**EQUAL OPPORTUNITIES RECRUITMENT MONITORING FORM**

**Please refer to the guidance notes before completing this application form**

|  |  |  |
| --- | --- | --- |
| To make sure that recruitment and selection is being carried out fairly and to help check that the school’s Equal Opportunities in Employment Policy is working, the school records the race, gender, disability and age of people who apply for its jobs. **You are asked to answer the following questions. Thank you for your assistance.** | | |
| **POSITION APPLIED FOR** | **REFERENCE** | **DATE** |
| **1. Personal details** | | |
| Surname / Family name |  | |
| Title |  | |
| Forenames |  | |
| Date of birth |  | |
| Gender | Male  Female | |
| Are you: |  | |
| **1. White** | British  Irish  Any other White background e.g. European. Please specify……………………………………………………………… | |
| **2. Mixed** | White and Black Caribbean  White and Black African  White and Asian  Any other Mixed background. Please specify……………… | |
| **3. Asian or Asian British** | Indian  Pakistani  Bangladeshi  Any other Asian background. Please specify……………. | |
| **4. Black or Black British** | Caribbean  African  Any other Black background. Please specify……………… | |
| **5. Chinese or other ethnic group** | Chinese  Any other. Please specify…………………… | |
| **Please state how you found out about this post:** | Publication (please state which one)  Internet (please state which site or search engine) | |
| **Are you currently employed by The Quality First Education Trust?** | Yes  No | |
| **DISABILITY**  The Trust is keen to encourage disabled people to apply for jobs at The Quality First Education Trust.   1. Do you consider yourself to have a disability which is defined in the Equality Act 2010 as ‘a physical or mental impairment and the impairment has a substantial and long-term adverse effect on a persons’ ability to carry out normal day-to-day activities’?  YES  NO  If YES, please indicate the nature of your disability: 2. Is there anything we need to know about your disability in order to ensure that the selection process is fair for you?  YES  NO  If YES, please give details: | | |