









**Director of Learning for English**

**Job Description**

Accountable to: Deputy Headteacher.

The Director of Learning is responsible for:

**Leadership**

* Leading and managing staff working within the curriculum area focusing on school improvement
* Establishing the learning climate of the curriculum area in line with whole school policy
* Ensuring priorities within the curriculum area are developed and implemented though curriculum focused development in
* line with whole school priorities
* Contributing significantly to raising standards in every aspect of school improvement
* Contributing to the School Development Plan
* Regular tracking and monitoring of students through Review Days, Learning Walks and Monitoring
* Working with the English team to ensure maximum impact
* Working with the DH to ensure maximum impact.

**Teaching and Learning**

* Overseeing the implementation and regular reviewing of differentiated schemes of work
* Setting and monitoring progress towards curriculum area targets
* Monitoring the use of displays in all curriculum areas
* Contributing to cross curricular work
* Ensuring the highest standards of teaching, learning and progress throughout the curriculum
* area, in line with school targets and School Development Plan.
* Overseeing accurate assessment at KS3 and KS4.
* Early identification of underperformance and recovery of progress
* Ensuring regular tracking and monitoring
* Ensuring impact in students’ progress and attainment
* Analyse student progress attainment.
* Managing behaviour for learning within the curriculum area including behaviour and safety.
* Ensuring quality assurance in all aspects of the curriculum area.

**Resources**

* Prioritising, allocating and monitoring the curriculum area budget to impact student progress and meet student needs
* Managing the curriculum area budget effectively
* Ensuring the curriculum area fulfils health and safety requirements.

**People and Relationships**

* Identifying and communicating curriculum area staff development needs with DHT in line with whole school policy
* Liaising with school governors
* Appraising staff as required in line with the school’s performance management policy
* Building a curriculum area ‘team’
* Liaising with industrial, commercial and community contacts for the curriculum area
* Co-ordinating links with Special Educational Needs Staff
* Inducting new staff within the curriculum area.
* The Governing Body is committed to safeguarding and promoting the welfare of children and young people, and expects all
* staff and volunteers to share this commitment.

**Person Specification in addition to that for a Mainscale Teacher**

**Qualifications**

* Evidence of professional development relevant to the role and linked to teaching standards expectations.

**Knowledge and Understanding**

* Excellent knowledge of the National Curriculum for English at KS3 & KS4 in order to help other curriculum areas as necessary
* Excellent understanding of the assessment processes at KS3 and KS4 and how to use these to support planning and raise student achievement
* Excellent knowledge of a wide range of pedagogic approaches to cater for different learning styles and ensure that all students are engaged
* Excellent understanding of what constitutes effective teaching for learning
* Excellent knowledge and understanding of strategies for promoting good relationships with students and effective behaviour management techniques
* Excellent knowledge of a wide range of software for use with interactive technologies and the application of these to engage and interest students
* Excellent knowledge of Ofsted requirements, ensuring keeping up to date.

**Experience**

* Experience of leadership roles within a team including designing and developing resources to support learning
* Experience of working with other teachers and support professionals to extend their understanding of educational issues.
* Experience of robust self-evaluation and development planning linked to this
* Experience of coaching other staff so that their classroom practice develops
* Experience of preparing and leading training sessions.

**Skills and Attributes**

* Excellent communication skills orally and written, including confident presentations
* Excellent use of ICT to make learning engaging and dynamic and to support assessment and management functions
* The capacity to form positive learning - centered relationships with other professionals at different stages in their careers
* The capacity to consistently perform to a high level of success and act as a role model for other professionals.





