



EMPLOYEE SPECIFICATION

POST TITLE: Teaching Assistant (level 1)

Fixed term

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Permanent

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Part Time

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Full Time

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	Essential	Desirable	How Measured During Recruitment and Selection Progress
Experience	<ul style="list-style-type: none"> Experience of working with young people (this can be as a volunteer or as an employee). 	<ul style="list-style-type: none"> Experience of working with young people in an educational environment. 	Interview Application form References
Education/Training Qualifications	<ul style="list-style-type: none"> Good standard of basic education. 	<ul style="list-style-type: none"> GCSE or equivalent in Maths and English Relevant qualification in child development or education. ICT experience and evidence of training. 	Application form
Special Knowledge	<ul style="list-style-type: none"> Knowledge of developments in education and the national curriculum. Understanding of a school environment. 		Application form References
Skills	<ul style="list-style-type: none"> Excellent interpersonal and communication skills. Effective listening skills. Ability to maintain positive relationships with pupils. Ability to liaise effectively with other colleagues. 	<ul style="list-style-type: none"> A range of practical skills. 	Application form References
Personal Qualities	<ul style="list-style-type: none"> Suitable to work with children Effective team player. Hardworking, committed, and sensitive to pupil needs. Caring and tolerant. 		At interview motivation and attitudes appropriate to working with vulnerable groups will be discussed along with any issues arising from references. DBS check.