

Job Description Qualified Teacher **Geography Department**

This job description may be amended at any time, following consultation between the Line Manager and member of staff and will be reviewed annually.

Core purpose

To provide a high quality educational experience for all children.

General duties and responsibilities

To carry out the duties of a schoolteacher as set out in the 'School Teachers Pay and Conditions' document.

To continue to meet the required National Standards for Qualified Teacher status.

Knowledge and understanding

- Have a secure knowledge and understanding of the concepts and skills in Geography and a detailed knowledge and understanding of the National Curriculum programmes of study
- Understand the Geography framework of 14-19 qualifications and the routes of progression through it
- Select and make good use of ICT where appropriate within your teaching of Geography
- Be familiar with the school's current systems and structures as outlined in policy documents including the Health and Safety and Child Protection Policies
- Understand and know how national, local comparative and school data, including National Curriculum test data, can be used to set clear targets for students' achievement
- Understand how students' learning in Geography is affected by their physical, intellectual, emotional and social development
- Be familiar with subject-specific health and safety requirements, where relevant, and plan lessons to avoid potential hazards

Planning, teaching and class management

- Plan and deliver for all students within their classes in relation to the National Curriculum and with regard for the school's aim statement, and the Geography Department's policies and schemes of work and teaching programme
- Provide clear structures for lessons and for sequences of lessons, which maintain pace, motivation and challenge
- Make effective use of assessment information on students' attainment and progress and in planning future lessons
- Ensure effective teaching of whole classes, groups and individuals, establishing high expectations of behaviour and attainment, so that teaching objectives are met
- Ensure coverage of the relevant examination syllabuses and National Curriculum Programmes of Study

- Exploit opportunities to improve students' basic skills in literacy, numeracy and ICT
- Monitor and intervene when teaching to ensure sound learning and discipline and maintain a safe environment in which students feel confident
- Use a variety of teaching and learning styles to keep all students engaged
- Be familiar with the Code of Practice and identification, assessment and support of students with special educational needs
- Evaluate your own teaching critically to improve effectiveness.

Monitoring, assessment, recording, reporting and accountability

- Assess and record each student's progress systematically with reference to the school's Marking and Assessment Policy and use the results to inform planning
- Mark and monitor classwork and homework, providing constructive feedback and setting targets for future progress
- Provide reports on individual progress to the Headteacher, Subject Leaders and parents as required.

Other professional requirements

- Establish and maintain effective working relationships with professional colleagues and parents
- Participate as required in meetings with professional colleagues and parents in respect of the duties and responsibilities of the post
- Be aware of the need to take responsibility for your own professional development.
- Embrace the wider horizons policy of the school by leading and taking part in extra curricular and enrichment activities



GEOGRAPHY DEPARTMENT

Person Specification

Qualifications

- Degree in Geography related subject with Qualified Teacher Status

Experience

- Applications welcome from both experienced and NQT Teachers

Values and Commitment

- To be committed to equality of opportunity
- A belief that all students are capable of success
- A willingness to bring new ideas
- To be committed to your own professional development within the Geography Department
- To actively demonstrate the school's vision and commitment to Proud Traditions, Wide Horizons and High Achievement