THE PORTSMOUTH GRAMMAR JUNIOR SCHOOL

Job Description:

Junior School Sports Coaches

Part-Time – 11 hours per week

Overall Purpose:

The Portsmouth Grammar Junior School is a thriving independent day school in the historic city of Portsmouth, providing academic and pastoral excellence for pupils age 2 ½ to 11. The vast majority of our pupils make the transition to our Senior School and ultimately, our Sixth Form.

The Portsmouth Grammar Junior School enjoys a reputation for providing outstanding opportunities for the development of pupils' knowledge and enjoyment of physical education as well as the acquisition and application of sporting skills.

Responsible to: The Junior School Director of Sport

Main Tasks and Responsibilities:

* To support the Junior School Director of Sport.

* To have a thorough knowledge and understanding of the teaching/coaching techniques required to promote the pupils' physical education and sporting skills.

* To help deliver the physical education and games curriculum throughout the school.

* To ensure that resources are used appropriately to promote the effective acquisition of skills in sport.

* To stimulate an excitement and interest in physical education.

* To keep fully conversant of initiatives and innovations relating to the teaching/coaching of physical education.

* To ensure quality supervision of pupils at all times.

* To ensure that there is continuity and progression of teaching and learning.

* To oversee teams and fixtures under the direction of the Junior School Director of Sport and to complete teamsheets, match reports and update results for each fixture.

* To ensure pupils are continually monitored and assessed and to contribute to the assessment and reporting of pupil's progression and effort.

Hours of work:

This is a part-time position for 11 hours each week during PGS term-times. The hours of work will be as follows;

Wednesdays;
10.45 – 12.20
13.15 – 17.00

Thursdays;
10.45 – 12.20
13.15 – 17.00

There may be the opportunity to work additional hours at other times, to provide cover. Any additional hours will be as agreed in advance by the Junior School Director of Sport and will be paid via timesheet.

Attendance at INSET on days you do not usually work, for example to complete required training in Safeguarding, First Aid or Health and Safety, will also be paid via timesheet.

The start date will be 1st September 2018.

How to apply:

PGS is committed to safeguarding children and the successful applicant will be subject to an Enhanced Disclosure DBS check.

Further information is available on the website at www.pgs.org.uk under the 'About Us' section and any queries regarding the vacancy should be emailed to a.stutter@pgs.org.uk

An electronic application would be preferable, submitted to the Headmaster's PA, Mrs Ali Stutter a.stutter@pgs.org.uk. All applicants should complete a support staff application form, with a full curriculum vitae and a covering letter addressed to Mr Peter Hopkinson, Headmaster, The Portsmouth Grammar School Junior School, High Street, Portsmouth, Hampshire PO1 2LN. Please include email addresses whenever available. All applications should be accompanied by the names, addresses, email and telephone numbers of two referees.

The closing date for receipt of applications is noon, 25 June 2018 and early applications are encouraged. Interviews are scheduled to take place w/c 2 July 2018.