underpinned by an image of a strong and capable child. • Plan an inspiring classroom program that fosters independence, inquiry and learning progression. • Demonstrate an interest and ability in using the Early Years Foundation Stage EYFS. • Document the experiences of all children by making learning visible via learning stories, reflective journals, 	



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**CARE AND
WELLBEING OF
CHILDREN**

transcribing pupil's work, observations and narratives.

- Build on the interests of children through listening and reflecting within a coteaching partnership.
- Use technology with children as a tool for learning, organising ideas and sharing with the wider community.
- Take advantage of serendipitous happenings and be flexible enough to extend learning at these times.
- Ensure each child has a sense of belonging within the classroom.
- Use a *strength based approach* in assessment and reporting.
- Adhere to student-to-teacher ratios throughout the day.
- Maintain the highest standards of care, child protection and safeguarding at all times by upholding the 3Ps: Protection, Provision and Participation as outlined in UN Convention on the Rights of the Child.

FAMILIES

- Understand the importance of building authentic relationships with families, knowing such understandings can lead to greater learning outcomes for children.
- Communicate with families and the wider community about the program, including presentations, workshops, through online platforms and parent meetings.

ENVIRONMENT

- Design a classroom environment that is ordered, inviting and beautiful.



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PROFESSIONALISM

- Maintain respect for the learning environment and resources, both indoors and outdoors.
- Order resources to support and extend learning in the classroom, the learning spaces and community.
- Model and promote Wellington values: kindness, courage, integrity, respect and responsibility in the aim of enabling the Wellington Identity: inspired, intellectual, independent, individual, inclusive
- Commit to regularly collaborating with peers to understand and extend children's theories, thoughts, ideas and questions.
- Have a willingness to learn about pedagogical practices that may be unfamiliar.
- Attend all team meetings and committees as necessary and take on portfolio responsibilities within the team.
- Adhere to all procedures and policies as outlined in the Staff Handbook.
- Promote an understanding of the culture and heritage of China and display professional conduct in line with the culture and religious expectations of the country.

**PREFERRED
APTITUDES**

- Commitment to lifelong learning.
 - Strong ability to embrace change.
 - Confident in Microsoft Office (Excel and PowerPoint) and database systems.
 - Ability to work to tight timelines.
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- Personal integrity, accountability and credibility.
 - Strong mind-set for continuous improvement to meet or exceed expectations.
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Disclaimer: This description is intended to indicate the kinds of tasks and levels of work that will be required of this position. It is not intended to limit, or in any way to modify, the right of the Master, or designated leader, to assign, direct or reassign duties and responsibilities at any time. Additional information will be provided in the Staff Handbook and through staff induction.

Please submit CV and cover letter, together with an application form (available to download from www.wellingtoncollege.cn/careers) in English and email to jobs.hangzhou@wellingtoncollege.cn. Please note that any application with missing materials will not be considered.