



## **Director of Geography**

### **Job Responsibilities**

#### **Overall aim:**

- Raise the achievement of all students in Geography across the Trust

#### **Key objectives:**

- Develop effective communication systems and working practices between schools within the Trust
- Improve the quality of teaching and learning across the Trust
- Ensure effective interventions are in place to support underachieving students across the Trust
- Manage the curriculum changes at all key stages
- Develop effective communication systems and working practices with the Trust's Alternative Education provision
- Apply due diligence to the addition of any new sites that join the Trust
- Contribute to the quality assurance process across the Trust
- Lead the Geography department at The Oakwood Academy

Key Objective	Descriptions
Develop effective communication systems and working practices between schools within the Trust	Regular meetings with HoF at all schools with more time spent at schools most in need of support. Meetings specifically to coincide with key data entry points for Y11 and Y13 where applicable. Foster an environment of sharing best practice across the HoD's. Identify areas for consistency across the Trust and put these in place. Develop a common approach to Transition from KS2 to KS3.
Improve the quality of T&L	Make use of LP/SLE to support with action plans. Respond to SNR with coaching cycle for staff with 3's or below in any category. Make use of technology to share teaching resources across the Trust. Work towards common practices in key appropriate areas eg marking. Work with HoF's and SLT link on recruitment and retention.
Develop the leadership within all Trust Geography departments	Mentor HoF's and discuss career development. Work with Hof and SLT link on retention of CAL's. Provide CAL's with development opportunities across the Trust. Identify and nurture future leaders.
Ensure effective interventions are in place for underachieving students	Share and review impact of prior intervention strategies in September. Open sharing of RAISE Online and Exam results to identify areas for development. Review faculty development plan (FDP) with HoF's to help with ideas for actions. Use access to SISRA across the Trust to analyse progress and identify priorities for intervention. Use SEF as a working document to traffic light at meetings. Common exam board & curriculum overviews to allow for common assessment and sharing of data.
Manage the curriculum changes at all key stages	Keep up to date with curriculum changes both locally and internationally. Share with group, make final decisions re syllabus etc. Lead on development and implementation of curriculum changes.
Develop effective communication systems and working practices with the Trust's Alternative Education provision	Meet half termly with TAE Leader. Produce and manage resources in conjunction with other schools across the Trust. Check progress and student outcomes and intervene where necessary. Observe lessons as part of QA processes.
Apply 'Geography' due diligence to the addition of any new sites that join the Trust	Analysis of data to identify potential for improvement and areas for development. Asses the teaching and leadership capacity within the new faculties. Lead on the QA of lessons along with SLT line manager. Make projections for 3 to 5 years. Make recommendations to the Andy Burns, Executive Principal. Contribute to the cost analysis for faculty improvement.
Contribute to the quality assurance process across the Trust	Lead on all faculty QA visits, work analysis and reviews. Assist in Trust SNR programs.