

JOB DESCRIPTION



William Hulme's Grammar School
The best in everyone™
Part of United Learning

EYFS Teacher (Primary Phase)

Department	Primary Phase
Reporting to	Headteacher of the Primary Phase
Purpose of Job	To take responsibility for all teaching and learning in a primary phase class whilst safeguarding the welfare of the children and young persons for whom you are responsible and with whom you come into contact.
Duties	
1	Teaching pupils in accordance with Development Matters in line with the schools agreed policies and schemes of work.
2	Carrying out the professional duties of an EYFS teacher, under the direction of the Headteacher.
3	Demonstrate effective classroom organisation using appropriate teaching and learning strategies, with evidence of group, individual and collaborative work.
4	Being an effective class teacher providing for the range of needs of the children within the class, following the schools Special Needs Policy in line with the requirements of the Code of Practice.
5	Keeping detailed records of the assessment, recording and reporting on the progress of each child in the class in line with school policy.
6	Working in partnership with parents in providing a quality education experience for all the children.
7	Taking part in school events and extra-curricular activities.
8	Playing a role in ensuring high quality education for all pupils and improvement in standards of learning and achievement.
9	To participate with colleagues in the planning and implementation of whole school policies, differentiating in the preparation and planning of pupils' work as appropriate.
10	To assist in the continued development of the Primary Phase.
11	To support the implementation of the school's Behaviour Policy.
12	To create a caring, well-organised and stimulating environment in the classroom and to contribute to displays throughout the school.
13	To participate in professional development opportunities, including INSET, and other courses appropriate to the individual's professional growth.
14	To share in day-to-day duties as may be considered necessary.
15	To share responsibility with colleagues for the pastoral care of the children.
11	To attend staff meetings, open days and parents' evenings, reporting back on children's progress.
13	To participate in staff performance management / performance development review PDR (appraisal).

Other	
	To be aware of the School's policy on Safeguarding and Child Protection.
	To carry out teaching responsibilities as assigned in the Academy Timetable.
	Maintain an overview of teaching, standards and ongoing improvements in a specified subject(s) area.
	To perform such other duties as may be required by the Principal.
	To maintain the balance between the Christian ethos of United Learning and the school's character as a multi-faith community admitting pupils of all faiths and none.

This job description will be reviewed as and when necessary in accordance with the needs of the academy.

Date of Issue: March 2018