



Pirton Hill Primary School

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Headteacher: G. Booth (Mr) B.Ed. (Hons)

Deputy Head: M. Peters (Mrs) B.A. (Hons), PGCE

Dear Colleague,

Deputy Headteacher Appointment

Thank you for requesting the details for post of **Deputy Headteacher** at Pirton Hill Primary School. I hope that you find the enclosed information pack useful in getting to know our school and that you will take the opportunity to visit us in order to gain an even clearer picture of what the school is like.

Pirton Hill is a large, primary school on the northern tip of Luton, easily accessible from the M1, A5 and A6. The school benefits from a diverse catchment area and the whole community are proud of the school and its strengths. These include:

- A staff team eager to develop and ensure that every child fulfils their potential;
- The behaviour and manners of our pupils;
- A committed Governing Body; and
- A very strong reputation for excellence in Sport

Whilst the school does have many strengths, it is important to note that the school has been through a period of significant change and instability over the last few years and this legacy of change has left the school with some exciting challenges for the future!

A new permanent Headteacher was appointed from September 2017 and we are now looking for a candidate who can work closely with the new headteacher, existing leadership team and governors to drive the school forwards.

This post is intended to complement our current leadership roles and enhance our overall leadership capacity. In addition to our new headteacher, the school currently has a part-time deputy headteacher, two assistant headteachers, a SEND Leader, an Early Years Leader and a Maths Leader.

We see this new role as pivotal to the success of the school. As outlined in the job profile, in addition to supporting the development of teaching, learning and assessment across the school and raising academic outcomes for all pupils, this role has an added focus on driving forward the pastoral element of our school, including: maintaining the good conduct of our pupils, developing effective behaviours for learning and providing strategic leadership for our safeguarding and attendance teams. This will give the successful candidate an opportunity to lead on a significant area of the school and to make a real difference for the children of Pirton Hill.

Expect, Believe, Achieve and Enjoy



There is an expectation that all teachers (*including the Headteacher*) will have a teaching commitment relative to their leadership responsibility workload.

As noted in the advert, the successful candidate must be an outstanding classroom practitioner with a passion for helping every child to fulfil their potential. In return we can offer the successful candidate:

- enthusiastic pupils who are eager to learn;
- the opportunity to forge a strong vision for the future with our new Headteacher;
- a pivotal role within an established Senior Leadership Team; *and*
- excellent CPD opportunities and support to develop you as a school leader of the future.

I hope that when you have considered the information in this pack, and had an opportunity to visit the school, you will see that Pirton Hill is the right place for you.

If you feel that you do have the necessary skills, experience and enthusiasm to fulfill this role within our school then I would encourage you to submit a formal application. The application also allows for a supporting statement. The statement should relate directly to the job person specification and exemplify how you meet the different criteria.

Applications need to be submitted by noon on Monday 29th January, 2018. Our school is committed to complying fully with the safer recruitment practices.

For your information, the timetable for the appointment process is:

Visits to the school welcomed – Wednesday 17th January – Friday 26th January 2018

Please call the School Office to arrange a suitable time for your visit.

Closing date for applications - Noon on Monday 29th January 2018

Shortlisting - Tuesday 30th January 2018

Interviews - Wednesday 7th February 2018

Post commencing - **Easter 2018**

I would like to thank you in advance for the time you will spend considering the information and completing your application.

I look forward to meeting you.

Yours faithfully,

Mr Terry Davis
Chair of Governors