Quality First Education Trust

JOB DESCRIPTION & PERSON SPECIFICATION

MAIN DUTIES AND RESPONSIBILITIES

Teaching and Learning
1. To be an excellent teacher. 2. To effectively teach children, meeting their many and varied needs. 3. Use a repertoire of strategies to meet children's different learning needs. 4. Have thorough subject knowledge and keep abreast of national and local developments.
Recording and Assessment
1. Set clear targets for children's learning and use assessment information to inform all aspects of planning and teaching. 2. Display commitment to raising standards and accelerating pupil progress. 3. Keep parents informed about their child's progress and wellbeing. 4. Speak to and liaise with other staff and outside agencies as necessary to best support each child.
Standards and Quality Assurance
1. Support the aims and ethos of The Quality First Education Trust within Churchfields school. 2. Carry out duties in accordance with the school's aims, policies and procedures. 3. Set a good example in terms of conduct, dress, punctuality and attendance. 4. Participate and contribute to staff training and meetings. 5. Positively embrace professional development and research. 6. Ability to reflect on and improve performance.
Additional Duties
1. To be aware of and comply with policies and procedures relating to Child Protection and Safeguarding, Health and Safety, and report all concerns to the appropriate person. 2. Undertake other general tasks that the Headteacher may reasonably ask.

PERSON SPECIFICATION

	Essential	Desired
Education/Qualifications		
Qualified Teacher Status	✓	
Experience		
Have taught children successfully meeting their many & varied needs	✓	
Have evidence of being an excellent teacher	✓	
Have evidence of raising standards and accelerating pupil progress	✓	
Knowledge and Understanding		
Understand the purpose, structure and balance of the National Curriculum/ EYFS curriculum and its requirements	✓	
Have thorough subject knowledge and keep abreast of national and local developments	✓	
Display commitment to the safeguarding and protection of children and fulfil relevant duties for child protection	✓	
Skills and abilities		
Be an outstanding teacher	✓	
Assess, record and report on the achievements of pupils in accordance with the school policies and procedures	✓	
Personal Qualities		
Be committed to equal opportunities, respects and values different experiences and backgrounds	✓	
Develop positive relationships with all members of the school community	✓	
Be a good communicator	✓	
Have an exemplary record of attendance and punctuality	✓	
Have high expectations of pupils, adults and self	✓	
Be committed to personal and professional development, is reflective and learns from past experiences	✓	
Be motivated	✓	
Be proactive	✓	

The duties outlined in this job description are in addition to those covered by the latest School Teachers' Pay and Conditions document. It may be modified by the Headteacher, with your agreement, to reflect or anticipate changes in the job, commensurate with the salary and job title.

This acts as selection criteria and gives an outline of the types of person and the characteristics required to do the job.

Essential: without which the candidate would be rejected
Desirable: useful for choosing between two good candidates